

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday, December 11, 2017  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Cutler residents: David Fisher, Jim Brown, Charles Batten, Robert Fink, Linda Chojnacki and Gary Frei. Visitors: Dennis Franek (proposed new Building Inspector) and Justin Cramer (Rural Insurance agent). Martin called the meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept the November meeting minutes, Curt Jorgensen seconded, motion carried.

**Treasurer's Report** Terry gave the November financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry still hasn't heard from Eagle's Nest personnel concerning the collecting of any more delinquent taxes. However, she was able to collect more on her own. Two (2) outstanding taxes remain. The board agreed if these aren't cleaned up prior to the January board meeting, the mobile home park ordinance will be voted in.
- Terry has been re-bonded, she's able to begin collecting taxes and doing dog licenses. All taxes have been mailed, as of today.
- Terry received more "Special Assessment" requests for additional properties in the town. She responded that none were necessary.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Bobbie K completed mill rate information, with Denise Giebel's assistance.
- Camp Douglas Rescue invoiced for the 2018 Ambulance Service Contract. Payment approved tonight.
- Andrea Kent and Eddie Baima contacted Bobbie regarding an incorrect fire number on a lot #24 in Cranberry Creek, that's for sale. Unsure what is currently happening with the land sale.
- Timber Cutting Notice for Lot #51 in Cranberry Creek was received.
- Fire Inspection Service found no violations during their inspection of the town hall.
- Getting closer to completing necessary Election Training, for both clerk and workers.
- Bobbie requested that Terry order more checks soon.

**Communications to the Board**

- Board signed Resolution to vacate 15<sup>th</sup> St East, Martin will mail to the WisDOT 12 Dec. 2017. They requested signed copy of resolution prior to 15 Dec.
- LUCA requested board's participation this year. Not at this time, didn't see advantage for the town with added work load.
- Jim made a motion to contact Laura Wagner for web design services, Curt seconded, motion carried. Martin will contact Laura to set up and get arranged for 1 Jan 2018.
- Road workshop classes were offered, no one interested in attending this round. WTA District Meeting 23 March in Warrens, WI. Bobbie will get everyone registered.

**Unfinished Business**

- Terry is incorporating the new tax roll with the 911 update request.
- Nothing more from FEMA
- Bobbie made copies of e mail pricing/suggestions from Marcia (General Code Codification Division) concerning town ordinance book. Board to take action next meeting, after review of materials.
- Mobile Home Park Ordinance – as stated previously, follow-up during January meeting..
- 2<sup>nd</sup> Ave Bridge Working Group – Dennis Weiss @ Juneau County contacted Martin with new state requirements for wooden bridges being a 25 ton rating. Cutler has 5 of Juneau Counties 10 wooden

bridges. 2<sup>nd</sup> Ave bridge will be fine once the repairs are completed. The other 4, may need engineering and more work done.

- TRIP program – nothing new
- Smart Growth – Committee met 27 November, 5 p.m., at the town hall. Received an invoice, payment approved tonight, expect 2-3 months for follow up meeting.
- Board further reviewed Dennis Franek's contract with him. Board unanimously approved 2 year contract. Curt made the motion, Jim seconded. Contract was signed by all parties. Bobbie was directed to send Todd Kellner Dennis Frank's contact info. Todd will complete the projects he's currently doing, will not start new ones, thus permitting Dennis to begin 1 Jan 2018. Town Clerk will distribute Building Applications when requested, then collect fees and issue board approved Building Permit. Copy of permit to be sent to both Building Inspector and Assessor. New home permits are to be completed online, per State, 1 January.
- Fire sign procedure agreed upon with board and Fire Chief David Fisher; landowner requests application from clerk. Application, along with an invoice and driveway information will be sent to requestor (eventually forms will all be available online from town website). When clerk receives payment in full, completed application will be forwarded to Fire Dept. They will coordinate with county, order, receive and install signs. Four (4) of the current five (5) signs are waiting for installation (posts are already placed).

#### **Highway Maintenance**

- Jim Brown reported that load limit signs have been removed on Mulloney (which is a permanent 8 Ton Limit) and 19<sup>th</sup> streets.
- Jim is done grading, has done some wood cutting.
- 6<sup>th</sup> Ave is having issues with the road ditches sloughing in. Gerke was contacted. To remedy the issue, Gerke estimates the needed repairs to cost \$11K. Board decided to try a much more cost effective option. Jim Brown will be placing reflective posts around the shoulder in this area, to try to eliminate vehicles from getting too close to the edges (off of the roadway).

#### **New Business**

- Eastern Monroe County Rod & Gun Club requested liquor license for Ice Fishery 3 Feb 2018. Following background check, Curt made a motion to approve, Jim seconded, motion carried. Bobbie issued permits.
- Jim and Terry Hayward donated new flag for the hall, in memory of Harold Hayward. Dave C will change out soon and return old flag to them for proper disposal, with the Legion
- List of possible election personnel was presented to the board, by Bobbie. Jim made a motion to accept the list, Curt seconded, motion carried. Bobbie is looking for more volunteers to add to the list to have available.

**Next Monthly Meeting** Monday, January 8, 2017 at 6:30 p.m.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** – Gary Frei reported that, once again, large t.v. or monitor screens have been placed in the road ditch near his home. The board asks that all citizens be on the lookout for this behavior in their neighborhoods. We value a neat, clean township.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried

Meeting Adjourned at 8:12 pm  
Bobbie K Georgeson, Clerk