

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday, November 13, 2017  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer), David Fisher, Jim Brown, Charles Batten and Gary Frei. Martin called the meeting to order at 6:05 p.m.

**Minutes:** Curt Jorgensen made a motion to accept the October meeting minutes, Jim Hayward seconded, motion carried.

**Treasurer's Report** Terry gave the October financial report. Curt made a motion to accept the report (with minor corrections), Jim seconded, motion carried.

- Terry still hasn't heard from Eagle's Nest personnel concerning the collecting of any more delinquent taxes. However, she was able to collect another one on her own. Terry will send Tim notice that if the other four (4) outstanding taxes aren't cleaned up prior to the January board meeting, the ordinance will be voted on.
- Terry received 2 fire sign payments (Melrose and Barthuly)
- Terry needed the dog tax check so she can balance with the county, and pick up new tags for the upcoming season.
- Terry received a couple more "Special Assessment" requests for additional properties in the town. She responded that none were necessary.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Bobbie K received Levy Information from Necedah, New Lisbon and Tomah Schools, as well as from WWTC. Denise Giebel has offered to assist Bobbie in the tax prep for this year. Expect to accomplish the week of Thanksgiving or first week in December. Town tax will remain the same, nothing extra at this time, even with all the upgrades happening soon.
- Laura Wagner contacted us, via e-mail, asking if the board has any questions she can answer for them concerning her web design services. Not at this time, but, will look at further in the future.
- Camp Douglas Rescue requested the 2017 population estimate as of 1/31/17. Bobbie returned form, WI Dept of Administration reported 331.
- Connie Stabbe emailed the town regarding the discharge of washing machine water. She was directed to have run into holding/septic system.
- Eddie Baima contacted Bobbie regarding an incorrect fire number on a lot #24 in Cranberry Creek, that's for sale. Board has suggested that the current owners contact the Board requesting a new fire number, so County can get it coordinated. No well information was found at the town level. Bobbie returned Eddie's call with the information. Eddie will be new owner soon, he chose to complete fire number application and pay fee himself, anxious to get number asap.
- Newspaper deadlines were sent for Thanksgiving notices.
- Juneau County Plat Book has been purchased for the town hall, residents may use. Bobbie will assist when asked.

**Communications to the Board**

- Martin submitted the Paving Rating to the WisDOT. 15<sup>th</sup> St East continues to be closed, due to funding issues. Unanimous vote by board to vacate with resolution.
- Another Census packet of materials was received.
- Stacy Beltz sent property survey map to Martin. Bobbie will file away.

**Unfinished Business**

- Terry will be incorporating the new tax roll with the 911 update request.
- Nothing new from FEMA

- 10/30/2017 Bobbie and Martin met with Marcia (General Code Codification Division) concerning town ordinance book. Marcia expects the initial cost to run under \$10,000. After she looks at what the town has, she'll give closer estimate. Then, to keep the ordinances current and up to date, roughly \$695 per year.
- Mobile Home Park Ordinance – as stated previously, Terry will be contacting Tim.
- 2<sup>nd</sup> Ave Bridge Working Group – loan application from the BCPL State Trust Fund Loan Program received final approval by the Board of Commissioners of Public Lands at a meeting held on Nov. 7, 2017, for the amount of \$250,000. We have 4 months to draw the funds for this project. Dennis Weiss @ Juneau County will contact Wheeler the have project placed on summer 2018 schedule. Materials are being ordered, to allow for loan disbursement. Craig Otto (Magnum Radio New Director) has contacted town for a few answers regarding this project.
- TRIP program – Cutler was awarded \$21,847.19 for doing ¾ mile of 23<sup>rd</sup> Street, from Cty Rd H East with double layer seal coat, in 2018.
- Smart Growth – Committee to meet 27 November, 5 p.m., at the town hall.
- The generator is up and running. Fire Department submitted the project cost, check was made to Fire Department for the town's share. Seems to work well, came in under budget.

### **Highway Maintenance**

- Jim Brown reported that load limit signs have been placed on Mulloney and 19<sup>th</sup> streets, due to the recent repeat road repairs, load limits will be in place until further notice, to try to eliminate these repeat expenses and extend the integrity of existing roads.
- Jim is ½ done grading, plans to begin wood cutting after deer season.
- Jim contacted Gerke Excavating to get sand/salt delivered when the pit gets opened up.

### **New Business**

- Budget was reviewed and approved. See attached spreadsheets
- Dennis Franek submitted proposal for Building Inspector services. Nothing was received from Todd Kellner. The board unanimously agreed to start with Mr. Dennis Franek Jan. 1, 2018, and approved for the next 2 years, hope to extend a third.
- Fire sign issues seem to be increasing. Chief David Fisher spoke with Lange Enterprises concerning the faded out signs. It was determined that they are at the end of their life, discussion about how to proceed occurred. It has also been determined, through the county, that many existing numbers are incorrect. Some numbers are not recorded at the county, others have road names that aren't existing. Item is tabled until next month when more options and better ideas may come to mind.
- Web Maintenance/Design Updates-previously discussed

**Next Monthly Meeting** Monday, December 11, 2017 at 6:30 p.m

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** – Charles Batten brought a visual of several large rocks which he had picked up out of the middle of 22<sup>nd</sup> St, which was recently graded, pulling these large sharp edged rocks into the middle of the road. He has had to have two (2) tires repaired recently due to these hazards. He asked that extra care (attention) be made when the grader is doing this, and if necessary, getting someone to rake out these trouble areas, or he may need to begin submitting an invoice to the town for tire repairs.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried

Meeting Adjourned at 8:01 pm  
Bobbie K Georgeson, Clerk