

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, October 9, 2017
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer), David Fisher, Jim Brown, and Gary Frei. Martin called the meeting to order at 6:07 p.m.

Minutes: Curt Jorgensen made a motion to accept the September meeting minutes, Jim Hayward seconded, motion carried.

1. **Treasurer's Report** Terry gave the September financial report. Curt made a motion to accept the report, Jim seconded, motion carried.
 - Terry still hasn't heard from Eagle's Nest personnel concerning the collecting of any more delinquent taxes. Martin was able to contact Tim Daly, he has recently returned from a trip. Tim will get with Terry now that he's back.
 - Terry reported that Bob Batten has listed 80 acres of land for sale, along Old Hwy 21.
 - Terry explained the penalty payment of \$3267.17 for the IRS, to keep the town from being placed into collections and have a levy placed against town. This penalty is due to a 2007 and 2012 filing errors with W-2's at year end. The IRS insisted that the payment be post marked no later than the day Bobbie had contacted them regarding what the penalty was for.
 - Netfirms sent renewal notice for townofcutler domain website. Terry will try to renew for a month, to allow the board time to review options for the site.
 - Manthey Salvage sent two checks for recycling of old signs and crushed aluminum that was turned in.
 - Transportation Aid for 2018 is expected to be 4 payments of roughly \$29,435 each.
 - Terry received a couple of "Special Assessment" requests for two properties in the town. She responded that none were necessary.
2. **Clerk's Report** Bobbie K reported correspondence received during the month.
 - Bobbie shared some of what was covered at the WTA Workshop in Warrens. Very beneficial, still much to learn!
 - Bobbie attended the EDGE training in Sparta. Pretty sure that if I follow the book, I should manage to operate the voting equipment. Phone support is available if needed.
 - Unemployment UCT-2000 filed 9/27/17
 - 3rd Qtr 941 prepared, check to be issued tonight, payment mailed 10/10/2017
 - 2017-2018 Shared Revenue worksheets were received, expect same as last year.
 - Two land owners have applied for new MFL status, comments were due to DNR prior to Oct. 4
 - Bobbie K contacted Todd Kellner, via e-mail, regarding customer service needs of townspeople not being met. Todd sent 2015 Wis Act 49 information and new Service Contract for the board to review and take action on. Board asked she contact Todd

regarding a hard copy that includes dates and signature lines. Bobbie emailed Tuesday.

- CRAM cost for the town has been raised to \$1022.60 for the town to pay to Juneau County landfill, 8 residents are currently using this service.
 - Rural Insurance has sent the Worker Comp Audit results. Cost will remain the same for next year.
 - Legislative Aide, Peter Heinz, has inquired how many 2017-2018 Blue Books we would like to receive. They are free of charge to any resident of Wisconsin. Highway maps are also available. Bobbie will respond with our request.
 - Received FEMA tear sheet, forwarded to William at FEMA.
 - Denise Giebel sent sample EXCEL spreadsheets for use with Special Assessments. Currently we don't have any, but data will be filed if needed in the future.
 - Laura Wagner contacted us, via e-mail, offering her Web Design services. Board directed Bobbie to ask her for references, and more research will be done to get our website accessible for smart phones and tablets, and easy upgrades. Bobbie sent email immediately following meeting.
3. **Communications to the Board** Martin and Jim each shared information from the WTA Meeting in Warrens. State road aid is increasing 8.5%, we should see \$2389/mile in the future.
4. **Unfinished Business**
- Terry has contacted Juneau County, regarding the 911 Update. It is extremely outdated, and she was told to take her time and update as accurately as possible.
 - William, with FEMA, seems to be content for the time being. Electronic and hard copies have been sent of the information he was requesting.
 - Martin talked to an independent company, who works with Ordinances exclusively, initial estimate is \$6K-\$16K, for getting ordinances completed. Martin was asked to see if we send electronic files they could give a closer estimate.
 - Mobile Home Park Ordinance – as stated previously, Tim will be getting in touch with Terry now that he's returned.
 - 2nd Ave Bridge Working Group – Martin contacted Steve Bell at Wood County Trust, they do offer loans to townships, but their rate is higher than this state loan. Loan application was discussed, and the resolution read and unanimously approved. Curt made a motion to apply for the \$250K for 3.5% for 10 year loan, from Public Lands Committee, Jim seconded, motion carried by unanimous vote. The board completed the application, and Bobbie mailed out 10 Oct 2017.
 - TRIP program – Cutler will be awarded \$21,847.19 for doing ¾ mile of 23rd Street, from Cty Rd H East with double layer seal coat, in 2018.
 - Smart Growth - Curt Jorgensen reported that he hasn't heard anything new yet.
 - The generator has been placed on the concrete slab, been piped to the lp tank, and electric is installed 10 Oct.
 - Memorial bench is sitting in front of town hall currently. Looks nice.
5. **Highway Maintenance** Jim Brown reported that tree trimming, mowing black top patching is going well. Martin asked that Jim get more patching done yet this fall.

6. **New Business** Nothing new at this time
7. **Next Monthly Meeting** Monday, November 13, 2017 at 6:00 p.m
8. **Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.
9. **Public Comment**
 - David Fisher came forward with concerns regarding the Fire Number process. Carolyn & Derek Melrose and Jay Barthuly continue to not get service from Todd Kellner, and are understandably upset that this is taking so long to resolve. He also shared his concerns that some existing fire number signs are in incorrect locations, and others are “failing” (one side is fine, the other side is pure white). The board asked Dave to check with the county to see if they can make the signs, and to contact Lange to see what they are willing to do (if anything) to correct the issue.
 - It was suggested that the board try to find other options for Building Inspector/Fire Sign duties.
10. Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried

Meeting Adjourned at 8:05 pm
Bobbie K Georgeson, Clerk