

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, September 11, 2017
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Bob Fink, Jim Brown, and Allen Jessen. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the August meeting minutes, Martin Potter seconded, motion carried.

1. **Treasurer's Report** Bobbie K gave the August financial report. Curt made a motion to accept the report, Martin seconded, motion carried.
 - Terry left message that she hasn't heard from Eagle's Nest personnel concerning the collecting of any more delinquent taxes. Martin agreed to try to contact Tim Daly, regarding this.
 - Terry found a NOTICE OF REAL ESTATE FORECLOSURE SALE (for W10088 16th Street, Camp Douglas, WI 54618), left by Juneau County Sheriff, on the Town Hall door. She brought it in, Bobbie made a copy and taped on the door, where other notices get placed. Bobbie will contact Sheriff to see if other locations need to have the posting also.
 - Terry also left a flyer from Castle Rock Realty, which shows a listing for a property in the township (at N9703 2nd Ave; Camp Douglas, WI 54618) for sale.
2. **Clerk's Report** Bobbie K Georgeson reported correspondence received during the month.
 - Michael Joye contacted Bobbie K, regarding the verification of his current home address being in Illinois. He was concerned that he hasn't received his 2017 tax bill yet. Bobbie informed him that she would verify the address with the treasurer, but that 2017 tax notices aren't mailed out until December.
 - Bobbie K was informed that Todd Kellner is the POC regarding new fire number requests as well as building permits. This information will prove to be most helpful as she has been getting quite a few requests from the Cranberry Creek new land owners.
 - Allied contract for LP has been signed by Martin, and Bobbie K sent the \$ 0.10/gallon deposit for this season's 1300 gallons.
 - Registration materials for Wisconsin Towns Association Fall Workshop for Martin, Jim and Bobbie has been sent in
 - Bobbie will attend Edge training (Monroe Co) for the voting process with our voting machine 5 October 2017, as well as new Clerk Core Training in WI Rapids 8 Nov 2017.
 - Thursday, 21 September, WTA is holding a meeting at 6:30 pm, in Mauston, WI. Bobbie will attend to ensure the township is represented for the TRIP committee

planning portion. Others board members may attend, if they choose. Pizza and refreshments will be served.

3. **Communications to the Board** nothing which hasn't been reported in other areas of this report

4. **Unfinished Business**

- The board decided to continue processing taxes the same way as last year (Terry will handle start to finish), they also chose NOT to add electronic payment options at this time. These options may be reconsidered after a year of use by others occurs; to allow time to "work through" any possible 'bugs'.
- Terry was gone, so no update at this time on the Juneau County 911 Update.
- Martin has been in contact with FEMA personnel, they have stated that they have the funds to assist with the 4 new culverts for the refuge, need "exact" legal description for newspaper notice. Martin continues to move ahead with this.
- Martin will be talking to an independent company, who works with Ordinances exclusively, to review the board's suggestions.
- Mobile Home Park Ordinance – as stated previously, Martin will contact Tim Daly to check on status of assistance with this.
- 2nd Ave Bridge Working Group – loan application has been received. Jim Hayward will be given the packet. Loan application must be completed and returned prior to 21 Oct 2017. Martin will contact Steve Bell at Wood County Trust to see what the interest rate would be to go through them verses this other option. They have, previously, stated that a bridge loan for 10 years would be possible.
- TRIP program proposal for doing $\frac{3}{4}$ mile of 23rd Street, from Cty Rd H East with double layer seal coat, was submitted. Dennis Weiss (commissioner) stated paperwork looks good and that he emphasized the importance of a board person attending the WTA meeting 21 September, in Mauston.
- Smart Growth - Curt Jorgensen reported that he hasn't heard anything new yet.
- Allen Jessen discussed his concerns regarding the lack of communication between the board and property owner's, when work is being done near their properties. The board agreed that better communication should try to be accomplished in the future. Allen has also placed the board on notice that he will be "paying attention" to future road projects, to ensure that each landowner is treated equally, regarding the amount of gravel placed for driveways. It was stated, by the board, 1-2 feet of seal coat on the driveway and another 1-2 of gravel beyond the seal coat is "normal"; however, every driveway is different in height and width.
- Martin reported that the generator was expected to be delivered tomorrow (Tuesday-12 Sept) to the town hall. Also, the concrete is poured.
- Memorial bench project has not had any action that the board is aware of.

5. **Highway Maintenance** Jim Brown reported that Necedah bussing called to report low hanging limbs, which he has since gotten removed. Grading and mowing has also just started again. Martin asked that Jim get dollar values together, for next month's meeting, as to what each pass costs for mowing and grading, also which pass (first, second, etc). Martin will follow up with Bruce Haukom, concerning a new driveway

request on 4th Ave. It will be south of his current driveway but before Ella's old driveway. He will put at least a 24 inch culvert in, work will be done in about 3 months, and Martin is to be notified when they are doing the work. Martin, once again, will highly recommend that he get a Fire Number Sign for this driveway.

6. **New Business** nothing at this time
7. **Next Monthly Meeting** Monday, October 9, 2017 at 6:00 p.m., with Budget Workshop to follow immediately.
8. **Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.
9. **Public Comment** Nothing new at this time
10. Curt Jorgensen made a motion to adjourn, Martin Potter seconded, motion carried

Meeting Adjourned at 7:30 pm
Bobbie K Georgeson, Clerk