

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday, January 8, 2018  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Cutler residents: Jim Brown, Charles Batten, Robert Fink, Linda Chojnacki and Kim & Tim Daly. Curt called the meeting to order at 6:37 p.m.

**Minutes:** Jim Hayward made a motion to accept the December meeting minutes, Curt Jorgensen seconded, motion carried.

**Treasurer's Report** Terry gave the November financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry reported that all 2016 Eagle's Nest personal property taxes have been paid. Kim & Tim Daly took care of the remaining outstanding charges.
- January portion of the General Transportation Aid was received 1/2/2018 (\$30,513.72)
- Terry is scheduled for hip surgery Friday; 12 January 2018. She'll be at the Tomah Memorial Hospital.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Town of Cutler has been randomly selected by WI State Lab of Hygiene to mandatory reporting of all Occupational Injuries and Illnesses for 2018.
- Culligan submitted annual invoicing for equipment rental (approved and paid tonight)
- Final calculation of 2018 General Transportation Aids is \$122,126.87, will be received in 4 payments 2018
- Election schedule, and elector voter training information, was received by Linda Chojnacki. Bobbie met deadline for training.
- Tomah School requested to be placed on Feb agenda
- Dept of Safety and Professional Services SBD10710 form was completed online, printed off and posted for employees. Meeting March 1, 2018 deadline.
- Bobbie completed the self-certification (online) of 2% Fire Dues 1-7-18. Chief David Fisher completed his portion 1-8-18, thus meeting April 1, 2018 deadline.
- E-mailed response to the Green Bay Mayor's Office regarding request for information on term limits for our municipality.
- Completed 2015 ACT211 paperwork for Franek, to file with the state, to be our inspector.
- Completed (online) the state's request for Tobacco Licenses in Cutler for 2017. Meeting January 26, 2018 deadline.
- Completed Report of Building Permits (2017), for US Census. Mailed 1-9-18, meeting January 26, 2018 deadline. Also, sent copies of all 8 Building Permits issued in 2017 to the assessor.
- Ordered the necessary forms from the IRS to complete 2017 tax requirements. Hope to have in time to complete on Jan. 15.
- Need assistance in preparing Application modifications-work night?

**Communications to the Board** None at this time

**Unfinished Business**

- Terry is expecting to have update ready for county by the end of the month, working while collecting taxes.
- Nothing more from FEMA
- No further action on Ordinances, tabled for full board participation.
- Mobile Home Park Ordinance – outstanding taxes were collected. Tabled for now.
- 2<sup>nd</sup> Ave Bridge Working Group – 2<sup>nd</sup> Ave Bridge does need more engineering work accomplished, prior to work beginning and materials being ordered. Contract with Erickson Engineering was discussed, with a call to Martin Potter in Arizona. Jim made a motion to accept Erickson's Contract, Curt seconded, motion

carried. Curt signed contract, Bobbie mailed out 1-9-2018. Bobbie located loan paperwork, verified final date allowed for drawing funds to be "4 months from the date" of letter notifying loan approval (Nov 7, 2018).

- TRIP program – nothing new
- Smart Growth – nothing new
- Fire sign issues (bad signs & locations)- nothing new
- Webs by Laura- Jim made a motion to accept contract (with the list of "must have and would like"), Curt seconded, motion carried. Curt signed contract which was sent (with first half of payment) 1-9-2018 to Laura. Martin and Bobbie to work with Laura to get set-up asap.
- 6<sup>th</sup> Ave ditch erosion-Jim Brown has placed more orange cones, ground is frozen now so, seems to be working and will keep an eye on it in the future for problems.

#### **Highway Maintenance**

- Jim Brown reported that now that the weather has warmed up they are back to cutting brush. Special Thank-you was given to Jim for the nice job getting the trees trimmed on 19<sup>th</sup> so quickly.

#### **New Business**

- ATV Routes were discussed. It seems no problems have been reported. Jim made a motion to keep as is, Curt seconded, motion carried.
- Cutler Volunteer Fire Dept contract amendment was discussed. Jim made a motion to accept, Curt seconded, motion carried. Contract was signed, Bobbie forwarded to Fire Dept for their approval signatures.

**Next Monthly Meeting** Monday, February 12, 2018 at 6:30 p.m.

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** – Linda Chojnacki mentioned that Dave is preparing the VOTE HERE sign, and that he changed out the flag 1-9-2018.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried

Meeting Adjourned at 7:39 pm  
Bobbie K Georgeson, Clerk