

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday, May 14, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Tom Sturek (Cutler Fire Dept. rep), Jim Brown, Kim & Tim Dailey, Linda Chojnacki, and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the 5 May 2018 Road Tour Evaluation meeting minutes, Jim Hayward seconded, motion carried. Curt Jorgensen made a motion to accept the April meeting minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave the April financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported personal property taxes continue to slowly come in.
- Terry had 3 special assessment requests for Beltz and Kent properties.
- Terry received \$5000 from the Cutler Cranberry Foundation, for sign costs in the town. The Foundation will be changing their procedure for future donations. A written request is due in March, for consideration of funding each year. The application needs to state amount requested and what the funds will be used for.
- Terry was directed to move \$52000.00 from checking into the Money Market, and move \$76000.00 from Personal Property & Dogs account into the Money Market.

Clerk's Report Bobbie K reported correspondence received during the month.

- WTA membership cards distributed to board members
- Received and filed Fire Dept. certificate of insurance. They do NOT have generator coverage. Martin looked into the cost to include under town policy, since its part of our facility, it will not be more than \$50 per year, possibly as low as \$20. Jim made a motion to add to town policy, Curt seconded, motion passed.
- Further issues with the state and county computer systems, regarding the past election, have been completely resolved, we believe. Going forward, any person who comes to vote, if they aren't on the list, must complete paperwork, as if they are new, never voted before-EVEN if they voted in the last election, but for whatever reason "fell off". Bobbie also updated Town of Cutler official election directory information for U.S.VoteFoundation. T ASD sent current list of newly elected officers and Bobbie completed requested board verification sheet, to send back to them.
- Martin and Bobbie attended WTA meeting in Mauston, May 3.
 - WTA bylaws were voted on and passed.
 - Kriss Marion (running for state senate) introduced herself to everyone, while passing out her famous cookie recipe on a postcard.
 - Howard Marklein's representative, Vince Williams, presented updates regarding the newly passed ATV/UTV legislation. New signage requirements, but, we should hold off, MUCH discussion still occurring as to the "specifics" and funding, etc.
 - Ed Brookes is concerned about current action trying to discontinue the Bureau Commission Public Lands program. They know they can make more money by investing in other places, rather than allowing government entities to borrow money at low cost, which they in-turn use to fund public school libraries, etc. He also had "Dark Store" discussion.
 - Dennis Weiss is excited over new "bridge program"- bottomless culverts. He removed Cutler from the list for State Bridge Program, Martin explained we did NOT get a grant, but a low interest loan and we would like to be considered for additional money that was approved for

the program. Dennis checked into it, but, it appears all money is allocated until 2022. He also discussed the Broadband “Right of Way” situation currently.

- Betty Manson reminded everyone B.O.R. must occur within 45 days from 4th Monday in April (7 June). New legislation allows for election inspectors to come from anywhere within the County, not just your local municipality. Also, board members may serve as election inspectors-just not at any election where they are on the ballot. WTA Convention, in Stevens Point, is 13-16 September this year. Next WTA meeting is 1 Aug
- Bobbie completed the updating of the “Alcohol ‘Operator’s’ License Application” and Background Request forms.
- NCWRPC has requested the town to complete a map markup prior to 1 June, to assist in the planning of a bicycle/pedestrian trail in Juneau County.
- Huge THANK-YOU, to the Cutler Volunteer Fire Department, for their hard work switching out the indoor (and outdoor) fluorescent lights to LED. Looking forward to the energy and cost savings.
- Current computer is struggling. Costs vary from a temporary fix \$180 to a complete new system – set-up, ready to use for \$730. Jim made a motion to purchase a complete system, not to exceed \$800, Curt seconded, motion passed.
- Getting requests for personal info for town and board members. We are going under the assumption, if we haven’t heard of the organization, NO information will be given out, until proven to be trustworthy. Emails will NOT be opened if not from a known source.
- Ordinance Request information, regarding non-metallic mining, from the University of WI Madison. Bobbie is trying to find a signed Ordinance. Review, possible update will be coming soon.
- Floor tiles in the office (behind the door) and in front of the walk door (to the fire house) are loose, and have come free. The area in front of the computer, in the office, is also worn down to concrete. Bobbie will get a minimum of 3 quotes for new flooring.

Communications to the Board

- Martin shared average salaries of town board members, from a survey completed by WTA. The average of municipalities (under 2500 people) were combined, to come up with this average number. Cutler is significantly lower than these numbers in all classifications.
- It was discovered that there is NO limit on number of days for posting road weight limit signs. It’s at the discretion of the chairman.
- Oakdale Electric has requested that the board send requirements regarding building in the township. Bobbie prepared a letter and sent copies of our Building Ordinance, and each permit application, currently required, to REC.
- Received a request for moving a trailer onto some property in the township. After it was explained what was necessary to do this, the requester stated that they were not going to be following any of them. Stay aware of your surroundings, report illegal activity to your board, immediately!

Unfinished Business

- Two Building Applications were received. One was returned to owner, not necessary for the project being completed. One was granted, Bobbie directed to forward paperwork to inspector, and issue Building Permit to the owner. These tasks have been accomplished.
- Received second federal payment from FEMA, which was forwarded to Gerke, as partial payment, for Refuge road work. Martin questioned Gervase about first payment “missing” state portion of payment. Paperwork submitted, we’re in the que for the final payment of FEMA money that was “missed” on the first payment.
- 2nd Ave Bridge Working Group –Engineer Invoice will be paid tonight. The materials have been ordered. Currently expecting work to begin in late July or early August 2018.

- TRIP program – Need to remove trees from North side of 23rd and complete culvert work (currently 3 culverts are in that area. A fourth should be considered in another area) in the stretch of road to be completed now, prior to posting for bids, to allow road width to increase to 20’.
- Smart Growth – Dennis took committee inputs, will send updated plan when completed. Expected around September 2018.
- Fire sign issues (bad signs & locations)- David Fisher held conference call with Juneau County regarding the changing of incorrect fire numbers in the township. They highly suggested leaving them as they are. Due to Cutler having a 5 acre minimum for building sites, they are not experiencing issues. Bobbie notified a new supplier of fire signs. They are much less expensive than our current supplier. Further research to follow, but looks like we’ll be switching vendors, to do the change out of faded, hard to read signs and future new signs.
- Webs by Laura- Website is up and running. Some people had concerns about finding the current monthly meeting agenda. Bobbie explained where to find, and did ask Laura to modify what is currently there. She immediately made the changes. Keep us posted of future wants/needs/concerns/comments. Final website design invoice being paid tonight. Bobbie wrote a testimony for Laura’s business.
- 6th Ave ditch erosion/Road Tour Findings- SEE: Road Tour Evaluation Meeting Minutes 5 May 2018. Jim made a motion to accept Scott Construction’s quotes submitted, for 2nd Ave seal-coat from intersection at 22nd (south of RR tracks) south to intersection of 24th, Curt seconded, motion carried.
- Open Book Date- Bob Conant is not ready for open book, Bobbie is posting BOR Notice to adjourn to future date, for 4 June 2018, 5 p.m.

Highway Maintenance

- Jim Brown plowed after the last storms, did some grading and some tree cutting. Jim is planning to get patch material from Tomah soon. He hasn’t gotten the “sawhorse” needed for the next election, but has promised to have it before the next election 😊

New Business

- Town hall rental included much discussion. It was determined to stay with the “Only Town Residents may rent the facility”, for now. The fire department has closed their portion of the building to anyone for renting out. Justin Cramer, Rural Ins. Rep will explain more to the board next month regarding this. Bobbie notified the current requestor that she will not be allowed to rent the facility this fall.
- Martin and Bobbie attended the Camp Douglas Rescue Meeting 8 May. Martin explained the financial strain currently on the Service to everyone. Bobbie made copies and asked residents and board members to consider signing letters to our representatives urging legislation to have Medicare/Medicaid pay more reasonable payments. Last year the service had to write off over \$300,000.00. That would aid in keeping qualified personnel on the Ambulance Team. They may need to increase our current charge of \$18 per resident to the minimum of \$34 per person if this can’t get passed. More meetings to follow. Bobbie collected signed letters and delivered to Camp Douglas Rescue for delivery to our representatives.
- Eagles Nest Liquor License and Bartender License applications were distributed, and paid for. Following satisfactory background checks, and legal postings, licenses will be considered at next month’s meeting.

Next Monthly Meeting Monday, 11 June, 2018 at 6:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment – None at this time

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried

Meeting Adjourned at 8:47 pm
Bobbie K Georgeson, Clerk