

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday November 12, 2018
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave the October financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry completed necessary paperwork for the out-sourcing of the tax bill printing and mailing that the county is forcing everyone to use, this cost is around \$900. She will be getting information to the County Clerk for tax preparation, along with paperwork for people who owe town for any unpaid fees, so they may also be added to the tax form. She has the insert completed to be added to the mailing as well.
- Terry responded to another Statement of Real Property Status, for another property being sold.
- Terry asked about transferring money out of the Personal Property & dogs account into the checking account. She was directed to move all, but the minimum, to keep account open.

Clerk's Report Bobbie K reported correspondence received during the month.

- Voter's – 165 (157 in person, 8 absentee returned), still receiving voter registrations for the next election.
- New Lisbon sent Notice of School Board Election for Tuesday, April 2, 2019 (School Board Member at Large-3 positons), IF a primary is necessary SAID ELECTION will be held Tuesday, February 19, 2019.
- Necedah Tax Levy Certification received. \$ 21,063.12 increase for 2018-2019.
- New Lisbon Tax Levy Certification received. \$ 2,363.86 decrease for 2018-2019.
- Tomah Tax Levy Certification received. \$ 214.15 decrease for 2018-2019.
- Western Technical College Tax Levy Certification received. \$ 959.97 increase for 2018-2019.
- WTA
 - Clerks & Chairpersons were given new login information for gaining access to WTA website. Everyone may use the site, clerks & chairs will be given "extra" capabilities and resources with new login needs.
 - Training was helpful, still many questions to answer. Learning more at every opportunity.
 - Notice was sent to plan for about a \$25 due increase for 2019.
 - November magazine received.
- WI Elections Commission is implementing new login procedures for clerks. I haven't received the Multi-Factor Authentication (FIDO key) yet. County is to distribute.
- NCWRPC News newsletter received.
- Received an unsolicited proposal for Building Inspection Services from General Engineering Company (GEC)
- Dept of Revenue requested Agency Contact Information Update for State Debt Collection. Bobbie completed and returned form. Treasurer needs for tax collections.

Communications to the Board

- Martin explained the Camp Douglas Rescue (CDR) proposed plan, for 2019 charges. It was decided to wait until the January meeting to make the 2019 payment to the CDR, to allow time to verify amount being charged.

Town Permit Application determinations Fire Number Application from Diane Stock, was approved of by the board unanimously; 3 votes in favor. Bobbie completed and forwarded to fire dept. for completion. Spring install, weather permitting.

Unfinished Business

- 2nd Ave Bridge Working Group – Final material payment will be made to Wheeler tonight, along with grooving machine rental deposit. Dennis Weis (Juneau Co Highway representative) stated work to be scheduled complete within the next 3-4 weeks.
- TRIP program – no further action, Spring install confirmed
- Fire sign issues (bad signs & locations) – 193 Fire Signs need to be replaced at this time. Jim made a motion that Bobbie order the signs immediately, when received, further discussion on installation will occur. Curt seconded, motion carried.

Highway Maintenance

- Jim Brown reported that been working on down trees, finished mowing and grading, and grading will be attempted again following dry and thawing of roads. Road patching was accomplished, as well as trash removal from ditches.
- Gene Parker removed 7 beaver, payment being made tonight.
- Jim got a new plow truck. It's orange.
- Martin gave Jim list of signs that need replacing and or repairing, along with location of trash needing to be picked up.
- Discussion regarding refuge roads resulted in the determination that Jim is to close refuge roads, immediately and until further notice. This is due to flooding/inability to maintain due to plugged ditches and beaver issues (Refuge has not provided assistance they previously agreed to). Jim made a motion for this, Curt seconded, motion passed.
- Discussion regarding gravel roads where residents live resulted in the determination that Martin will contact Gerke to direct them to contact Jim and determine a schedule to haul gravel necessary to fill holes and have Jim follow with grader to level as it is dumped, so it doesn't freeze causing concerns for drivers. Jim made a motion for this, Curt seconded, motion passed.

New Business Jim made a motion to accept 2019 Budget (previously approved by electors), Curt seconded, motion carried. Bobbie filed Levy Worksheet with the state immediately.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday, Dec 10, 2018 at 6:30 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 7:41 pm
Bobbie K Georgeson, Clerk