

TOWN OF CUTLER MONTHLY BOARD MEETING  
Tuesday April 18, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Charles Batten, Dan Woggon, Robert Fink, Dale Fatla, Suzanne Whiteside, Bobby Shaw, and Jim Brown. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave March Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- Treasurer received notice of Lottery & Gaming Credit payment, from WI DOR, was sent to county on 27MAR2023 for \$19,640.93. County Treasurer sent notice that the Lottery Settlement payment would be made 14APR for \$4,034.47.
- Curt made a motion to transfer the tax account funds, less \$5, to Money Market, Jim seconded, motion carried. Terry will take care of immediately.
- We are able to receive bank statements electronically going forward.
- Terry reported fifteen (15) delinquent PP tax bills, for a total of \$1,435.61, remain.

**Clerk's Report** Bobbie reported correspondence received during the month.

- Spring Election had 126 voters register, all five (5) absentee ballots were returned and counted, one in-person absentee ballot cast. Town results: Janet Protasiewicz 38, Daniel Kelly 86, State Referendum #1 YES 88 NO 35, State Referendum #2 YES 98 NO 26, State Question #3 YES 108 NO 14, all incumbent (unopposed) board members won their positions. Necedah referendum YES 34 NO 27, Necedah School Board Ard 36 & McNally 43, New Lisbon School Board Walker 7 & Woggon 12, Tomah referendum YES 19 NO 23, and Tomah Board members Bloom 27, Walworth 26, Murray 30, Gnewikow 30.
- Residents have been calling/questioning the election mailers and myVote.WI.gov information requests/way to use, etc. Bobbie, with County Clerk and WEC assistance, have been educating the public on election items.
- Juneau County Zoning & Sanitation sent Verification Maintenance Notice for the townhall. Suspense date of 31AUG2023. Bobbie was directed to contact someone from county approved list of vendors.
- Oakdale Electric Cooperative mailed ballot information with instructions to vote via mail. Bobbie completed and returned ballot 04APR2023.
- WI Towns Association sent Annual Membership dues information and requested roster for newly elected officers be completed and returned ASAP. Next Juneau County Unit Meeting scheduled for Wed. 03MAY2023 at 5:30 p.m. in Mauston at Juneau County Public Works office.
- Board of Review Training must be completed by at least one BOR member each year. Martin, Jim, and Curt will attend virtual training this year, on 01MAY2023.
- WI DOR requires anyone who organizes a "temporary event" to submit an S-240 form within 10 days after the event. Bobbie will try to remind people when "picnic" licenses are obtained.
- UW Extension is offering Alcohol Beverage Regulation and Licensing Part 1 & Part 2 zoom training events.
- Village of Camp Douglas ambulance service update. See unfinished Business Ambulance Contract Pricing
- NL ambulance meeting on 28MAR2023 at 6:00 p.m. was attended by Bobbie. Next meeting scheduled for 01MAY2023, Bobbie & Terry plan to attend.
- Miscellaneous magazines and local newsletters received.

**Communications to the Board** None, at this time.

### **Town Permit Application determinations**

- Camper notice was sent to Jeremy Schultz & Andrea Messenger 11APR2023, via USPS registered mail. Andrea called 18APR with questions/requesting clarification on how to meet regulations. They will be moving the RV unit out soon, as it has been sold. They're getting new unit and plan to get camper permit when completed. She noted that the Home Owner Association is currently in the process of changing their rules/regulations. She had also been told that if she wasn't charging fees and she knew people in the campers on their property then it wasn't a trailer park and she wouldn't need to worry about that. Bobbie agreed to ask her questions and keep her informed what board decided. Bobbie also noted that according to the printed, highlighted paperwork (Ordinance and statute info) sent, it didn't mention anywhere about fees or knowing of persons as a criteria. Andrea also mentioned that they will be eventually building a home on the property, but the initial work is being done by hand, which is why friends are coming with campers on the weekends to help cut trees, clean-up, etc. She also mentioned that other people in the area have more than 1 camper on their property but that they haven't received the letter that we sent her. Bobbie contacted Andrea after meeting to let her know board will not take further action until 01JUN deadline, to evaluate what has been accomplished.
- JC Zoning & Sanitation sent Survey maps for review for Wesley Dawley property at W10088 16<sup>th</sup> St; Camp Douglas, WI 54618 (dividing +/- 12.22 acres into 2 LOTS) and Don Larsen property at W9858 25<sup>th</sup> St; Camp Douglas, WI 54618 (dividing out a 5.0 acre part). Martin responded, and necessary changes are being addressed by owners.
- Dale Fatla submitted Building Use request for new construction of house, garage, and pole barn at W8730 28<sup>th</sup> St; Camp Douglas, WI 54618. Sanitation Permit has arrived, and check has cleared the bank. Curt made a motion to approve land use, Jim seconded, motion carried. Bobbie will inform Jeremy (GEC), so Building Permit may be obtained, and building may begin. Plan start date for concrete is May2023.
- GEC hasn't provided updated permit log- due to no new permits being issued in March.

### **Unfinished Business**

- TRIP program – 2022 Cutler Road – nothing new, at this time.
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- nothing new, at this time.
- St. John's Cemetery Tree Removal- Completed, spruce trees left, wasn't part of quote originally, check picked up by Anna Krueger. Received proof of insurance and IRS information needed. Nice work!
- Ambulance Contract Pricing – Bobbie went over materials shared in New Lisbon on 28MAR2023. Expect quote regarding costs anytime. Camp Douglas Fire & Rescue Municipalities discussed concerns over the manning/availability of service to each town. EMS is a growing concern, statewide. Ambulance services have been failing, leaving limited numbers to pick up added territories. Mauston service requested information from towns so they could better prepare quotes for boards to present, discuss, and vote on at their next monthly meetings. Village of Camp Douglas sent invoice for Q2, check prepared and mailed 19APR2023.

### **Highway Maintenance**

- Snow plowing, sanding, and tree removals completed as necessary. Culvert repair on Funnel Road and washout on Eisfeldt Road have both been temporarily repaired. Bobby will continue to monitor and repair as needed.
- Juneau County removed Road bans on 03APR2023.
- Tree/brush removal along roadside discussion continued. Jim made a motion that \$15,000 be directed to pay Juneau County to do as much roadside brush/tree clearing of Mulloney Road, then 25<sup>th</sup> (if funds allow), Curt seconded, motion carried. Martin will contact Travis to schedule work.

- Dan Woggon brought up concerns with 6<sup>th</sup> Ave, 25<sup>th</sup> St, and 28<sup>th</sup> St. The board concurred with his concerns and explained that this is planning on being addressed during May Road Tour (as previously decided).
- Martin spoke with Ayers Engineering, their professional opinion is that Cutler roads/bridges are not in bad enough condition (per WISLR reports) to be eligible for any federal grants at this time.
- WTA has reported that AARPA funds may now be used for road repairs/maintenance. Further research on the way to do this will be looked into going forward.
- Highway Maintenance Co. gave notice they are selling their heavy equipment business and requested termination of contract with Cutler Town. Exact timing of them ending their current contract with town, and new contract going into place with alternate business, is currently being reviewed. It was decided to contact bank, stop monthly auto payment and convert to paper check going forward. Terry will reach out to financial institution to accomplish this. Contract Proposal was presented by Honey With A Hubby, LLC (Bobby Shaw, who has been completing these town tasks for some time now). Requested changes to be addressed, tabled until 08MAY meeting.
- Road report (daily log) was submitted by Highway Maintenance.

**New Business**

Road Tour Date – suggested either 13, 20, or 27 May. Martin will check with contractors to set date. More info to follow.

Open Book Date -tabled at this time, contacting Neil Betts for information. Must be between 24APR-08JUN. More info to follow.

**Payment of Vouchers** Various bills were presented, reviewed by the board, and approved for payment.

**Public Comment** None, at this time

**Next Monthly Meeting** Monday, 08MAY2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:50 pm  
Bobbie K Georgeson, Clerk