

## TOWN OF CUTLER MONTHLY BOARD MEETING

Monday June 12, 2023

CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:30 p.m.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Road Tour Evaluation, and Board of Review Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave May Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- Personal Property Aid payment of \$26.84 made on 01MAY2023.
- Terry received \$35,319.83 PILT for lands owned by DNR (refuge).
- Terry received US Fish & Wildlife Federal PILT, \$12,149, payment. County share (\$4,328.63) being paid tonight, along with county share (\$73.35) of previous MFL (Larsen program removal) payment.
- Terry received duplicate Personal Property payment for Daniel Woelffer, \$72.59, refund of payment being made tonight.
- Terry ordered and received checks from OCU. Payment deducted on MAY Statement.
- Terry reported eight (8) delinquent PP tax bills, for a total of \$673.17, remain. Eagles Nest has seven (7) and Mark Nagel are the delinquencies Terry will continue to try to collect from.

**Clerk's Report** Bobbie reported correspondence received during the month.

- Election voting machine supplies received from Command Central. New absentee envelopes will be obtained through county when needed.
- Workman's Comp audit (for Rural Ins) was completed and returned 07JUN2023. New form with many additional information requests sent this year.
- Qtr. 2 941 prepared and mailed, with payment, 13JUN2023.
- Received \$36,000 donation check from Cutler Cranberry Foundation, to be used for bridge repair loan. Bobbie requested additional payment, BCPL authorized 31JUL2023 payment date.
- All American Do It account has been updated 6JUN2023, per their request.
- Updated information for DNR/CRAM reports, requested by Sharon Halverson, 07JUN2023.
- Received Timber Cutting Notice for Cynthia Iverson (Marlene Batten) for SK Forest Products, LLC out of Montello, WI on 07JUN2023.
- JC Zoning sent survey map for Hansen property, 10.00 acre parcel with home and pole shed, approved with "grandfathered" house location. No way to move home further away from lot line to neighbor.
- JCEDC has requested we get them list of names and addresses for ALL Cutler residents, and complete the areas with/without broadband coverage in Cutler. Denise, at Juneau County has agreed to get names/addresses for county to them, and the board believes Lynxx covers entire town, for broadband. Bobbie replied, via email, following meeting with board response and suggested contacting Lemonweir Valley for their service areas.
- Village of Camp Douglas ambulance service continues to have no update. The board has decided to pay only the contract amount for Qtr 3 payment, if/when invoiced.
- Miscellaneous magazines and local newsletters received.

**Communications to the Board** None at this time

**Town Permit Application determinations**

- Camper notice for Jeremy Schultz & Andrea Messenger, 01JUN deadline has passed, nothing was received for resolution. Attorney has been contacted; letter was sent 07JUN2023. 10JUL2023 is deadline for correcting ordinance violations, or further action will be required, including fines/penalties.
- Adam Sellers, owner of W8844 Lupine Lane, received copy of ordinances and camper permit application. Adam called, immediately. It was determined camper (permanent structure purchased as is with land purchase) will be grandfathered in, no permit necessary. Second camper on property would

be moved (27-29 MAY 2023) so no permit necessary. If this camper returns, it will IMMEDIATELY be required to obtain permit, plus would put landowner in violation of ordinance stating only one (1) camper per 5 acres.

- Eagles Nest Resort Liquor license and six (6) server applications received. Publication date is 15JUN2023. Jim made a motion to approve Alcohol License (after publication date passes and NO concerns are reported to clerk) and server applications, Curt seconded, motion carried. Bobbie will complete Licenses, file with DOR online, and deliver to Eagles Nest when she collects the \$8.68 publication fee payment, after publication time passes.
- DOR notified us that next year new application forms must be used for Alcohol Licenses. Eagles Nest has been given information for changes.
- Eagles Nest Resort requested fireworks permit for 01JUL2023. Martin completed; delivered copies to Sheriff, Fire Department and Eagles Nest, along with keeping copy for the town.
- GEC didn't provide new permit log, no new permits in MAY.

#### **Unfinished Business**

- TRIP program – 2022 Cutler Road – Bobbie placed Request For Bids in paper, will run 15JUN2023. Bid Opening 10JUL2023 at 6:30 p.m. at town hall.
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- 22MAY2023 County put “landings” in, and installation began 30MAY2023.
- Ambulance Contract Pricing – Ambulance meeting on 23MAY2023 at 6:00 p.m. was attended by Martin and Bobbie in New Lisbon. ARPA funding possibility is being addressed, to ensure allowed, and what steps to use for this. Mike Keichinger is inquiring of Village of Camp Douglas about continued ambulance service, and or their desire to “join” with MAAA (Mauston Area Ambulance Association). New information emailed to municipalities; discussion held. Next meeting to discuss the “buy in” amount and proposed yearly renewal amounts is Tuesday; 20JUN2023 at 6 p.m. at New Lisbon Hall.
- Road Tour– Completed, see separate minutes, Saturday 27MAY2023.
- Open Book– Completed, no one showed up.
- Board of Review – Completed, see separate minutes, Tuesday 06JUN2023. Assessor final payment made.

#### **Highway Maintenance**

- Picked up signs, cones, and cold patch from the County Shop; sign posts (metal & wood) and mounting hardware from All American Do-It Center. Road Patching, hall yard mowing, and grading completed, along with new signs installed where needed (more to occur).
- Road mowing to begin this week. Continue to monitor patching, brush, signs, grading as needed.
- Bobby inquired about amending his contract to allow for the miscellaneous adjustments to happen at the final month of yearly contract, to allow for auto payment to be set up for payments being made by town on the 10<sup>th</sup> of each month. The board agreed for Bobby to get Bobbie, “Honey With A Hubby, LLC” banking information, so Terry can set up the auto payment for \$9550.00 to be made on the 10<sup>th</sup> of each month going forward.
- Road report (daily log) was submitted by Bobby for the work he completed, plan moving ahead, and tracking of adjustment costs for the first month of his contract.

#### **New Business – N/A**

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Monday, 10JUL2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:16 pm  
Bobbie K Georgeson, Clerk