

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday October 9, 2023  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 5:45 p.m., immediately following the Budget Workshop.

**Minutes:** Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

**Treasurer's Report** Terry gave September Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry reported one (1) remaining delinquent PP tax bill, for a total of \$41.64, outstanding. Terry is continuing to try to collect from Mark Nagel.

**Clerk's Report** Bobbie reported correspondence received during the month.

- Received Timber Cutting Notice for Yang/Vang property in Section 19. Martin spoke with cutter, in regard to the road weight limit.
- CRAM meeting attended by Martin & Bobbie 21SEP2023, at Mauston Hwy Commissioners office. Election of officers for 2024 were completed. Chair-Sharon Halverson, Vice Chair-Mike Keichinger, Secretary-Betty Manson. Travis explained how the CRAM operation at Landfill works. Each town was encouraged to include details in their insert for taxes. The Grant was submitted and approved for FY24. Our cost for FY24 is \$2,155.51.
- Board of Commissioners of Public Lands sent our Annual Certified Statement of Debt. Balance of Bridge's Loan is \$172,032.50, locked in at 3% interest. Payment due next March is \$29,032.65. \$52.0 Million in Common School Fund library aid was distributed in 2023. Locally, receiving funds were Necedah Area \$41,428, New Lisbon \$32,716, and Tomah Area \$194,388.
- Received 2024 Estimate Calculation for General Transportation Aid. It remains at \$144,054.46, there is NO CHANGE expected.
- W8869 Lupine Ln, Camp Douglas is having an appraisal and title commitment completed, questions regarding zoning and outstanding assessments/charges were answered.
- Received one person interested in working elections next year, training is proceeding. HUGE Thank-you to Brian Krause. Search for more continues.
- Received one voter card in mail, got name removed from our Poll List for future elections.
- WTA Fall Workshops/Annual Convention. Martin and Bobbie attended 18SEP2023 in Stevens Point, WI. Levy Worksheet gone over in depth, as well as the new funding options for roads.
- Miscellaneous magazines and local newsletters received.

**Communications to the Board** – None currently

**Town Permit Application determinations**

- UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger, 9 a.m. 23OCT2023 case goes before Juneau County Court Commissioner. Town received cashiers check and **un-completed** camper application in the mail following September board meeting. Attorney advised options for board to consider, after she spoke with Andrea and explained the permit needed to be completed and returned to her, which was partially done. After MUCH discussion, the board decided that they will proceed with litigation. Ms Messenger is non-compliant in the boards view because permit is still un-completed. It will be up to the judge to determine the amount of fine and/or if we get reimbursed for out of pocket costs. Martin delivering decision to attorney 10OCT2023, so Penny can notify Andrea how to proceed.
- GEC provided new permit log.

**Unfinished Business**

- TRIP program – 2022 Cutler Road – Martin signed verification of project completion 03OCT2023 with Travis. We're ready for \$16,231 reimbursement, check should arrive soon.
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Blacktop approaches completed. Received Public Works invoice for tiger boards (installed-complete). Payment being sent 10OCT2023. Project is complete.
- Ambulance Contract MAAA (Mauston Area Ambulance Association) – Ambulance meeting on 19SEP2023 attended by Martin and Bobbie, in New Lisbon. Contracts were emailed to each municipality on 21SEP2023. Town attorney is reviewing. Discussion was held. Cutler's buy-in number is \$12,417, which MAAA would like by 24OCT2023, no later than 01NOV2023. Cutler's FY24 contract amount is \$14,464. Next Ambulance planning meeting is 24OCT2023 at 5:30 p.m. at New Lisbon Hall. The MAAA meets 4<sup>th</sup> Monday of each month in Mauston at the Ambulance shop at 6 p.m. currently. Martin & Bobbie signed new contract which will be delivered with buy-in check 24OCT2023.
- 2<sup>nd</sup> Ave (North of State Hwy 21 to County Road H) and 26<sup>th</sup> St (east of Gary Frei driveway, west approximately 1 mile) Local Projects – Due to procedural specifications and only receiving one bid, additional requests must be obtained, OR verified North Central Regional Planning (NCRP) can complete the application for STP-Local funds & Ayres must provide a budget for reconstruction of the road. Board discussed at length. Jim made a motion to proceed with NCRP & Ayres for 2<sup>nd</sup> Ave (North State Hwy 21 to County Road H) due to it connecting 2 major roads, has a farm, and is also fire truck and town hall entrance, Curt seconded, motion carried unanimously. Martin signed contract with Ayres to complete STP-Local budget cost estimate to provide to NCRP for them to write grant application.
- Budget Workshop – was completed tonight, the Budget Hearing is 13NOV2023 at 5:30 p.m., with monthly meeting to immediately follow. Bobbie will get Proposed Budget information finalized, and posted tonight.

#### **Highway Maintenance**

- Road mowing South of Hwy 21 done (except brush pass), gravel road patching, garbage clean-up, brush clean-up, and hall yard mowing completed. Plan to continue mowing (after tractor repairs completed 10OCT2023), additional garbage clean-up, ditch cleaning, and begin grading in OCT. Permission to purchase (for stock) 4X4 and 4X6 posts and sand. Board agreed to cover cost for cutting edges for patrolman's equipment.
- Computer submission of July storm damage cleanup costs submitted to state 25SEP2023, for \$3105.00 reimbursement through FEMA Grant. Bobbie completed follow-up question, and tonight Martin had to complete section verifying work has been completed. Waiting for next step(s).
- Travis Schultz has 2024-2026 TRIP Meeting scheduled 11OCT2023 at 1 p.m. in his Mauston office. Board discussed different projects. Martin will submit 22<sup>nd</sup> St from Cty H East to Cty M as our next project.
- Scott Construction sent Thank-you and "How was our Service?" card, Jim completed response, mailed 10OCT2023.
- U.S. Fish & Wildlife has completed Little Yellow study, affected towns/areas have not been able to hold meeting to discuss results and what this means going forward.

**New Business** – None currently

**Payment of Vouchers** Various bills were presented, reviewed, and approved for payment.

**Public Comment** None currently

**Next Monthly Meeting** Monday, 13NOV2023, immediately following Budget Hearing

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:23 pm  
Bobbie K Georgeson, Clerk