

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday January 8, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Gary & Jenny Everts, Robert Fink, Bobby Shaw, and Charles Batten. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Bobbie distributed December minutes, approved with no corrections.

Treasurer's Report Terry gave December Financial Report,

- Treasurer received \$329,960.15 tax payments in December. January settlement checks prepared for payment tonight totaling \$264,590.62, to county, school districts, and Western.
- Juneau County charged \$1,069.20 for FY23 tax bill processing, FY22 was \$459.50.
- OCU notified that CD #2 is set to auto renew (full amount) on 18JAN2024. Current value \$23,000.67. Curt made a motion to roll over as is, Jim seconded, motion carried. Terry will notify OCU.
- Eagles Nest has notified tenants regarding FY24 taxes on previous personal property (trailer houses), going forward Eagles Nest will be responsible for ALL taxes, then collect from trailer owners through their leases. Assessment of trailers is responsibility of the town, when changes occur, lease will change.
- Krista Rinka received payment for correction to missed Lottery Credit and overpayment of FY23 taxes, in the amount of \$ 56.25.

Clerk's Report Bobbie reported correspondence received during the month.

- Received Certificate of Liability for Scott Construction, Inc
- Completed "Report of Building or Zoning Permits Issued for New Privately-Owned Housing Units" for US Census, "DHS Tobacco License Collection" for Dept of Health Services (DHS) and University of WI., 2% Fire Dues self-certification, clerk portion, and Dept of Safety & Prof Services mandatory "Injury & Illness Report for 2023".
- Becky's Tax has completed FY23 tax prep & filings, watch your mail for your tax documents.
- Hannah Tovsen's (JC Clerk assistant) mom passed away after a short battle of cancer, in Dec. Funeral was 15DEC. card was sent.
- Another batch of Voter Registration Card verifications have been mailed. Removed 2 voters from our poll list.
- Terri Treptow sent notice 04JAN2024 that there will **NOT** be a primary for Cutler this year. **NO FEB election necessary.** April will be next election.
- Timber Cutting Notice received for Vincent & Mai Lou Yang property in Section 19 T18N R02E, continuing previous project into new year.
- Reminder was sent to use ARPA funds that expire 31DEC2024. Pressing for housing supply & work force development projects. Still doesn't appear that Cutler has any eligible uses.
- Tomah Schools sent information, that can be given to property owners, to answer questions regarding the school portion of property taxes. Michelle Clark also offered to speak to towns if citizens would like her to. Terry will hand out to taxpayers.
- All members of board will be attending WTA Spring Training. Curt, Jim, Terry, and Bobbie will attend WI Dells location in February, Martin will attend Rice Lake location in April. Bobbie prepared and sent registrations out.
- MAAA- Martin attended "Ambulance Blessing" in Dec. He was impressed and found it interesting. On 31DEC2023 (Midnight) MAAA began answering all EMS calls in the northern region of the new service area. Camp Douglas Fire & Rescue was officially dissolved at that time. Volk Field Fire personnel will

respond as Emergency Medical Responders (EMR'S) to Cutler & Orange towns and Camp Douglas Village. This will benefit by having trained EMR's responding ahead of the ambulance to provide lifesaving skills. Bobbie will represent Cutler at Annual meeting 22JAN2024 at 6 pm in Mauston.

- Miscellaneous magazines and local newsletters received.

Communications to the Board – Additional Proof of Insurance certificates were received.

Town Permit Application determinations

- UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger, their attorney filed for representation before hearing. Next step is town attorney to meet/discuss with their attorney options to settle out of trial. Martin will notify attorney that at a minimum, ALL legal costs should be paid by Jeremy & Andrea and forms are to be completed, correctly (if serial numbers/descriptions are unavailable, then include photos).
- GEC provided new permit log.

Unfinished Business – None currently

Highway Maintenance

- Sand/salt roads and continuing to clear deadfalls, and trees along roadsides.
- Repaired salt truck issue of sand/salt hydraulic system, ready for snow plowing for tonight's predicted storm.

New Business

- ATV Routes – Gary Everts is back to being POC for concerns, as president of riding club. Gary asked to keep roads open in Cutler AND re-open 6th St (Hwy 21 north to 16th). All roads in Juneau County are currently open **unless specified with sign posting**, the speed limit is currently 45 mph for Juneau County. The state has approximately 19,000 miles of roads currently open. Jim made a motion to open 6th back up and keep other roads open, Curt seconded, motion carried, with 1 opposed vote.
- Request of funds from Cutler Cranberry Foundation Jim made a motion to request from the Cutler Cranberry Foundation the full amount of the payment for 2nd Ave & 25th St Bridges project. Curt seconded. Motion passed with one abstention. Bobbie completed the request and mailed it out immediately.

Payment of Vouchers Various bills were presented, reviewed, and approved for payment.

Public Comment None currently

Next Monthly Meeting Monday, 12FEB2024, at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:54 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday February 12, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink, Charles Batten, and Bobby Shaw. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Bobbie distributed January minutes, approved with no corrections.

Treasurer's Report Terry gave January Financial Report.

- Treasurer received \$160,578.45 tax payments in January. **All future Real Estate payments are to be made directly to the County Treasurer.** February settlement checks prepared for payment tonight totaling \$125,537.03, to county (includes MFL portion), school districts, and Western.
- Received Q1 Transportation Aid payment, for \$36,013.61 and Timber Sales payment, for \$6,404.96.
- Terry was directed to transfer funds, less \$5, from Tax Account into Money Market account.
- Terry reported twenty-five (25) delinquent PP tax bills, for a total of \$3,888.32, remain.

Clerk's Report Bobbie reported correspondence received during the month.

- Jim & Terry donated new American Flag, for outdoors, Dave hung it. Thank-You!
- Bobbie completed WI DOA 2023 Housing Survey 05FEB2024, this is necessary for the annual population evaluations.
- Command Central has sent voting machine key cards/lanyards back to county. WEC has sent information regarding Artificial Intelligence (A.I), in regard to 2024 election cycle. Long story short, don't believe EVERYTHING you see or hear, especially if it comes from social media. Be aware. Be vigilant. Be secure.
- Bobbie contacted Becky to edit/correct address/POC for IRS. They have our address but still Leslie's name on forms. Working to correct.
- Juneau County Board of Supervisors approved amendments to JC Code of Ordinances or Resolutions on 16JAN2024. Copy has been received and available for anyone wanting to see it.
- Ordered set of 23-24 WI Statute books.
- Received Certificate of Insurance from Hayes Logging, Inc out of Tomah, WI
- Village of Necedah Plan Commission passed a resolution recommending the adoption of the Village of Necedah Comprehensive Plan. A public hearing to receive comments is scheduled for 11MAR2024 at 6:50 p.m. at the Necedah Village Hall, 101 Center St, Necedah, WI 54646.
- Juneau County Public Works sent the County Aid Petition, which was approved during 18APR2023 Annual Meeting, by a ten (10) to zero (0) unanimous motion made by Jim Hayward, seconded by Curt Jorgensen. Bobbie had board members sign Petition then mailed with \$500 matching funds check.
- WTA Unit meeting was held on 07FEB2024, at JC Public Works office, in Mauston. Martin Jim, Terry, and Bobbie attended. Senator Tammy Baldwin's representative gave a brief on what is currently happening for her. Jeremy Bonikowski handed out (and briefed) materials outlining his 3-year training plan for Integrated Preparedness Plan, reminded municipalities that he would like them to review/update Emergency Operation Plan in May, to be able to submit current plan to him June. Sheriff Zobal briefed that his department is fully staffed and been very busy with snowmobile accidents and a homicide in January. Recreation Deputy has been busy writing citations for boats, and will be holding safety (boats, snowmobile/ATV/UTV, hunting, etc) classes (registrations closed to high number of people signing up), hoping to hold many more as seems to be high demand for them. Looking for organizations, etc to host classes. Department currently has 3 canines active. Travis Schultz reported NO FROST; therefore, NO Roads will be posted with weight limits this Spring. Reminded municipalities that the County currently has a sufficient supply of sand/salt, cold patch, and culverts. He confirmed that County will be completing municipalities' bridge & culvert inspections this year. He, along with 5 others, will be attending the mandatory inspector school 08FEB. Reminded everyone that their culvert location lists MUST be to him

no later than 15APR2024, sooner is better. Betty Manson shared information from WTA. She urged everyone to attend (in person) Spring Training, and stressed importance of INAUGURAL Spring Road School 2024 (information handed out-Bobby Shaw will let Bobbie know of his decision), 29APR-01MAY2024 at Chula Vista Resort in WI Dells. Next meeting, tentatively scheduled for 08MAY2024.

- MAAA – Bobbie attended Regular Monthly AND Annual Meeting 22JAN2024, in Mauston. Annual Budget was approved, following the approval of the increased billing prices for ambulance services. Fourth truck is high priority, to allow for transfers (revenue producer) to increase. Annual report is available for anyone wanting to read it. Fully signed ambulance contract has been received and is in file. Next Monthly meeting scheduled for 26FEB2024 at 6 p.m., Bobbie will attend.
- Miscellaneous magazines and local newsletters received.

Communications to the Board Certificate of Insurance from Delaney Forest Products, LLC received.

Town Permit Application determinations

- UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger. 17JAN2024 status meeting with the court and our attorney was held. 14MAR2024 is next court action. Board feels full attorney fees and a completed permit application should be minimum compromise, daily fines from judge possible.
- Eagles Nest submitted server application. Curt made a motion to approve, Jim seconded, motion carried. Bobbie completed license and Terry delivered to Eagles Nest.
- GEC hasn't provided updated permit log- due to no new permits being issued in January.

Unfinished Business - None currently

Highway Maintenance

- Snow plowing, sanding, Road Closed signage, and trash pick-up from a long roadside, and tree removals completed as necessary.
- Board decided to leave the roads that are currently posted alone, and to ensure 2nd Ave (North of State Hwy 21 to County Road H) is posted with Class B signage. Board plans to re-evaluate decision at March meeting.
- Martin met with Howard Marklein's office regarding Cutler's road projects planned for FY24. He will follow-up after Road Tour this Spring.
- 01FEB2024 Joint Committee on Finance passed a 13.10 resolution to provide an additional \$3,074,000 into the Wisconsin Disaster Fund (WDF) this fiscal year. A few additional financial steps (expect 6-8 weeks) must be completed before funds are received. WDF Coordinator will send additional approval documents for signature before they approve and initiate the payment process. Town of Cutler is eligible for reimbursement in the amount of \$2,173.50. Wisconsin Emergency Management estimate this funding should be sufficient to reimburse the eligible costs for the applications they currently have on hand. If Wisconsin experiences significant severe weather and flooding this spring or early summer, they will likely be back in a similar situation next fiscal year.
- STP-Local (North of State Hwy 21 to County Road H) – Ag Program currently open, application deadline 05APR2024.
- Road report (daily log) was submitted.

New Business None at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment None currently

Next Monthly Meeting Tuesday, 19MAR2024 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:00 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday March 19, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink and Bobby Shaw. Jim called the monthly meeting to order at 6:30 p.m.

Minutes: Bobbie distributed February minutes, approved with no corrections.

Treasurer's Report Terry gave February Financial Report.

- Terry transferred funds, less \$5, from Tax Account into Money Market account.
- Juneau County sent an additional payment for Timber Sales, \$72.20, correcting their error in posting.
- Terry sent notices out for delinquent PP tax bills, including the penalty information.
- Terry reported twenty (20) delinquent PP tax bills, for a total of \$1,690.38, remain for continued follow-up.

Clerk's Report Bobbie reported correspondence received during the month.

- Mailed letter to IRS (prepared by Becky's Tax), regarding removal of Leslie's name on paperwork.
- Rural Ins. sent notice of policy changes that will be included with renewal.
- Voter registration issue concerning Earl & Nikki Ells (N9215 Brown Road), previously registered in Town of Orange, newly discovered should be Town of Cutler (due to lottery credit received on Cutler land parcel tax statement). Should new fire sign be issued with Town of Cutler, replacing Town of Orange? Only if town converts part of their driveway into a town road. If so, can mailing address (Fire Number) remain the same, just change town info? No, must change. Cost, may some of the charges be waived due to the way this was discovered, and not really the residents desire? Additional follow-up with county and fire dept will need to happen. Nikki has since registered with our town, for the April election.
- 23MAR2024 Public Test, (Spring Election 02APR2024) election equipment, 8:00 a.m. at town hall. Mailed four (4) absentee ballots so far, one has been returned. All notices posted. Workers will be Gary Frei (chief), Sandee Frei and Brian Krause (poll workers). Still looking for interested people to get trained for future elections.
- Worked with Hannah (Juneau County clerk's office) regarding 2 additional voter address issues, (invalid) W10829 19th St and another one from Eagles Nest on 16th St.
- WTA training was held on 24FEB2024, at Kalahari in WI Dells. Jim, Terry, Curt, and Bobbie attended. Board of Review training was completed by all. Martin scheduled to get his training the end of April. Bobbie will report to state when all is completed.
- Form CT filed 09MAR2024 with Dept. of Revenue. DOR emailed Bobbie, asking for further explanation of the US Fish & Wildlife funds and what is being paid using those funds.
- Form PA-551 filed online 09MAR2024 with Dept of Revenue for Personal Property Value Report. This is a new requirement implemented with 2023 Wisconsin Act 12. These values were obtained from assessor.
- Support letter for Cutler Volunteer Fire Dept was re-accomplished using new verbiage 09MAR2024.
- MAAA – Bobbie attended Regular Monthly 26FEB2024, in Mauston. Next Monthly meeting scheduled for 25MAR2024 at 6 p.m., Bobbie will attend. Meeting minutes available for anyone interested.
- Miscellaneous magazines and local newsletters received.

Communications to the Board None currently

Town Permit Application determinations

- UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger. Last email from Penny to their attorney showed that board accepted compromise of \$1100 and completed permit paperwork was agreed to, prior to 14MAR2024 court date. Their attorney is to draft paperwork, per Penny's guidance.
- Andrea Messenger has been in contact with Bobbie regarding Building Permit process, specifics.
- GEC hasn't provided updated permit log- due to no new permits being issued in February.

Unfinished Business - None currently

Highway Maintenance

- Sanding, Weight Restriction and Road Closed signage maintained, trash pick-up and disposal from along roadsides, and tree removals completed as necessary. Preparing equipment for predicted storm later this week, and into next; winging will not be planned for, due to lack of frost along shoulders.
- Board is leaving road restriction on 2nd Ave (North of State Hwy 21 to County Road H) with Class B signage, patrolman was directed to take date stamped photo upon completion of six weeks (anytime after 26MAR2024), for the file.
- Travis Schultz sent Small Bridge/Culvert Program official paperwork. Cutler will utilize our own staff to collect and input data on the 6-20ft bridges and culverts in our jurisdiction. This is to be completed as soon as possible. Patrolman was given paperwork to allow him to begin working, two (2) culverts for certain, others were suggested that he measure and verify.
- Bobby is planning on getting reclaiming disc from county, to begin working on gravel roads, before next meeting. He also suggested that Mulloney Road would be the perfect place to allow county to begin mowing (clearing) right of ways.
- Pulp cutter should have everything hauled out of 22nd St. Cutter is done for the summer on 15th, to the West of County H. Other cutter is hauling on 15th East of Couty H. He may be done, no recent contact.
- WDF Coordinator sent additional approval documents, for signature, before they can approve and initiate the payment. Bobbie completed online 09MAR2023. Town of Cutler is eligible for reimbursement in the amount of \$2,173.50. Board agreed to ACH payment option, which state has in place. Terry will be looking for state payment to show up, in the future.
- Milestone Materials sent season reminder & updates for accounting and material pick-up procedures. Bobbie forwarded material pick-up procedures to Bobby, and completed annual review for accounting purposes.
- STP-Local (North of State Hwy 21 to County Road H) – ARIP currently open, application deadline 05APR2024. Bobbie sent copy of February meeting minutes to NWRPC (Daryl Landeau) after tonight’s meeting, to be included in our application package. Ayres Associates & NWRPC working with Martin closely to get application completed accurately and on time.
- Road report (daily log) was submitted.

New Business Spring Election 02APR2024 see notes in Clerks Report above

Payment of Vouchers Various bills were presented, reviewed by board and approved for payment.

Public Comment None currently

Next Monthly Meeting Tuesday, 16APR2024 Immediately following Annual Meeting at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:33 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday April 16, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Charles Batten, Robert Fink, Jade & Bobby Shaw, and Jeff Shaw. Martin Potter called the monthly meeting to order at 6:45 p.m.

Minutes: Monthly Board Meeting Minutes were accepted, no corrections or additions.

Treasurer's Report Terry gave March Financial Report.

- Treasurer received notice of Lottery & Gaming Credit payment, from WI DOR, was sent to county on 25MAR2024 for \$23,656.82.
- Wisconsin Disaster Fund payment of \$2,173.50 was made 28MAR2024, for July storm 2023.
- CD #1 matures 20APR2024. Jim made a motion to roll it over, Curt seconded, motion carried. Terry will notify OCU.
- Terry reported nineteen (19) delinquent PP tax bills, for a total of \$1,705.73, remain. Terry will be giving list to Eagles Nest (Tania), to assist in the collection of outstanding taxes.

Clerk's Report Bobbie reported correspondence received during the month.

- Spring Election had 69 voters register, all four (4) absentee ballots were returned and counted. New poll workers did a great job. Several new incidents allowed for additional training opportunities throughout the day. Town results: Joe Biden 18, Dean Phillips 2, Nikki Haley 2, Donald Trump 41, Uninstructed & open votes 6, JoAnne Kloppenburg 60, Stacy A. Smith 58, Tom Winters 59, State Referendum #1 YES 42 NO 25, State Referendum #2 YES 42 NO 25, Necedah School Board Berger 14 & Dutschek 20, New Lisbon School Board Cowan 0 & Bell 2, and Tomah Board members Devine 12, Lovley 7, Stephens 18, Derhammer 13. Still looking for anyone who would like to serve as poll workers, training required.
- Notice of Election sent for Partisan Primary 13AUG2024 and General Election 05Nov2024 from Meagan Wolfe, Administrator Wisconsin Election Commission (WEC).
- Voting machine was dropped off, along with other election materials, Wed (03APR2024) morning at the JC Clerk's office, for annual maintenance.
- Voter Registration Notice cards continue to be mailed by WEC, we have 3 more returned by postal service, to be removed from poll list.
- Terri Treptow's (JC Clerk) father passed away 31MAR2024. Condolences were sent via email.
- Oakdale Electric Cooperative mailed ballot information with instructions to vote via mail. Bobbie completed and returned ballot 05APR2024.
- Gerke Excavating requested account information update, Bobbie completed 22MAR2024.
- The Village of Necedah has recently adopted a Comprehensive Plan which is available online at: <https://www.ncwrpc.org/wp-content/uploads/V.-Necedah-Comp-Plan-2024.pdf>
- Oakdale Electric sent notice of Rights-of-Way Vegetation Maintenance -Brush Control- May thru September.
- Board of Review Member Training Affidavit filed, 08APR2024, with Dept of Revenue for all board members.
- Tamaya Loewe, Juneau County Economic Development Corporation (JCEDC) Executive Director, sent information regarding the 2024 WI Legislation Redistricting Maps. Whereas Cutler has been completely within Rep Tony Kurtz' Assembly District and Sen Howard Marklein's Senate District, we are now in Rep Scott Krug's Assembly District and Sen Patrick Testin's Senate District, Pending election results. They have been invited to JCEDC's Annual Meeting on Thursday, 02MAY2024. Hopefully, they will attend and can be introduced to their new constituents. The new districts take effect on 02JAN2024.
- Bobbie filed ARPA Annual Report 08APR2024. Due to a recent rule change, Cutler MAY be able to use these funds for roads. Further research needs to happen, quickly. If can use, then another report will need to be filed ASAP to Fed government to explain our plan.
- Rural Ins. (Workers Comp and Business Policy)for town has been renewed.

- ❑ WI Towns Association sent Annual Membership dues information and requested roster for newly elected officers be completed and returned ASAP. Next Juneau County Unit Meeting scheduled for Wed. 01MAY2024 at 5:30 p.m. in Mauston at Juneau County Public Works office.
- ❑ Dept of Revenue is offering Alcohol Beverage Regulation and Licensing web training.
- ❑ MAAA – Bobbie attended monthly meeting 25MAR2024. Meeting Minutes and Financial Snapshot available. Next meeting scheduled for 22APR2024.
- ❑ Miscellaneous magazines and local newsletters received.

Communications to the Board None, at this time.

Town Permit Application determinations

- ❑ 11APR2023, camper notice (Ordinance Violation) was sent to Jeremy Schultz & Andrea Messenger. 11APR2024 Attorney Precour mailed settlement paperwork and check (\$1100 for legal fees) from Andrea to town. Final payment to attorney was made tonight. Overall, Cutler paid \$2,041.33 on legal fees.
- ❑ Several calls regarding building permit process and ordinances taking place. Bobbie needs to follow-up with new camper owner, South of townhall, on 2nd Ave.
- ❑ GEC hasn't provided updated permit log- due to no new permits being issued in March.

Unfinished Business

Highway Maintenance

- ❑ Snow plowing, sanding, garbage pickup, sign replacements, and tree removals completed as necessary.
- ❑ Upcoming work to include: Patching, Shoulder work (grooming), mowing town hall, and maintaining signs.
- ❑ Tree/brush removal by Juneau County Highway Dept., along roadside, will commence 01OCT2024, due to equipment breakdown this spring, and now DNR won't allow cutting, due to bats occupying trees for nesting. Bobby has also shown project to T&C (Jeff Shaw representative), if county is unavailable, option to consider others for work, when allowed to brush again.
- ❑ WTA attorney verified information if anyone wants to add road to town responsibility, the road must meet state minimum standards, prior to town considering. Board feels this is sufficient and no further ordinance will be considered, at this time.
- ❑ Martin provided copy of AG Road application (2nd Ave North of State Hwy. 21 to County Road H), to put in file, following it's submission.
- ❑ Bobby has culvert inventory completed, forwarded to Juneau County Highway Commissioner and WTA.
- ❑ Bobby submitted HWAH contract update, to change monthly rate to \$10,766.16 (payable 10th each month via electronic transfer). Jim made a motion to accept increase, Curt seconded, motion carried. Terry will notify OCU asap, Bobbie will get documentation asap. This is effective immediately.
- ❑ Road report (daily log) was submitted by HWAH.

New Business

Road Tour Date – 04MAY2024, .8 a.m.

Open Book Date – 21MAY2024, 4-6 p.m., Board of Review 28MAY2024, 5-7 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 13MAY2024 at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:00 pm
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER ANNUAL TOWN MEETING
TUESDAY, APRIL 18, 2023 6:00 PM
CUTLER TOWN HALL
N10846 2ND AVE. CAMP DOUGLAS WI**

Presiding Chairperson was Martin Potter. Bobbie K Georgeson, Clerk, took notes. Total of 10 individuals were present. In attendance were Chair Martin Potter, Supervisors; Jim Hayward and Curt Jorgensen; Treasurer Terry Hayward; and Clerk Bobbie K. Georgeson. Others in attendance were: Charles Batten, Robert Fink, Dan Woggon. Jim Brown, and Bobby Shaw

1. CALL TO ORDER:
 - a. Chairperson Martin Potter, brought the Annual Meeting of the Town of Cutler to order at 6:00 pm, April 18, 2023 at the Cutler Town Hall.
 - b. Jim Hayward made a motion that a vote will be by voice. Curt Jorgensen seconded the motion. In favor – 10, Opposed – 0, Abstained – 0. Motion carried.
2. MINUTES:

The minutes of April 19, 2022 were distributed. Curt made a motion to accept the minutes. Jim seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.
3. FINANCIAL REPORT:

The 2022 Financial Report was presented and reviewed. Bridges Repairs Loan Principal Balance as of 3/15/2023 is \$205,699.36. ARPA (\$34,749.96) Balance on CD, as of 3/31/2023 is \$34,890.35 (interest included). Jim made a motion to accept the report, Curt seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.
4. TOWN BUSINESS:
 - a. Jim made a motion to continue the Juneau County Highway Commission \$500.00 road petition matching funds. Curt seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.
 - b. Dan Woggon made a motion to increase board wages: chairman to \$365/month, supervisors to \$305/month, treasurer to \$460/month, and clerk to \$850/month. Bob Fink seconded. In favor-9, Opposed-0, Abstained – 1. Motion carried. Discussion regarding election workers was agreed to leave pay as it currently stands. Bobbie made a plea to get people trained and ready for next year. Get the word out. Charles Batten made a motion to increase cleaning/maintenance rate of pay to \$20/hour, Dan seconded. In favor-10, Opposed-0, Abstained-0. Motion carried.
 - c. Dan Woggon nominated Lukus Woggon, as commissioner of noxious weeds. Curt seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried. Martin appointed Lukus Woggon, as commissioner of noxious weeds. (WI Stats. 66.97)
 - d. Curt made a motion to keep the monthly Town Board Meeting on the second Monday of each month, at 6:30pm, at the Cutler Town Hall N10846 2nd Ave, Camp Douglas, WI except April Meeting. Bob seconded the motion. In favor-10, Opposed- 0, Abstained - 0. Motion carried.
 - e. Curt made a motion to post the Town Board Meeting Notices on website, along with the postings at town hall, Eagles Nest, and Bethel church. If we need to publish, the Juneau County Star-Times is the newspaper we will use. Jim seconded the motion. In favor-10, Opposed- 0, Abstained – 0. Motion carried.
 - f. Curt made a motion that the 2024 Annual Town Meeting be held on Tuesday, April 16, 2024, at 6:00pm at the Cutler Town Hall N10846 2nd Ave, Camp Douglas, WI. Jim seconded the motion. In favor – 10, Opposed- 0, Abstained – 0. Motion carried.
5. MEETING ADJOURNED:

Curt made a motion to adjourn the annual meeting. Jim seconded the motion. All in favor-10, opposed- 0, Abstained 0. Motion carried.

Meeting Adjourned at 6:26 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday May 13, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Jim Hayward (Supervisor), Curt Jorgensen (Supervisor), and Terry Hayward (Treasurer). Also in attendance was Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m.

Minutes: April Monthly Board Meeting Minutes and May Road Tour Meeting Minutes were accepted, no corrections or additions.

Treasurer's Report Terry gave April Financial Report.

- Necessary paperwork completed to modify HWAH payments to, \$10,766.16 on 10th of each month.
- Terry completed Request for Statement of Real Property Status for Goldie G Hansen Trust and Sandra L Hansen parcels #624,623.01, 632, and 622 for sale closing date of 15MAY2024 to Joshua Woggon and D&D Woggon Partnership, LLC
- Received General Transportation Aid on 01APR2024, \$36,013.61.
- Received Lottery Credit settlement from County on 15APR2024, \$4,686.73.
- Received PILT for lands owned by DNR (refuge) on 25APR2024, \$37,419.83. None of this payment needs to be passed onto other taxing jurisdictions.

Clerk's Report Bobbie reported correspondence received during the month.

- Bobbie re-filed ARPA Annual Report 27APR2024. Due to a recent rule change, Cutler should be able to use these funds for roads. Bobbie tried to edit; however, the road allowance option won't be available until the next annual report filing period. Moving forward with process for bids, etc to complete 25th St (County M East to 6th Ave) and complete prior to 31DEC2024.
- Federal mileage rate for FY24 is \$0.67. Corrections to previous mileage payments of \$0.015/mile has been completed tonight.
- WI DOR sent Personal Property Aid payment notification for \$26.84 on 01MAY2024.
- Necedah Schools sent results for Board of Education officers as of APRIL 2024. Dan Dutschek (Pres), John Ard (Vice Pres), Matthew McNally (Clerk), Roger Herried (Treas), and Mike Horak (Board Member)
- T ASD sent results for Board of Education officers as of 26APR2024. Michael Gnewikow (Pres), Spencer Stephens (Vice Pres), Ricky Murray (Clerk), and Susan Bloom (Treas). Cutler Board information was completed and returned 01MAY2024.
- WTA and WI Dept of Revenue are holding a webinar on the new maintenance of effort requirements for fire and EMS. Bobbie received SL-308 from Chief Fisher for fire dept. Needing guidance regarding SL-307 for ambulance since Camp Douglas Rescue was disbanded 31DEC2023. Unsure who is to complete form for us to use for our report to the state, due 15JUL2024.
- WI Towns Association Juneau County Unit Meeting was Wed. 01MAY2024 at 5:30 p.m. in Mauston at Juneau County Public Works office. Martin, Bobbie, Jim & Terry attended. Introduction of the new state legislators: Senator Patrick Testin (Cutler rep), Senator Tammy Ballweg, Representative Tony Kurtz, Representative Nancy VanderMeer, and Representative Scott Krug (Cutler rep) were made. Nomination papers were offered for those who wanted to sign. Currently these legislators are active on many committees and have track records that can be studied. Travis Schultz offered Jeremy Bonikowski's information for Emergency Management. Offered reminder of upcoming storm season and the importance of documentation and PHOTOS when they strike. Travis also gave his update. Notified towns that they may have access of recycled materials, expecting \$7-\$9/ton plus trucking. Sheriff Zobal reminded everyone that 2024 Auto Motion will be happening in a few weeks, and it's not just WI Dells that is affected. No officers are allowed vacation time during this event. Be aware! Juneau County (JC) Local Food Purchase Assistance Grant Program will be hosting Local Food Pop Up Events May thru July. This is open to all JC residents, no qualification to participate and no charge. All events are first come, first served and items will vary depending on growing season and availability. Chief Chris Leopold (MAAA) gave update for clerks regarding the new report required for shared revenue. He's got the question in and will notify clerks from 10 new

municipalities joined MAAA on what/how to get signatures. Clerk filing deadline is 01JULY. Next meeting scheduled Wed, 07AUG2024.

- Dept of Revenue offered Alcohol Beverage Regulation and Licensing web training. Bobbie completed web class. New forms MUST be used this year. Statutes allow cost of Class B liquor license to be \$500 (max) currently Cutler is \$414 (background check & publication fees included) liquor and \$100 beer. Jim made a motion to increase Class "B" liquor to \$500 and leave beer at \$100, along with background check and publication fees going forward. Curt seconded; motion carried. Bobbie will notify Eagles Nest to the change for 2025 and going forward. All servers may voluntarily be placed on statewide list, effective 01JAN2025, which would allow them to work at more than one bar anywhere in the state of WI. Unsure how that will be set up or the cost at this time. Current licenses all expire 30JUNE2024, will use same renewal process as years before. No change NEEDS to occur.
- MAAA – Bobbie attended monthly meeting 22APR2024. Meeting Minutes and Financial Snapshot available. Cutler had 2 ambulance calls in both Feb & Mar. Next meeting scheduled for 29MAY2024.
- Miscellaneous magazines and local newsletters received.

Communications to the Board None at this time

Town Permit Application determinations

- Several calls regarding building permit process and ordinances taking place.
- Greg Millard submitted camper AND single-family dwelling permit application. Sanitation permit is missing from package. Curt made a motion to accept (once Bobbie obtains permit), Jim seconded, motion carried. Bobbie is to notify Greg of sanitation permit absence AND his need of a Driveway Permit Application, as well as changing his new driveway to meet minimum specifications for Emergency Equipment access. Bobbie accomplished everything and Greg has been approved of Camper, Driveway, and Building Use permits. Bobbie notified Jeremy of GEC.
- GEC hasn't provided updated permit log- due to no new permits being issued in April.

Unfinished Business

- Open Book Date – 21MAY2024, 4-6 p.m.
- Board of Review 28MAY2024, 5-7 p.m. Agenda and postings, include website.

Highway Maintenance

- Gravel road shoulder grooming completed, Garbage pickup, sign maintenance, patching, mowing, and tree removals completed as necessary.
- Road Tour – 04MAY2024, .8 a.m. see Road Tour Meeting Minutes, separate. Jim made a motion to proceed with repair to 25th St (From County M East to 6th Ave) as ARPA project. Specifications being finalized to get 25th St published in paper twice, 1 week apart, for bids. Bid opening planned for June Monthly Meeting. Bobbie to get published.
- Refuge ditches update given. Federal Refuge and Meadow Valley have been given \$1.3 million for repairs to roads and leveling of ditch banks in Kingston and Cutler towns. Ditches will be plugged and water to be re-routed through old stream beds. Travis is working on a county plan for \$300K-400K for roadwork in this area as well.
- LRIP Agreement Notice dated 20APR2024 for 22nd St W for road resurfacing was received. Cutler is approved for \$21,551.29 upon completion of project for 2024. Specifications being finalized, to get posted in paper (twice, 1 week apart) for bids. Bobbie to get published in time for June Monthly Meeting Bid Opening.
- Upcoming work to include mowing town hall, maintaining signs, grading, shoulder repair (from reclaim activity), and ditch clean-up where possible.
- Road report (daily log) was submitted by HWAH.

New Business -Alcohol License application/renewal information received by Eagles Nest (Tania)

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 10JUN2024 at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:25 pm
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER
BOARD OF REVIEW
TUESDAY, May 28, 2024
5:00 PM
Cutler Town Hall
N10846 2nd Avenue,
Camp Douglas, WI 54618**

MEETING MINUTES

1. 5:00 p.m., Martin Potter called Board of Review to order.
2. Roll Call taken; Martin Potter, Curt Jorgensen, James Hayward, Bobbie K Georgeson, and Neil Betts
3. Confirmation of Board of Review and Open Meetings notices posted: Web site, Cutler Town Hall, Eagles Nest, and Bethel Baptist Church.
4. Selected Martin Potter as Chairperson for Board of Review.
5. Selected Curt Jorgensen as Vice-Chairperson for Board of Review
6. Martin took BOR training Apr 6, 2024; James, Curt & Bobbie took the BOR training Feb 24, 2024. Bobbie electronically filed with the state.
7. The Town has Ordinance No. 2018-3, for the confidentiality of income and expense information provided to the assessor under state law (se. 70.47(7)(af).
8. Review of new laws was accomplished.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. Martin made a motion, Curt seconded. Motion passed.
10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests. Martin made a motion, Curt seconded. Motion passes.
11. Receipt of the Assessment Roll by clerk from the Assessor was accomplished.
12. Receive the Assessment roll and sworn statements from the clerk was accomplished.
13. Review the Assessment Roll and Perform Statutory Duties:
 - Examine the roll,
 - Correct description or calculation errors,
 - Add omitted property, and
 - Eliminate double assessed property. All were accomplished.
15. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.) N/A
16. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
17. Allow taxpayers to examine assessment data. Accomplished.
18. During the first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
 - Requests to testify by telephone or submit sworn written statements,
 - Subpoena requests, and
 - Act on any other legally allowed/required BOR matters. All of the above N/A
19. Review Notices of Intent to File Objection. N/A
20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date. N/A
21. Consider/act on scheduling additional Board of Review Date(s). N/A
22. Jim made a motion to adjourn, Curt seconded. Motion carried. Adjourn at 7:00 p.m.

Bobbie K Georgeson
Town Clerk
Town of Cutler

TOWN OF CUTLER ROAD TOUR EVALUATION MEETING
SATURDAY, May 4, 2024
CUTLER TOWN ROADS; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Jim Hayward (Supervisor), Terry Hayward (Treasurer). Also in attendance were Bobby Shaw, and Steve Bezemek (Regional Mgr. Scott Construction).

Martin called the meeting to order at 8:00 a.m.

LRIP and ARPA projects were center focus of roads reviewed at this time.

Findings:

22nd St LRIP project need verbiage for bids. Reviewed/verified road condition as well as consideration of completing entire road using other funds.

25th St (gravel section) 2000' west off Cty Road M-18' wide consider 4" compact then finish 3120' west to 6th with gravel top. This is a possible ARPA project.

28th St from 25th St to Cty Road M was toured and discussed. This project continues being monitored, no action at this time.

5th Ave (section between 25th St and 23rd St) 3500' gravel, needs sub work to foundation, as well as possible ditching and shoulder prep. This is a possible ARPA project.

Bobbie will get specifications for bid proposals to get published. Plan to get published following May monthly meeting, in time to have bids opened during June monthly meeting.

Scott Construction will mail quotes on the necessary sections, to give town idea of what is needed.

Meeting Adjourned at 9:45 a.m.
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday June 10, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Jim Hayward (Supervisor), Curt Jorgensen (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Steve Bezemek (Scott Construction representative), Tom Winters (County Board Supervisor District 10 representative), and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m.

Minutes: May Monthly Board Meeting Minutes and Board of Review Minutes accepted, no corrections or additions.

Treasurer's Report Terry gave May Financial Report.

- WI DOR sent Personal Property Aid payment of \$26.84 on 06MAY2024.
- Wolter refunded the payment made in February, for generator maintenance, Fire Dept also made payment.
- Fourteen (14) delinquent PP tax bills, for a total of \$1,304.84, remain.

Clerk's Report Bobbie reported correspondence received during the month.

- Hannah completed the County Directory 14MAY2024. If anyone would like hard copy, they are still \$3.00 each, electronic version, free, use the link from County Website.
<https://cms2.revize.com/revize/juneaucountywi/agenda/Master%2024-25%20Directory.pdf>
- Workman's Comp audit (for Rural Ins) was completed and returned 31MAY2024.
- Qtr. 2 941 prepared and mailed, with payment, 11JUN2024.
- Bobbie filed PA-511 with Dept of Revenue (DOR) after Board of Review (BOR) 28MAY2024.
- Denise Giebel filed SOA with DOR 29MAY2024, following BOR and Bobbie signing 2024 RE Valuation Summary.
- Assessor said Cutler is still within limits for valuation, however, should be planning within next 3 years to have full valuation occur. Currently expecting this to cost \$40-50K. 2014 a partial valuation occurred.
- MAAA – Martin & Bobbie attended monthly meeting 29MAY2024. Meeting Minutes and Financial Snapshot available. Cutler had 3 ambulance calls April. Received SL-309 for EMS. Next meeting 24JUN2024 at 6 p.m.
- Bobbie filed Maintenance of Effort with DOR 10JUN2024, after getting corrected SL-309 from MAAA.
- Miscellaneous magazines and local newsletters received.

Communications to the Board

Town Permit Application determinations

- Several calls regarding building permit process and ordinances taking place. Jeremy (GEC) reported new "cabin" at Eagles Nest (Lot 68). Bobbie directed to send letter with permit instructions to Gerardo Sanchez (Beloit).
- Curt made a motion to approve Eagles Nest Alcohol License application (renewal) and seven (7) server applications, Jim seconded, motion carried. Bobbie completed licenses; Terry delivered to Eagles Nest.
- Eagles Nest Resort requested fireworks permit for 06JUL2024, Martin completed; delivered copies to Sheriff, Fire Department and Eagles Nest, along with keeping copy for the town.
- GEC provided updated permit log

Unfinished Business

- Open Book– Completed, no one showed up.
- Board of Review – Completed, see separate minutes, Tuesday 28MAY2024. Assessor final payment made.

Highway Maintenance

- Gravel road shoulder repairs, multiple tree removals, Garbage pickup, sign maintenance (High water up & down), grading, mowing, and ditch cleaning completed as necessary. Heavy rains, high winds, and severe weather are keeping Bob busy. Thank-you, for all your hard, constant, work!

- Culvert on 1st Ave (north of 25th St) failed 23MAY2024. Road was closed, needed (2)- 36" culverts to replace failed culvert. Bob began process of replacement. County (Travis) will update Cutler small bridge inventory to include this new location. Road re-opened 28MAY2024. Bridge signs installed next day. Martin worked with DNR for permit (after the fact due to timing of failure and emergency status).
- Culvert on 15th failed 29MAY2024. Martin worked with DNR, no permit required. Bob expecting to complete replacement 12JUN2024.
- Upcoming work to include mowing town hall, maintaining signs, 15th culvert replacement, and begin mowing town roads.
- LRIP Bid Opening for 22nd St W for road resurfacing was received. Publish dates were 23MAY2024 and 30MAY2024. Results are: Scott Construction \$52,142.46 (only bid). Curt made a motion to accept bid, Martin seconded, motion carried. Martin signed quote and returned to Steve.
- Scott provided quote for the remainder of 22nd St (from LRIP to Cty M) for \$13,309.38. Curt made a motion to accept bid, Jim seconded, motion carried. Martin signed quote and returned to Steve.
- ARPA Bid Opening for 25th St from County Road M East to 6th Ave (gravel) was received. Publish dates were 23MAY2024 and 30MAY2024. Results are: Scott Construction \$39,234.58 (only bid). Curt made a motion to accept bid, Martin seconded, motion carried. Martin signed quote and returned to Steve.
- Road report (daily log) was submitted by HWAH.

New Business None at this time

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 08JUL2024 at 6:00 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:24 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday July 8, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), and Curt Jorgensen (Supervisor). Also in attendance were Bob Fink and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m.

Minutes: Monthly Board Meeting Minutes accepted, no corrections or additions.

Treasurer's Report Bobbie gave June Financial Report for Terry.

- US Fish & Wildlife Service sent FY24 (PILT-payment in lieu of taxes) Refuge Revenue Sharing Act payment of \$11,335 on 03JUN2024. County share (\$3,882.41) paid tonight.
- Dean & Marion Haske property special assessment request received for 08JUL2024 closing date of sale.
- DNR sent MFL/CFL payment of \$2,029.92 on 24JUN2024. County share (\$27.36) paid tonight.
- Cotton tax situation was discussed. According to Assessment Roll, they own 12.1 acres. They say they should only be paying on 5 acres, they don't own the other 7.5 acres. It has been sent to county, they forwarded to Neil for corrections.
- Seven (7) delinquent PP tax bills, for a total of \$834.40, remain. Terry was advised to send out notices again.

Clerk's Report Bobbie reported correspondence received during the month.

- DOR Liquor License was filed 17JUN2024 online, along with NO Tobacco License info.
- Notice of Referendum Questions (2) received for 13AUG2024 election. Posted at Town hall.
- WEC sent memo of "Mandatory Use of Uniform Instructions: Emergency Rule now in Effect", County sent copy of Rule Order including Final Rule Text AND official Uniform Instructions that need to be mailed along with Absentee Ballot. Mailed our three (3) absentee ballots 27JUN2024.
- Juneau County Clerk sent copy of implemented Ordinance No. 24-04 (Deletion of Article V of Chapter 4 of the Juneau County Cod of Ordinances because it is superseded by Chapter 21 of the Code), effective 18JUN2024.
- Received Manufacturing 2024 Full Assessment, zero for town.
- Timber Cutting Notice received for Allen & Fritz Jessen property.
- Received Allied Propane information for Pre-pay & Budget Programs. Quoted cost for towns \$1.649 per gallon, no money down, for 01SEP2024 through 30APR2025. Bobbie prepared response, and sent check, for 1300 gallons for FY25 tonight.
- Received \$36,000 donation check from Cutler Cranberry Foundation, to be used for bridge repair loan. Bobbie requested additional payment, BCPL authorized 01AUG2024 payment date. Check prepared and sent. Thank-you, prepared and sent.
- Necedah School District audit of school levy completed and returned 08JUL2024, to Hawkins Ash CPAs. No discrepancy found.
- This morning another update from WEC was sent they will be following up with a couple meetings in JUL regarding the verbiage on the new amendments passed this Spring.
- MAAA – Bobbie attended monthly meeting 24JUN2024. Meeting Minutes and Financial Snapshot available. Cutler had 4 ambulance calls May. Next meeting 22JUL2024 at 6:00 p.m. in Mauston.
- Miscellaneous magazines and local newsletters received.

Communications to the Board

Town Permit Application determinations

- Gerardo Sanchez (Eagles Nest "cabin") Building Permit and payment received 01JUL2024. Curt made a motion to accept, Martin seconded, motion carried. Bobbie notified Gerardo and Jeremy (GEC).

- Received request from Vicky Sparks for removal of 12'X12' deck, replacing with enclosed room 12'X12'. Curt made a motion to accept, Martin seconded, motion carried. Bobbie notified the Sparks' and Jeremy (GEC).
- Henry Galang called for fireworks permit, 01JUL2024, from Martin. Martin prepared and delivered.
- GEC provided updated permit log

Unfinished Business

Highway Maintenance

- Grading, mowing, and ditch cleaning completed as necessary.
- Culvert on 15th failed 29MAY2024. NO DNR permit required. Bob completed replacement 12JUN2024.
- Upcoming work to include mowing town hall, mowing/grading (weather permitting), and patching.
- Bobby plans to get patch and posts this month, invoices will be forwarded to town.
- LRIP - 22nd St W Nothing new, at this time.
- 22nd St (end of LRIP to Cty Road M) Nothing new, at this time.
- ARPA - 25th St from County Road M East toward 6th Ave (gravel) Nothing new, at this time.
- Martin reported tree limbs down on Mulloney, so Bobby can get them removed.
- Road report (daily log) was submitted by HWAH.

New Business

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 12AUG2024 at 6:00 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 6:55 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday August 12, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m.

Minutes: Monthly Board Meeting Minutes accepted, no corrections or additions.

Treasurer's Report Terry gave July Financial Report.

- Received Gen Trans Aid, 02JUL2024, for \$36,013.61.
- Received 2% Fire Dues, 18JUL2024, for \$ 1,153.411. Payment being made to Fire Dept tonight.
- School Tax Levy Tax Credit (\$44,680.65) & First Dollar Credit (\$13,154.03) were paid to the county on or before 22JUL2024. County Treasurer will settle with town on 20AUG2024, via ACH. Denise sent notice we will receive \$26,055.73 this year.
- 22JUL2024 DOR sent \$7,387.21 Shared Revenue funds. Final payment will be made 18NOV2024.
- Five (5) delinquent PP tax bills remain outstanding.

Clerk's Report Bobbie reported correspondence received during the month.

- Two additional absentee ballot requests received; ballots mailed. Two (2) residents registered to vote, been added to Poll Book info for Nov election.
- SL-302M 2024 Municipal Official Contact Information form submitted to DOR
- Kate Carlson, Wood County Health Department sent information regarding licensing requirements necessary for anyone renting out their home for less than 30 days. Juneau County has secured Wood County to cover this need. Applications and codes can be found on the Juneau Co website at https://www.co.juneau.wi.gov/departments/health/environmental_health/index.php If you click on licenses you will be sent to Wood Co website with the license applications.
- DOA sent population estimate for Cutler for 01JAN2024 at 306, which is 2 more than 01JAN2023.
- Tomorrow, 13AUG2024, is Election Day, polls open at 7 a.m. close at 8 p.m. Gary & Sandee Frei and Brian Krause are the officials who will be working. We had 5 absentee ballots, 5 have been returned.
- Board of Commissioners of Public Lands sent acknowledgement for additional loan payment along with new amortization schedule, showing payoff of \$3,174.31 on 3/15/2029 currently.
- New WTA membership cards for board members delivered.
- Wisconsin Town Association Unit Meeting 07AUG2024 at 5:30 p.m. in Mauston. Martin, Jim, Terry, and Bobbie attended. State Legislator (Nancy VanderMeer) gave update on what is happening during summer and explained why 2 amendment questions are on August election ballot. Gunnar Doyle & Maricarmen Martinez gave update on EDP Renewables Solar, Juneau County Solar Park project. Jeremy Bonikowski and Travis Schultz gave brief updates. Jeremy reminded members that the FEMA Incident Command System (ICS) courses are available online, <https://training.fema.gov/is/courseoverview.aspx?code=is-100.c> ICS100, ICS200, ICS700 & ICS800 are the minimum courses we should have completed. These 4 hour courses can be taken on your own time. CRAM meeting to be held in Sept. County Highway H will not be slated for work for a minimum of 5 years. Betty & Jerry were encouraging municipalities to apply for ARIP (2nd round). WTA is in good financial standing currently, and were pleased that MOE was 100% completed, no one will be losing/reducing shared revenue going forward. They encouraged people to attend District Meetings in Sept and Annual Convention in Oct. Members voted to pay for 2 people to attend Annual Convention in Oct. No one was in attendance for the "never been to annual convention and want to attend"-Betty will contact members to see if anyone is wanting this scholarship. Two members were in attendance that

qualified for “attended in the past and want to attend”, Bobbie was selected as recipient. Next meeting will be held 18NOV2024 in Mauston at 5:30 p.m.

- WTA Fall Training, 6-8OCT2024, being held in Stevens Point. Bobbie is planning on attending both days.
- MAAA – Bobbie attended monthly meeting 22JUL2024. Meeting Minutes and Financial Snapshot available. Cutler had 4 ambulance calls June. Next meeting 26AUG2024 at 6:00 p.m. in Mauston, budget will be the main focus.
- Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- Travis Jorgensen requested Fireworks Permit, 10JUL2024. Martin prepared, Travis picked up, and Martin notified Sheriff & Fire Dept., as required.
- Shawn Verthein submitted application for room addition onto house. Curt made a motion to accept, Jim seconded, motion carried. Bobbie forwarded info to GEC (Jeremy) and notified homeowner of approval.
- Bobbie Georgeson submitted application for fire number. Curt made a motion to accept, Jim seconded, motion carried. Bobbie forwarded info to fire dept for processing.
- Ewa Tatkowski submitted applications for fire number and driveway permit. Curt made a motion to accept, Jim seconded, motion carried. Bobbie forwarded info to fire dept for processing, Martin met with land owner to go over driveway requirements.
- MacKenzie Batten submitted application for covered patio and additional roof area onto existing home. Curt made a motion to accept, Jim seconded, motion carried. Bobbie forwarded info to GEC (Jeremy) and notified homeowner of approval.
- GEC provided updated permit log

Unfinished Business Nothing at this time

Highway Maintenance

- Grading, mowing, patching, tree clean-up, trash pick-up, and ditch cleaning completed as necessary. Installed culvert guard/filter on 1st Ave, and worked on refuge gravel roads.
- Upcoming work to include mowing town hall, mowing, and grading roads. Will also continue working on problem spots for refuge roads while weather permits.
- LRIP - 22nd St W Nothing Steve graded area in preparation of work.
- 22nd St (end of LRIP to Cty Road M) Steve graded area in preparation of work.
- ARPA - 25th St from County Road M East toward 6th Ave (gravel) Steve graded in preparation of work.
- Received notice we were **not** selected for AG Road (2nd Ave from State Hwy 21 North to Cty Road H) Grant. However, Martin resubmitted our application to be considered for the second round of selections.
- Road report (daily log) was submitted by HWAH.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 9SEP2024 at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:12 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday September 9, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman) via phone, Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink, Charles Batten, and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m.

Minutes: Monthly Board Meeting Minutes accepted, no corrections or additions.

Treasurer's Report August Financial Report accepted as presented.

- Received August Settlement from County on 20AUG2024 for \$26,055.73 and \$53.76 for delinquent MFL on the 2023 tax roll.
- Five (5) delinquent PP tax bills, totaling \$364.97 remain outstanding, 4 parcels at Eagles Nest.

Clerk's Report Bobbie reported correspondence received during the month.

- We had 69 voters for 13August2024 Primary Election, however, 1 person pulled their VOTER Card BEFORE casting ballot, therefore only 68 votes were registered and counted. Results for Referendum Question 1- 39 YES 29 NO Referendum Question 2- 40 YES 28 NO. Bobbie is planning on assisting poll workers for 05NOV2024 General Election.
- More absentee ballot requests have been received. The current eight (8) requests will be mailed no later than 19SEP2024, per state posted deadline. Wisconsin Elections Commission sent reminder to get absentee ballots proofed and mailed 48 days prior to election with Federal position, and get Public Test performed within 10 days of election.
- On 19AUG2024, the Tomah Area School District passed an Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$177,335,000. At the same time, the District also passed a Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in the same amount. The referendum is scheduled to be held during the 05NOV2024 Fall Election. Residents in Tomah District are encouraged to look into the referendum question and be ready to vote on it in Nov., questions regarding the referendum may be directed to Michelle Clark (TASD Business Manager) 608-374-7003.
- Department of Revenue sent Notice of Personal Property Aid 2025 Estimate \$26.84 payment 05MAY2025, Notice of 2023 WI ACT 12 Personal Property Aid 2025 Estimate \$32.07 payment 05MAY2025, and 2023 Assessment/Sales Ratio Analysis, Fielded one year sales 2023, and 2024 State Apportionment Report.
- Department of Revenue (DOR) sent notice that in the near future, DOR will be conducting an Equalized Value review of our municipality. This county wide project may involve a review of residential, commercial, and agricultural taxable property. An in-office review of each property sampled will be conducted, with the possibility of roadside inspections. This process will aid in establishing the 2025 Equalized Values which will be certified on 15Aug2025. The Department's efforts will include the selection of random samples of properties from the 2024 assessment roll as well as an estimation of the market values of the parcels selected. Their office will obtain the 2024 assessment data from the County Property Lister and request that our assessor provide access to the property record cards for the parcels to be reviewed. The cooperation of the municipality is greatly appreciated and will contribute to the development of an equitable Equalized Value.
- WISLR sent package of maps/paperwork to complete. Martin is working on materials.
- MAAA – Martin & Bobbie attended monthly meeting 26AUG2024. Meeting Minutes and Financial Snapshot available. Cutler had 1 ambulance call in July. New By Laws DRAFT was dispersed, discussion tabled until next month. Budget was discussed in depth. The current 4 options proposed were different in the amount of

personnel to hire, and the date of hire but all included new rig for North (Necedah) Area. The final option proposed was for an additional 3 new hires (current three Supervisors stay in the rigs), and a new rig added to Necedah station. That option will bring Town of Cutler 2025 cost to \$18,675. That is a 29.1% increase (\$4,210) from 2024 cost of \$14,465. After much discussion it was determined that another option is required that doesn't include another rig. Members need to discuss with their respective boards. Next meeting 23SEP2024 at 6:00 p.m. in Mauston.

- Received information regarding computer safety and tips for technical security from state IT department.
- Miscellaneous magazines and local newsletters received.

Communications to the Board None

Town Permit Application determinations

- Curt made a motion to approve Eagles Nest server application for new bartender, Jim seconded, motion carried. Bobbie completed licenses; Terry delivered to Eagles Nest.
- Ewa Tatkowski applied for camper permit. Curt made a motion to approve, Jim seconded, motion carried, Bobbie completed permit, notified Tatkowski's and assessor.
- GEC provided updated permit log

Unfinished Business See Highway Maintenance notes

Highway Maintenance

- Grading, mowing, road patrolling, and tree removal from roads completed as necessary.
- Upcoming work to include mowing town hall, mowing/grading roads, limb trimming, and patching.
- 18SEP2024 Town of Kingston Board meeting is expecting representatives from Necedah Refuge & Sand Hill to attend to discuss Kingston giving up roads in those locations. Martin Potter & Bobby Shaw plan to attend to see how this is going to proceed/effect Town of Cutler.
- Headquarters Road (Town of Cutler portion) is currently CLOSED, it is extremely wet and don't want vehicles to get stuck in large low area.
- LRIP - 22nd St W Work completed on 29AUG2024, payment made tonight.
- 22nd St (end of LRIP to Cty Road M) completed on 30AUG2024, payment made tonight.
- ARPA - 25th St from County Road M East toward 6th Ave (gravel) Scott will haul gravel as their end of season work, after completing seal coat projects.
- AG Road (2nd Ave from State Hwy 21 North to Cty Road H) Grant. Nothing new, at this time.
- Road report (daily log) was submitted by HWAH.

New Business None

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None

Next Monthly Meeting Monday, 14OCT2024 immediately following Budget Workshop at 5:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 6:43 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday October 14, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink and Bobby Shaw. Martin Potter called the monthly meeting to order at 6:00 p.m., immediately following the Budget Workshop.

Minutes: Monthly Board Meeting Minutes accepted, no corrections or additions.

Treasurer's Report Terry gave September Financial Report, accepted as presented.

- Tax bill inserts prepared and sent to tax processors to be included with FY24 tax statements.
- One (1) delinquent PP tax bill, totaling \$43.61 remains outstanding. Terry will contact Mr. Nagel again.

Clerk's Report Bobbie reported correspondence received during the month.

- Zac Atkinson installed speaker (10SEP2024) for the office computer, making it able to be used for web-based training again.
- Rural Ins Workers Compensation Audit resulted in refund of \$62.00, received check 02OCT2024.
- Bobbie mailed verification package for LRIP reimbursement (\$21,551.29) to Travis Schultz (JC Hwy Commissioner) 04OCT2024. Travis will submit package to state when he can.
- Bobbie working with Laura to update website. Check out the changes, additional input is appreciated.
- Continue to receive absentee ballot requests. An additional 11 have been sent, along with the original 9.
- Bobbie completed web-based WTA Fall Training. Prefer in person when able though.
- Board of Commissioners of Public Lands sent our Annual Certified Statement of Debt. Balance of Bridge's Loan is \$111,894.25, locked in at 3% interest. Payment due next March is \$29,032.65. \$65.0 Million in Common School Fund library aid was distributed in 2024. Locally, receiving funds were Necedah Area \$51,755, New Lisbon \$40,437, and Tomah Area \$244,274.
- CRAM meeting attended by Bobbie 18SEP2024, at Mauston Hwy Commissioners office. Election of officers for 2025 were completed. Chair-Sharon Halverson, Vice Chair-Mike Keichinger, Secretary-Betty Manson. Each town was encouraged to include details in their insert for taxes on how the recycling program works at the County Landfill (handout was passed out). Terry will get 100 copies prepared, to handout when tax payments are made. The Grant was submitted and approved for FY25. Our cost for FY25 is not determined, as Seven Mile Creek is voting on whether they want to join CRAM via contract for the next 5 years. However, Travis said to use FY24 cost (\$2,155.51) and add a little for budget purposes.
- Jim completed work satisfaction card from Scott on LRIP project. Card mailed on 15OCT2024.
- Received 2025 Estimate Calculation for General Transportation Aid. It remains at \$144,054.46.
- Received Revised 2024 Shared Revenue Estimate. It remains at \$49,248.05, leaving a 18NOV2024 payment of \$41,860.84 expected.
- Received 2025 Shared Revenue Estimate of \$50,379.71, increase of \$1,131.66 from 2024.
- Received information from Dept of Administration regarding 2030 Census planning currently taking place. Looking to obtain better partnership with municipal, county, regional, tribal, and state level is key to success.
- Bobbie attended WTA Fall Training, 7&8OCT2024. Training on Election Refresher, Alcohol, 2% Fire Dues, and update from DOR were attended. Over 700 people were attending this year. Next year it will be at Chula Vista in WI Dells. The "Operator" state licenses will cost \$200 for each bartender. I think our servers will continue to get our local license going forward.
- MAAA – Martin & Bobbie attended monthly meeting 23SEP2024. Meeting Minutes and Financial Snapshot available. Cutler had 6 ambulance calls in August. Chief Chris Leopold reported that he's accepted 3 personnel resignations this past week, and that union discussions have been occurring among some personnel. He plans to

keep everyone apprised as to status along the way. By Laws DRAFT was discussed, next step is giving to an attorney for legal review. Budget was discussed. Chris offered a 5th option proposing additional personnel to be hired (mid-year) with NO rig for North (Necedah) Area. That option decreased Cutler's portion by \$3,052, per Chris' updated numbers emailed after the meeting. \$21,273 is being used for budget planning purposes, which is with the new rig and new updated revenue numbers for FY25. Next meeting 28OCT2024 at 6:00 p.m. in Mauston.

- Miscellaneous magazines and local newsletters received.

Communications to the Board Martin and Bobby Shaw attended Town of Kingston Board Meeting (18SEP2024). Martin shared Yellow River Watershed Project materials for Wildlife Refuge. He asked about abandoning 6th (in refuge), refuge agreed but need to wait for actions to begin on their side before believing it.

Town Permit Application determinations

- Bobbie & Michael Georgeson submitted application for driveway. Jim made a motion to accept, Curt seconded, motion carried. Bobbie completed application.
- Bobbie met with Morghan (Tyler) Noth for shed building permit application process on 20SEP2024.
- GEC provided updated permit log

Unfinished Business see Highway Maintenance below

Highway Maintenance

- Grading, mowing ditches, limb trimming, and tree removal from ditches completed as necessary.
- Upcoming work to include mowing town hall, grading (weather permitting), filling of sand/salt shed, and cleaning up of trees.
- 2024 Bridge Inspection Reports received from county. Bobby will need to work with Travis to get town work completed from inspections.
- Expecting County backhoe to arrive in October for the cutting of trees in road right of way. Martin will work with Travis and Bobby with their coordination.
- Martin completed WISLR paperwork/maps.
- ARPA - 25th St from County Road M East toward 6th Ave (gravel) Scott has hauled gravel in, waiting for invoicing. Bobby suggested that board chair and supervisors look at road before payment get made, ensure work at standard expected.
- AG Road (2nd Ave from State Hwy 21 North to Cty Road H) Grant. Nothing new, at this time.
- Road report (daily log) was submitted by HWAH.

New Business Budget Workshop – was completed tonight, the Budget Hearing is 11NOV2024 at 5:30 p.m., with monthly meeting to immediately follow. Bobbie will get Proposed Budget information finalized and posted.

Payment of Vouchers Various bills were presented, reviewed by the board, and approved for payment.

Public Comment None, at this time

Next Monthly Meeting Monday, 11NOV2024 immediately following Budget Hearing at 5:30 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:20 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING

Monday November 11, 2024

CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Tom Winters and Jade Shaw. Martin called the monthly meeting to order at 5:40 p.m., immediately following the Budget Hearing.

Minutes: Bobbie distributed October minutes, accepted with no additions or corrections.

Treasurer's Report Terry gave October Financial Report, accepted as presented.

- Received final General Transportation Aid payment for 2024, \$36,013.63.
- Terry reported collecting \$29.67 (penalties and interest) from Eagles Nest residents who paid original amount due last month on past due real property.
- Terry reported one (1) remaining delinquent PP tax bill, for a total of \$44.18, outstanding. Terry was directed to send another notice, to try to collect from Mark Nagel.

Clerk's Report Bobbie reported correspondence received during the month.

- Elections workers successfully completed 05NOV2024 General Election. Began day with 228 registered voters, 25 new voters registered. We had 229 voters, 30 were absentee, all were returned. Cutler town results were:
 - Harris/Walz 63, Trump/Vance 163, Stein/Ware 2
 - Baldwin 63, Hovde 160, Anderson 2, Leager 3
 - Kilbourn 60, Tiffany 167
 - McNamara 63, Testin 163
 - Campbell 65, Krug 159
 - State Referendum Yes 187, No 40
 - Tomah School Referendum Yes 30, No 44
- Completed Request for Information from Wisconsin Public Finance Professionals, LLC (22OCT2024) on behalf of Juneau County, to be used in an Official Statement prepared for the County, a financing document provided to investors.
- Terri Treptow (JC clerk) sent notice that they will not be issuing dog licenses until 01DEC2024, for FY25.
- Completed and returned Emergency Medical Services Program Municipal Signature and Population Verification (22OCT2024) for MAAA, so Chief Leopold can apply for 2025 funding assistance.
- Estimated population for Town of Cutler of voting age is 251. This is required by WI Statute 5.66.
- During the WTA Annual Meeting, the Council approved a dues increase effective July 1, 2025 that will average \$50 per town/village. WTA dues bill will arrive in the spring of 2025.
- WI Towns Assoc President Jerry Derr passed away 04NOV2024.
- LYNXX Networks reported 31 video service subscribers for Cutler.
- Tax Levy Certifications have been received.
 - Necedah Schools \$186,998.91 (up \$ 26,413.15 from \$160,585.76)
 - New Lisbon Schools \$ 48,369.13 (up \$ 5,468.69 from \$42,900.44)
 - Tomah Schools \$ 64,105.11 (up \$ 1,181.46 from \$62,923.65)
 - Western Technical College \$47,966.58 (up \$4,796.75 from \$43,169.83)
- MAAA- Martin & Bobbie attended monthly meeting 28OCT2024. Meeting Minutes and Financial Snapshot available. Cutler had 3 ambulance calls in September. Following a very lengthy debate on the two new proposed budget plans for MAAA, Plan 1 (12.5% wage increase) and Plan 2 (25% wage increase and restructure of organization), Plan 2 was approved. Plan 1- 3 votes, Plan 2-14 votes. Restructure is from 1 chief and 3 Supervisors to 1 chief and 2 Deputy Chiefs (who will be salaried, given company vehicle -which will allow for 2 fly-vehicles, and a company phone).
- Miscellaneous magazines and local newsletters received.

Communications to the Board – North Central Wisconsin Regional Planning Commission sent verbiage for Hazard Mitigation Plan that Juneau County has updated. FEMA is now requiring that all local governments must have an approved local all hazards mitigation plan to remain eligible for certain FEMA disaster funds that would be available after a disaster declaration. Adoption of the county mitigation plan satisfies the planning requirement, so we wouldn't need to start from the beginning. Jim made a motion to adopt county plan for Cutler, Curt seconded, motion carried. Bobbie prepared for Martin to sign, then Bobbie sent to NCWRPC to be included in County Plan to be filed with FEMA, keeping us in compliance for the next 5 years.

Town Permit Application determinations

- Received Notice that lands enrolled under Managed Forest Law for a 25 year period have been transferred to Diane Koss 2023 Irrevocable Grantor Trust (new owner). 19.93 acres located in 18N-02E-36.
- GEC sent Notice of Building Inspection Fee Changes. The new pricing goes into effect 01JAN2025. Bobbie contacted Jeremy to get some clarification on what fees are covering, specifically camper units.
- Kathleen Schoenberger sent applications for cabin (sanitation permit process has begun), driveway permit, and fire sign application. Curt made a motion to accept permit (contingent upon sanitation permit issued) and driveway & fire number applications (when check clears bank), Jim seconded, motion carried. Bobbie notified Kathleen and will forward to Jeremy (GEC) when sanitation permit arrives. Martin is following up with driveway information. Fire Dept notified of Fire Sign application.
- GEC provided new permit log.

Unfinished Business

- Budget Hearing –Terry Hayward made a motion to approve budget, Jim Hayward seconded, motion passed unanimously during special elector meeting, earlier tonight. Curt made a motion to accept the approved budget, Jim seconded, motion carried. FY2025 Budget is approved.

Highway Maintenance

- Bobby is on vacation until 17NOV, Jade is completing work needed. Directed to get lime on 22nd St, east of County Road M.
- Garbage dumping (specifically tires-8 in OCT) on 25th and River Road continues. Report what you see to any board member.
- Completed mowing, grading, tree & brush clean-up, bridge drains cleaned and opened up Headquarters Road. Plan to continue garbage clean-up (recycling turn in), tree clean-up, and grading in DEC. Sand/salt (4 loads) delivered, from county 06NOV2024.
- ARPA 25th St from County Road M East toward 6th Ave (gravel), Jim made a motion for payment (in full) being made tonight to Scott's (with approved work) and Terry to close CD#3 (ARPA funds) immediately, Curt seconded, motion carried unanimously. Bobbie prepared letter to OCU directing Terry to close CD.
- AG Road (2nd Ave from State Hwy 21 North to County Road H) Grant. Nothing new.
- County mowing did not occur in OCT, not expected until ground freezes now.
- 2024 TRIP \$21,551.30 reimbursement amount is expected. Bobbie worked with Travis to get reimbursement paperwork submitted (07NOV2024). New form (DT2353) has been added for all state work (will be included in ARPA package) moving forward.
- Road Report (Daily Log) submitted by HWAH.

New Business – Nothing

Payment of Vouchers Various bills were presented, reviewed, and approved for payment.

Public Comment Nothing

Next Monthly Meeting Monday, 9DEC2024, at 6:00 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:05 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday December 9, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink, Charles Batten, and Jade Shaw. Martin called the monthly meeting to order at 6:00 p.m.

Minutes: Bobbie distributed November minutes, accepted with no additions or corrections.

Treasurer's Report Terry gave November Financial Report, accepted as presented.

- Received final Shared Revenue payment for FY24, \$41,860.84.
- Closed ARPA (CD#3) 12NOV2024, \$279.93 penalty incurred. Moved \$35,760.81 into Money Market.
- Terry got bond for tax collections, forwarded to County Treasurer. Taxes have been mailed out. Eagles Nest residents are looking for tax "receipt" for their personal taxes. Told to take up with Eagles Nest.

Clerk's Report Bobbie reported correspondence received during the month.

- Completed Municipal Levy Limit Worksheet online for Dept of Revenue (DOR).
- Received from DOR: Notice of School Levy Tax Credit & Major State Aids 2024 Property Tax Bills Payable in 2025, Notice of Lottery & Gaming Credit, and Notice of First Dollar Credit.
- Completed Mill Rate Worksheet and PA-687 for County (tax prep) 21NOV2024.
- County charges for FY24 elections being paid tonight.
- Statement of Assessment filed with the DOR 04DEC2024.
- 18FEB2025 Spring Primary Election (if needed). 01APR2025 Spring Election, Cutler's full board is up for election and New Lisbon School will hold election for 3 School Board Member At Large positions.
- 4th Qtr 2024 941 prepared and being sent tonight.
- Bobbie delivering tax information to Becky's Tax, next week, for filing preparation.
- WI Towns Assoc JC Unit Mtg was held 18NOV2024 at JC Hwy Dept in Mauston. Bobbie & Martin attended. Rural Ins representative Nate Fiala sent information for handout. Andy Zobal (JC Sheriff), Jeremy Bonikowski (JC EM Director), Travis Schultz (JC Hwy Commissioner), and Betty Manson gave updates as well. Next meeting will be 24FEB2025 at Juneau County Highway Dept, to accommodate possible Spring Primary.
- MAAA- Martin & Bobbie attended monthly meeting 25NOV2024. Meeting Minutes and Financial Snapshot available. Cutler had 4 ambulance calls in October. Next meeting is 27JAN2025 Annual and monthly meetings, Budget needs passing and District options to be discussed.
- Miscellaneous magazines and local newsletters received.

Communications to the Board –nothing new.

Town Permit Application determinations

- Andrea Messenger contacted Bobbie regarding "camping permits" for their property. Martin spoke with sanitation then Environmental Committee (camping license dept.). Logan & Mariah (ENV committee) confirmed that with Cutler's Ordinance stating 1 camper for 5 acres, they will NOT be able to issue Andrea any camping permits for their property. Logan further explained that without the ordinance, landowner would need to create "Campground" on their property to have these permits issued following in person inspection. That means that even if they don't have "public" campground, they would need to set their property up and follow regulations that public campgrounds follow. That

includes having concrete pads to park on, precise spacing between units, and specific road specifications (with certain crown and sizing, product, etc). Andrea was given this information.

- Eastern Monroe County Rod & Gun Club applied for picnic license for 01FEB2025 at Eagles Nest. Curt made a motion to accept, Jim seconded, motion passed. Bobbie prepared and mailed license.
- GEC provided new permit log.

Unfinished Business -Nothing new.

Highway Maintenance

- Grading on Cranberry Creek, 25th, and 6th completed. Mowed 22nd St, tree & brush clean-up on 4th, and garbage recycling completed. Plan to continue ditch cleaning, and sanding/plowing as required.
- ARPA 25th St from County Road M East toward 6th Ave – filing report to be completed when online available.
- AG Road (2nd Ave from State Hwy 21 North to County Road H) Grant. 220 applications submitted this round. Chosen applications should expect notification first part of DEC.
- County mowing is complicated by number of employees quitting at Highway Dept. unsure if/when can happen.
- 2024 TRIP \$21,551.30 reimbursement amount is still being waited for.
- Road Report (Daily Log) submitted by HWAH.

New Business – 13JAN2025 Caucus at 5:30 p.m. Full board plans to run again.

Payment of Vouchers Various bills were presented, reviewed, and approved for payment.

Public Comment None currently

Next Monthly Meeting Monday, 13JAN2025, immediately following Caucus at 5:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 6:51 pm
Bobbie K Georgeson, Clerk