

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday March 19, 2024
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Bob Fink and Bobby Shaw. Jim called the monthly meeting to order at 6:30 p.m.

Minutes: Bobbie distributed February minutes, approved with no corrections.

Treasurer's Report Terry gave February Financial Report.

- Terry transferred funds, less \$5, from Tax Account into Money Market account.
- Juneau County sent an additional payment for Timber Sales, \$72.20, correcting their error in posting.
- Terry sent notices out for delinquent PP tax bills, including the penalty information.
- Terry reported twenty (20) delinquent PP tax bills, for a total of \$1,690.38, remain for continued follow-up.

Clerk's Report Bobbie reported correspondence received during the month.

- Mailed letter to IRS (prepared by Becky's Tax), regarding removal of Leslie's name on paperwork.
- Rural Ins. sent notice of policy changes that will be included with renewal.
- Voter registration issue concerning Earl & Nikki Ells (N9215 Brown Road), previously registered in Town of Orange, newly discovered should be Town of Cutler (due to lottery credit received on Cutler land parcel tax statement). Should new fire sign be issued with Town of Cutler, replacing Town of Orange? Only if town converts part of their driveway into a town road. If so, can mailing address (Fire Number) remain the same, just change town info? No, must change. Cost, may some of the charges be waived due to the way this was discovered, and not really the residents desire? Additional follow-up with county and fire dept will need to happen. Nikki has since registered with our town, for the April election.
- 23MAR2024 Public Test, (Spring Election 02APR2024)) election equipment, 8:00 a.m. at town hall. Mailed four (4) absentee ballots so far, one has been returned. All notices posted. Workers will be Gary Frei (chief), Sandee Frei and Brian Krause (poll workers). Still looking for interested people to get trained for future elections.
- Worked with Hannah (Juneau County clerk's office) regarding 2 additional voter address issues, (invalid) W10829 19th St and another one from Eagles Nest on 16th St.
- WTA training was held on 24FEB2024, at Kalahari in WI Dells. Jim, Terry, Curt, and Bobbie attended. Board of Review training was completed by all. Martin scheduled to get his training the end of April. Bobbie will report to state when all is completed.
- Form CT filed 09MAR2024 with Dept. of Revenue. DOR emailed Bobbie, asking for further explanation of the US Fish & Wildlife funds and what is being paid using those funds.
- Form PA-551 filed online 09MAR2024 with Dept of Revenue for Personal Property Value Report. This is a new requirement implemented with 2023 Wisconsin Act 12. These values were obtained from assessor.
- Support letter for Cutler Volunteer Fire Dept was re-accomplished using new verbiage 09MAR2024.
- MAAA – Bobbie attended Regular Monthly 26FEB2024, in Mauston. Next Monthly meeting scheduled for 25MAR2024 at 6 p.m., Bobbie will attend. Meeting minutes available for anyone interested.
- Miscellaneous magazines and local newsletters received.

Communications to the Board None currently

Town Permit Application determinations

- UPDATE regarding Camper notice for Jeremy Schultz & Andrea Messenger. Last email from Penny to their attorney showed that board accepted compromise of \$1100 and completed permit paperwork was agreed to, prior to 14MAR2024 court date. Their attorney is to draft paperwork, per Penny's guidance.
- Andrea Messenger has been in contact with Bobbie regarding Building Permit process, specifics.
- GEC hasn't provided updated permit log- due to no new permits being issued in February.

Unfinished Business - None currently

Highway Maintenance

- Sanding, Weight Restriction and Road Closed signage maintained, trash pick-up and disposal from along roadsides, and tree removals completed as necessary. Preparing equipment for predicted storm later this week, and into next; winging will not be planned for, due to lack of frost along shoulders.
- Board is leaving road restriction on 2nd Ave (North of State Hwy 21 to County Road H) with Class B signage, patrolman was directed to take date stamped photo upon completion of six weeks (anytime after 26MAR2024), for the file.
- Travis Schultz sent Small Bridge/Culvert Program official paperwork. Cutler will utilize our own staff to collect and input data on the 6-20ft bridges and culverts in our jurisdiction. This is to be completed as soon as possible. Patrolman was given paperwork to allow him to begin working, two (2) culverts for certain, others were suggested that he measure and verify.
- Bobby is planning on getting reclaiming disc from county, to begin working on gravel roads, before next meeting. He also suggested that Mulloney Road would be the perfect place to allow county to begin mowing (clearing) right of ways.
- Pulp cutter should have everything hauled out of 22nd St. Cutter is done for the summer on 15th, to the West of County H. Other cutter is hauling on 15th East of Couty H. He may be done, no recent contact.
- WDF Coordinator sent additional approval documents, for signature, before they can approve and initiate the payment. Bobbie completed online 09MAR2023. Town of Cutler is eligible for reimbursement in the amount of \$2,173.50. Board agreed to ACH payment option, which state has in place. Terry will be looking for state payment to show up, in the future.
- Milestone Materials sent season reminder & updates for accounting and material pick-up procedures. Bobbie forwarded material pick-up procedures to Bobby, and completed annual review for accounting purposes.
- STP-Local (North of State Hwy 21 to County Road H) – ARIP currently open, application deadline 05APR2024. Bobbie sent copy of February meeting minutes to NWRPC (Daryl Landeau) after tonight’s meeting, to be included in our application package. Ayres Associates & NWRPC working with Martin closely to get application completed accurately and on time.
- Road report (daily log) was submitted.

New Business Spring Election 02APR2024 see notes in Clerks Report above

Payment of Vouchers Various bills were presented, reviewed by board and approved for payment.

Public Comment None currently

Next Monthly Meeting Tuesday, 16APR2024 Immediately following Annual Meeting at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:33 pm
Bobbie K Georgeson, Clerk