

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday August 12, 2019
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave the July financial report. Jim made a motion to accept the report (with the correction to the checking account line listed as "BRIDGE PAYMENT" to read "Monthly Bills"), Curt seconded, motion carried.

- Terry mentioned 4 delinquent personal property parcels remain uncollected to date.
- John Harvey was sent two past due notices, he paid both, leaving an overpayment of \$12.62. Jim made a motion to return the overpayment, Curt seconded, motion carried. Bobbie wrote out the check and Terry mailed immediately.
- Terry received Special Assessment request for David VonDoloski property on 4th Ave. He had paid for 1 driveway permit, but three driveways were installed. Request for 2 more driveway permits and necessary fees, was mailed immediately.

Clerk's Report Bobbie K reported correspondence received during the month.

- Bobbie sent final reminder to Joseph Pleaugh to complete camper & driveway permit applications (from May 21, 2019) and return along with necessary fees. No response to date. Special Assessment to his taxes will be completed, if not paid before processing statements.
- CDR June Meeting Minutes are here. 24 July meeting postponed to 31 July, quorum wasn't met. Bobbie completed the EMS Funding Assistance Municipal Signature and Population Verification Page for CDR. CDR sent a minor change for June meeting minutes, and copy of the approved 2020 Budget. On 9 Aug. CDR sent request, for more information to forward to the state, regarding flex scheduling. Bobbie completed and returned requested information immediately.
- WTA Juneau County Unit held their meeting 1 Aug at 11:30 a.m. at the Marquis Energy Ethanol Plant in Necedah. Plant Tour was at 1:00 p.m.
- Bobbie completed the requested "update of information" for the State Controller for Dept of Administration for State of Wisconsin on 31 July. 5 Aug state sent new form, to have completed and returned, for address changes required for STAR Program, Bobbie completed and returned immediately.
- General Transportation Aid, 2% Fire Dues, and July Shared Revenue payments have all been received.
- State notified Bobbie that the 2019 Statement of Assurance (SOA) was due the second Monday of June, or IMMEDIATELY after Board of Review is complete. No further action at this time. Need Open Book and BOR to be completed.
- Necedah Area School District Administrator (Tanya Kotlowski) sent a request to attend either a Sept or Oct Board Meeting. Also, sent the link to their *Cardinal Community Connections Communications* web page. Bobbie was directed to notify her and request written information that can be included in minutes, to be posted on our website, due to low number of attendees for our monthly meetings. Bobbie completed immediately.
- WI Dept of Administration sent **preliminary estimate of the January 1, 2019, population for the Town of Cutler in Juneau County is 328**. No further action at this time.

Communications to the Board – None at this time

Town Permit Application determinations – David VonDoloski (see above)

Unfinished Business

- 2nd Ave Bridge Working Group-Travis Schultz is new Juneau Co. Hwy. Commissioner, he said 1 Oct. they plan to blacktop bridge.

- TRIP program –Kyle said end of week of 12 Aug, or beginning of week of 19 Aug. to install 3 culverts, then begin to haul gravel in. Depending on status of large culvert degradation at Cty Road H and 23rd street.
- Open Book Date –no action at this time. Bob Conant is having more health issues and his computer is currently broke. Martin is going to contact new assessor, to see if anything can be done by him.

Highway Maintenance

- Jim Brown continuing to mow, grade, cut up downed trees, repair wash outs, and assist refuge personnel with road work.
- Repaired culvert washout on 23rd Street (temporarily). Martin is contacting Gerke to see what they can do for the situation. Curt made a motion, if Gerke can replace culvert and install (complete) for under \$25,000, then get work started immediately. Jim seconded, motion carried. Martin had gotten a rough estimate of \$7,350 for culvert and \$15,000-\$20,000 for installation.
- Martin shared the new State program information that he had on the 90-10 Road Program. More info to follow.
- Scott Construction looked at the 25th & 6th roads. Dan, from Scott Construction, will get pricing for the repair ideas when he is back from vacation, expected in September. More info to follow.

New Business –Clara Krause turned in her letter of resignation for the cleaning position, due to going to college in Aug. She has graciously agreed to keep her election position. Thank-you, Clara! Bobbie was directed to ask Ellie Krause if she is interested in the position, or to ask around for a replacement. Rate of pay is \$16.50/hour. Clara has spent between 2-2 ½ hours per month.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday Sept 16, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:37 pm
Bobbie K Georgeson, Clerk