

TOWN OF CUTLER MONTHLY BOARD MEETING
Thursday December 5, 2019
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Bob Fink were also in attendance. Martin called the Budget meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave the November financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Shared Revenue payment of \$12,018.12 received.
- Terry has her bond coming, and has gotten supplies ready for tax collection. Curt made a motion to allow Terry to get printing done at Minute Man Press, Jim seconded, motion carried.

Clerk's Report Bobbie K reported correspondence received during the month.

- Received verification that Cutler is on the list for new voting equipment. Installation is later in 2020, for 2021 elections-not being billed until 2021. Also, been invoiced for the 2020 maintenance, storage, and battery support, per State Law.
- New Lisbon sent Notice of School Board Election for two (2) School Board Member At Large positions, Tue. April 7, 2020.
- Laura Wagner has the 5 email addresses set up for the board members. Payment sent tonight.
- Zachary Atkinson has submitted quote for IT Support. \$40 per trip and \$12/hour for on-site work. \$15/hour for support that can be done remotely. All Hardware and Software expenses are covered by the town separately. Services are to include: updates, repairs, and installations of newly purchased hardware & equipment to include the software. He also submitted quote to install WiFi Access point in garage. Switch & Access point (labor included) \$200. This will get fire department internet speed up to the 100/50 which is what the hall has been upgraded to. Jim made a motion to accept both, Curt seconded, motion carried. Bobbie contacted Zac. Access Point to be installed Monday 9 Dec (late afternoon. Zac also suggested getting another anti-virus to install on the system soon. We're covered with minimal coverage today.
- Received Homefield Assessing Eagles Nest 2020 contract, for approval and signatures. Includes all measurement and grade values & photos to generate a value as of Jan. 1, 2020. \$2000 due at the 2020 Board of Review. Curt made a motion to accept, Jim seconded, motion carried. Contract signed, and mailed.
- Town Advocacy Council sent materials urging all towns to join the council. No action at this time.
- CDR updated service area map. All municipalities have approved the \$30/person cap. Qtr. 1 2020 payment sent out tonight.
- Cindy Zahrte (TASD) is requesting to be included on the February Agenda.
- Denise Giebel assisted with Mill Rate Worksheet preparation.
- Municipality Levy Worksheet and Statement of Taxes submitted to DOR.
- Volk Field Community Support Christmas Party invitation received. 12 Dec. 4-7 p.m.
- Miscellaneous magazines and local newsletters received.

Communications to the Board – None at this time

Town Permit Application determinations

- Curt made a motion to approve Pamela & Alan May's Fire Sign Application, seconded by Jim, motion carried. Bobbie forwarded information to the fire department.

- Curt made a motion to accept Building permit for Michael & Bobbie Georgeson (rebuilding after home fire) as presented with sewer information and house drawing (plan for April ground break-weather permitting), Martin seconded, motion carried.

Unfinished Business

- 2nd Ave Bridge Working Group-Martin presented release from General Insurance. Release was signed, notarized, and mailed tonight, to get the \$10,000 payment (max coverage-regardless costs to repair are higher).
- TRIP program – Martin and the county are still unable to get new TRIP application filed online. Martin continuing to get answers and get the application filed.
- 90/10 Program- No further action, sticking with decision to not apply.

Highway Maintenance

- Jim Brown reported mowing brush (almost completed) and plowed more snow. Jim had 2 loads of sand/salt (Monroe Co.) delivered (Gerke) in preparation for the snow season. He was directed to get pricing from Juneau Co (delivered) for next meeting.
- Martin noticed Laura Delaney has used their equipment to repair Cutler Drive, which is looking good today.
- Martin informed Jim that trained “flaggers” are now required on road projects. He suggested getting with Travis (Juneau County) to see if a class is being held soon.
- Jim spoke with Gene Parker concerning future trapping of beaver. Gene will do what he can in a couple of weeks.
- Jim was told that Matt Weber has found an old law on the books, stating road damage caused by beaver will be paid by the DNR. Martin was directed to follow up with Matt about this.

New Business

- 2020 Election personnel are Sandra Larsen, Cheryl Georgeson, and Clara Krause. All are fully trained and sworn in.
- Curt has agreed to purchase and hang new blind in the Hall office, and repair men’s toilet seat.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday, Jan. 13, 2020 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:50 pm
Bobbie K Georgeson, Clerk