

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday June 17, 2019
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, and David Fisher were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the Board of Review Postponement and Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave the May financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry mentioned 12 delinquent personal property parcels remain uncollected to date. Eagles Nest has been cooperating in assisting in collecting of payments. Terry will give updated list of delinquent people to Eagles Nest and will be sending out another "REMINDER" to those past due. Jim suggested that Eagles Nest know that 6 months is long enough to be waiting for payment. Further action may begin next month if all payments are not made.
- Received Request for Statement of Real Property Status for Bob & Marlene Batten property, new owners are Tina & Christopher Bernard

Clerk's Report Bobbie K reported correspondence received during the month.

- Website updates are completed, looking for Fire Dept. information on new system to add in the future.
- Detailed thank-you was prepared and sent to Cutler Cranberry Foundation, explaining the use of funds donated, along with the remaining need. A thank-you card was also mailed to the foundation. New Amortization Schedule was received following the additional principal payment that was made. The remaining loan balance is \$116,879.25. That leaves 3 scheduled payments of \$32,904.98 (March 15 2020, 2021, and 2022) and a final payment of \$27,178.38 for March 15, 2023. This may be paid off earlier than scheduled if funds are available.
- DOR sent 2019 Full Value Notice for Manufacturing in Cutler. We have \$0.00
- US Dept. of Commerce sent information inviting our Town to participate in the 2020 Census New Construction Program. The board chose NOT to volunteer at this time.
- Public Comment Request received for Guyed Antenna Tower new Wonewoc Municipality.
- While completing Workman's Comp Audit, for Insurance Co, noticed Jim Brown will need new Certificate of Insurance. Current policy expires 6/21/2019. Jim said he's sure one is on the way.
- US Fish & Wildlife Service sent notice that during the week of 6/24/2019, \$13438 will be paid for the Refuge Revenue Sharing Act.
- April CDR Meeting Minutes are in here. Next meeting is 26 June.
- Cutler sent a plant to the memorial service of Dennis Weiss (Juneau Co Hwy Commissioner) who passed away unexpectedly 29 May 2019.

Communications to the Board

- Jim shared information about the training WTA presented in Tomah.
- NCWRPC sent Annual Report

Town Permit Application determinations

Dennis Franek has completed Griswold addition. One outstanding permit to finish up. Gallang building permit was released to Jeremy. Joseph Pleaugh Fire Sign request has been forwarded to the fire department. Upon further review, materials were sent to Joseph Pleaugh regarding the necessity of a camper permit and driveway permit (no culvert is needed), for the property which he had previously requested a fire number sign. Bobbie was directed to follow-up with Mr. Pleaugh, if he doesn't pay the necessary fees, they will be added to his tax statement. No other permits requested at this time.

Unfinished Business

- 2nd Ave Bridge Working Group no further action at this time
- TRIP program –Gerke notified Martin that work should begin within the next 3 weeks (mid July), weather permitting.
- Open Book Date –Bob is still unable to prepare the necessary paperwork, due to his injury. Jim made a motion to postpone setting date until next month during the regular monthly meeting. Curt seconded, motion carried.
- Eagles Nest Liquor License and Bartender Licenses were presented to the board. Jim made a motion to accept the Eagles Nest Liquor License. Curt seconded. Motion carried. Bobbie prepared license for Terry to deliver (and collect the ad posting fee of \$9.29). Jim made a motion to accept the 6 server licenses. Curt seconded. Motion carried. Bobbie prepared licenses for Terry to deliver.

Highway Maintenance

- Jim Brown met with Kyle from Gerke, together they have a plan to best use the gravel that was purchased.
- Scott Construction has completed all seal coat projects that was determined to be completed this fiscal year. The invoice will be paid tonight, it matched the proposal.
- Jim Brown met with the refuge personnel 7 June. They requested to meet in smaller groups, trying to get some resolution. Jim B and Martin met with the refuge personnel again earlier today. The refuge would like to see a new culvert placed in 12th Street. They may possibly reimburse some culvert, bridge, etc costs if things work out. Jim Hayward made a motion to purchase the culvert, using county matching funds. Curt seconded, motion carried and Jim Brown was directed to take lead on getting this purchased, delivered and installed (alongside refuge personnel).
- Jim Brown plans to begin the mowing soon.

New Business Fireworks permits for Tim Dailey of Eagles Nest and Greg Ebert of Necedah Pyrotechnic Club were approved and Martin prepared for distribution. Jim Hayward made a motion that if Greg still wants to donate any money, that he do so to the Cutler Volunteer Fire Department. Curt seconded, motion carried. Bobbie will notify Greg when he gets his permit(s).

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday July 8, 2019 at 6:30 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7.48 pm
Bobbie K Georgeson, Clerk