

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday May 14, 2019
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Bob Fink, Jim Brown, Charles Batten, Tom Sturek, Tania & Glenn Garrity, Cindy & Chad Iverson, and Greg Ebert were also in attendance. Martin called the meeting to order at 6:35 p.m.

Minutes: Curt Jorgensen made a motion to accept the Road Tour Meeting Minutes, Jim Hayward seconded, motion carried. Curt Jorgensen made a motion to accept Monthly Board Meeting Minutes (with correction to Communications to the Board-Greg Ebert section), Jim seconded, motion carried.

Treasurer's Report Terry gave the April financial report. Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry mentioned 15 delinquent personal property parcels remain uncollected to date. Eagles Nest has been cooperating in assisting in collecting of payments. A payment collected, and deposited last week, is from a resident who has since passed away.
- Received Request for Statement of Real Property Status for Mitchell Elsing property N10564 2nd Ave., new owners are Matthew & Kimberly Robertson
- Tomah Area Schools sent notice of newly elected officers. President-Aaron Lueck, VP-Pam Buchda, Clerk-Gary Grovesteen, Treasurer-Jerry Fushianes
- Received check for \$16,000 from the Cutler Cranberry Foundation, Inc, designated for payment on the note for bridge replacement. Thank-you will be mailed to Foundation, for their generous donation.
- Henry Galang check was returned by the bank, unable to find his account. He's replaced the check, along with bank fee and it has been deposited again. All permits are currently on hold; until check clears the bank. Jim made a motion that from tonight, moving forward, Notices of board decisions (for all permit applications) will not have further action taken until the payment has cleared the bank. Then, the application(s) will proceed as previously stated. Curt seconded. Motion carried.

Clerk's Report Bobbie K reported correspondence received during the month.

- Election laws may change to remove the older equipment, but at this point there is not a definite cutoff or de-certification date of the Sequoia equipment. Jan. 1, 2023 is the expected date that current equipment can be supported. Pricing options are being looked into, as a county in whole.
- Bobbie received notice from Wis Election Commission that another 7.75 hours of training have been accepted.
- Jeremy Phillis is our new Building Inspector. Paperwork has been signed and sent, along with forwarding new building permit application materials. He has approved the website materials and listings. Communication is well so far, he has sent a report of the April Building Permit requests.
- DOR sent reminder to file Liquor License Report no later than 15 July
 - **2019 PAVEMENT RATINGS ARE DUE TO WISDOT BY DECEMBER 15, 2019**
- Notice of Personal Property Aid – May 2019 Distribution \$26.84 on May 6, 2019
- WI Open Records Law request re: 2018 employee wages received 7 May, completed/returned 10 May.
- CDR March Meeting Minutes have been received. Copy is in the office. The requested letter, to the state, in support of flex scheduling has been signed and forwarded to CDR.
- Bobbie returned T ASD request for Cutler Board, following April election.
- Website "Applications" section have been updated. New application procedures, fee calculation worksheet, fire number application, driveway application, GEC Bldg. Inspection Fee Schedule, WI Uniform Bldg. Application (new inspector version), Garage Cross Section and Typical Deck Framing Plan

are all available and encouraged to be used by Town of Cutler residents/property owners. Operator License Application is also available online, for bartenders.

- Website update to “Taxes”, reinforcing ALL property tax payments go to JC Treasurer after 1/31! Trying to relieve unnecessary burden on the treasurer. A suggestion that in the future the treasurer not accept any Property Tax payments after January 31, but return them to the landowner, so they may make correct steps in paying them. It is clearly listed on tax statement where payments are to be mailed.

Communications to the Board

- Juneau County Health Officer, Amanda Dederich, has requested that towns have on hand 10 Nitrate Sampling Test Kits, to provide to residents who request them. The kit is free, and currently the county is highly suggesting residents test their wells. No action taken at this time, other than possibly adding a link to our site, for people to follow for more information. Bobbie will look into it.
- Juneau County is implementing a new program where people may go to a website, to check for roads closed. They are urging towns to call JC dispatch when closing any road for any reason, and when the road is re-opened. Jim Brown was instructed to follow the new procedures the best he can.
- Juneau County is hosting a clean sweep 26-27 July. Bobbie will add flyer to our website.
- Tim Bodeen, Necedah Refuge Manager, sent letter addressing concerns voiced with town roads in the refuge. The Army Corps of Engineers has initiated a watershed study, in the hopes to find a solution that satisfies everyone concerned. They did offer clarifications for road maintenance and repair actions, along with their interest in proactively discussing strategies to address trouble-laden township roads...

Town Permit Application determinations

- Fire Number request was received, from Joseph Pleaugh. Curt made a motion to approve request, Jim seconded, motion carried. Martin will follow-up on location to see if culvert or other needs must be addressed. Bobbie will forward to fire dept following the payment clearing the bank.

Unfinished Business

- 2nd Ave Bridge Working Group Juneau County will blacktop top, weather permitting. Dennis Weiss confirmed no invoice will be coming for the installation, gravel, and blacktop from Juneau County. The town’s paying of engineering and all materials meets the cost matching which is now available. Curt made a motion to request making an additional loan payment for \$111,315.92. That amount is the remaining funds not used from the loan (62,410.94), the donation from Cutler Foundation (16K), and the collected amount from special assessment (32,904.98) on 2018 property taxes. Bobbie emailed request to BCPL accountant.
- TRIP program –weather permitting work to begin. Martin has been in contact with Gerke and will continue to urge starting this project.
- Building Assessor – Jim made a motion to accept Homefield Assessing, Inc. (Neil Betts) starting Jan. 1, 2020, with the same cost as present assessor. Curt seconded. Motion passed. Contract was signed. Bobbie mailed Neil’s copy and filed town copy.
- Open Book Date – Bob isn’t ready, due to a recent fall. Jim made a motion to postpone setting date until next month during the regular monthly meeting. Curt seconded. Motion carried.

Highway Maintenance

- During Road Tour pavement ratings was started. Martin will continue the ratings. Scott Construction sent quote for proposed seal coating immediate needs. \$21,598/mile for single seal. Jim made a motion to complete items #2, #3, and #4 on Road Tour Evaluation Meeting Minutes. Curt seconded. Motion carried. It was noted that the price quote is for single seal, however, item #3 (2nd Ave by bridge) is to be double seal. Martin verified that Scott will do that stretch of double for the single price. Work on 26th and 24th is scheduled for next week. 2nd will be scheduled after blacktop of bridge is completed.
- Jim Brown shared his frustration with grading, due to frost and other acts of nature. He will keep trying.
- Jim was directed to contact Gerke and have the remaining credit balance of town account, be applied for gravel and breaker run to be delivered in the areas of most concern. He will begin immediately.

New Business Eagles Nest submitted Alcohol License Application, along with bartender license applications and payment. Bobbie will begin to process and get published in the paper.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Tom Sturek (Cutler FD Assistant Chief) inquired about getting a list of current lot owners for Eagles Nest, along with their LP suppliers. He was directed to contact either Tania Garrity (Manager) or Tim Dailey (Owner) for the information. He also presented information regarding a new system recently implemented "I AM RESPONDING" by the department. Since implementation only good comments and positive results. Bobbie asked that he provide a link or some sort of information that can be added to our website so everyone can see this impressive addition to our Fire Department.

Next Monthly Meeting Monday June 17, 2019 at 6:30 p.m.

Jim Hayward made a motion to adjourn, Curt Jorgensen seconded, motion carried.

Meeting Adjourned at 8:43 pm
Bobbie K Georgeson, Clerk