

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday September 16, 2019
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown and Charles Batten were also in attendance. Martin called the meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the Monthly Board Meeting and the Special Board Meeting Minutes from August, Martin Potter seconded, motion carried.

Treasurer's Report Terry gave the August financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry mentioned 3 delinquent personal property parcels remain uncollected to date.
- Terry received Special Assessment request for Luke & Stephany Georgeson property on 23rd St., sold to Jordan & Kara Schmidt.
- Martin directed Terry to look into cost of credit card machine information, for tax collection.

Clerk's Report Bobbie K reported correspondence received during the month.

- CDR down grade to Basic licensure has been completed. The downgrade is in conjunction with the approval to flex staffing up to Paramedic level. They are also thankful for the assistance in getting CDR back on track for success in providing the highest level of care for their patients.
- CDR sent new contract, move for agenda item for next month.
- WTA sent brochure for Fall Workshops. No one will be attending, it's the same weekend as CranFest.
- WI Dept of Revenue sent Equalized Value Report for 2019.
- Pipeline Association sent another Public Awareness newsletter.
- Shared Revenue Revised Estimate for 2019 and Original 2020 Estimate have been received.
- Terry Treptow sent more information on new voting machines. Estimated cost for trade in expected to be around \$3000. Moved to be placed in Budget for 2020.
- Website renewal is up, Curt made a motion to accept along with SSL, Jim seconded, motion carried. Payment was sent immediately to Webs By Laura, Laura Wagner.

Communications to the Board –

- Tony Kurtz is looking for nominations for "First Responder of the Year". Martin was instructed to forward application information to the Fire Dept., for their nominations.
- WTA is checking on computer information. Our current system meets the required minimum of Windows 2010. We are using Windows 2013.

Town Permit Application determinations

- GEC updated permit status form was reviewed.
- Joseph Pleaugh and David Vondoloski both paid requested driveway permit fees.
- GEC sent notice of Building Inspection Fee Adjustment & Agreement Update paperwork. Move for agenda item for next month.

Unfinished Business

- 2nd Ave Bridge Working Group- On Aug 31, 2019, a vehicle struck the North West end of bridge, before becoming completely engulfed in flames. Waiting for accident report from county for pending insurance claim. Repairs will be needed, county is estimating materials at around \$10,000. More information to follow.
- TRIP program – Martin will start the TRIP paperwork with the county asap. Gerke has installed culverts and hauled gravel on 23rd St.
- Open Book Date –18 September, as previously posted. Board of Review is Thursday, 26 Sept at 6:00 p.m., as previously posted and advertised. Tony has not received any calls, expecting no one to come.
- Ellie Krause has agreed to take over the cleaning duties for the town hall. She has her paperwork completed and has begun doing a great job. Welcome, Ellie!

Highway Maintenance

- Jim Brown returned from vacation, is busy grading, making a gravel usage plan with Gerke, completed the necessary repairs to his plow truck, and expecting to begin the second road mowing by the week end.
- Large culvert on 23rd Street has been installed by Gerke, prior to their installing the gravel for the TRIP program work.
- 90-10 Road Program update. Program information has been released, deadline to apply is Dec. 6. Martin will begin gathering necessary information, so he and Bobbie can get forms completed and turned in for consideration.
- 25th & 6th roads update. Scott Construction has completed the work, waiting for their invoice.
- Beaver plugged culvert under RR by Hwy. 21, causing flooding on 6th Ave. Martin is working with the county who will be contacting railroad and the state, to correct the problem.

New Business – Budget Hearing 14 October, immediately following the regular monthly meeting.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment none at this time

Next Monthly Meeting Monday Oct 14, 2019 at 6:00 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:45 pm
Bobbie K Georgeson, Clerk