

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday February 10, 2020
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), James Hayward Sr. (Supervisor), and Terry Dawn Hayward (Treasurer). Jim Brown, Scott Fisher, Bob Fink, and Charles Batten were also in attendance. Martin called the Monthly meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave the January financial report. Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry has completed collecting taxes; of the \$176,184.02 collected in January, \$137,712.75 will be going out for February settlements to county and schools.
- Terry was directed to transfer remaining tax funds into the checking, leaving only dogs fees collected and the minimum \$5 in the tax account.
- Cutler has 14 Real Estate unpaid, and 23 Personal Properties which are now delinquent.
- Terry shared information town residents shared with her during the collecting of taxes this year. One resident is concerned for our safety, she suggested installing cameras at the hall. No further action was taken at this time.

Clerk's Report Bobbie K reported correspondence received during the month.

- DNR sent "Orders" for Forest Tax Law land for Steven & Carrie Loew, Christopher & Tina Bernard, and Cynthia Iverson & Marlene Batten.
- Absentee voting has begun for 18 Feb Election, Pre-Lat Test completed and Public Test was completed following tonight's meeting. Mass information being sent weekly/daily from WI Elections Commission. Becoming very burdensome, turning elections into full-time work load.
- 2019 Work Related Injuries & Illnesses Survey completed, report is posted. State Fire Dues self-certification completed.
- Online 2019 Housing Survey completed, required by WI Dept of Administration.
- An Instructional Seminar focusing on Maintenance & Preventative Care of Asphalt Surfaces is March 11, 2020 at Three Bears Resort-RSVP by Feb. 28, 2020.
- JC sent County Aid Petition. Jim made a motion to complete and return petition along with \$500 matching check at the Annual Meeting. Completed tonight, returned to JC Public Works Dept.
- Laura contacted Martin to verify if website addresses are ready to be placed on the website. Martin and Bobbie have their accounts active, and have been checking. Other board members were directed to get their accounts activated now. Laura will be placing on website with next update.
- CDR sent December meeting minutes out. Bobbie has them filed.
- Miscellaneous magazines and local newsletters received.

Communications to the Board: Martin received Census Boundary Validation Report. Curt made a motion to accept as received, Jim seconded. Motion carried. Martin completed and returned Report.

Town Permit Application determinations

- GEC Permit Application Worksheet received.
- Martin Georgeson returned completed Driveway Application and necessary permit fee. Jim made a motion to accept application, Martin seconded. Motion carried. Bobbie returned permit by mail.
- Dennis Byrne returned completed Building Permit Application for garage (electric service also) and necessary permit fee. Jim made a motion to grant Dennis' application, Curt seconded, motion carried. Bobbie notified Dennis and forwarded information to Jeremy Phillis, at GEC, by mail.

Unfinished Business

- 2nd Ave Bridge Working Group- Curt made a motion to have County order necessary materials and complete the necessary repairs to the bridge, Jim seconded. Motion carried. Martin will contact Travis to proceed.
- TRIP program – nothing at this time.

Highway Maintenance

- Jim Brown reported continuing to snow plow and salt roads as needed.
- Jim ordered, and had 4 loads of salt/sand delivered in January. He will get Bobbie the dates, necessary for tracking purposes. Implementing new procedures for deliveries and paying of invoices for both Monroe County and Gerke Excavating. Bobbie needs individual load weight tickets/deliveries. Bobbie contacted Kim at Gerke, she is directing their billing office to go back and send individual weight tickets for every delivery made beginning Jan. 1 2020, and will continue this practice going forward. They will be mailed directly to Bobbie for tracking, and payment processing.

New Business None at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment

- Scott Fisher introduced himself as the new Cutler Fire Dept Chief. He gave out his contact information, answered all questions anyone had for him, and signed his Oath of Office so Bobbie could notarize it. Bobbie will get the website information updated asap. Congratulations, Scott! It was made mention that he will have big shoes to fill, following the wonderful job that David has done for the past 33 years as Chief. Best Wishes for a Happy Retirement, David!
- Jim Hayward directed Bobbie to contact Gerke Excavating to find out why Cutler Town was not invited to their Annual Christmas Party, which was hosted last week. Kim at Gerke verified we have not been removed, suggested that the invite was simply lost in the mail, and apologized. Gerke was contacted by others with this same issue this year.

Next Monthly Meeting Monday, Mar.9, 2020 at 6:00 p.m.

Curt Jorgensen made a motion to adjourn, Jim Hayward seconded, motion carried.

Meeting Adjourned at 7:45 pm
Bobbie K Georgeson, Clerk