

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday January 11, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor)-virtually, and Terry Hayward (Treasurer)-virtually. Clara Krause, Charles Batten, Carl Kisely (Rural Ins rep), and Jim Brown were also in attendance. Martin called the Monthly Meeting to order at 6:10 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Martin Potter seconded, motion carried.

Treasurer's Report Bobbie gave Dec. Financial Report (off of OCU Dec Bank Statement), Curt made a motion to accept the report as presented, Martin seconded, motion carried.

- ☐ Terry reported collections in December totaled \$326,612.40, and January collections continue.
- ☐ Two (2) remaining delinquent personal property taxes from 2020.
- ☐ Terry contacted Scott Fisher, due to mouse problem in kitchen (food in cabinets). Scott had Geri Fisher clean them out (Kali Scholze assisted in garbage removal as did Ellie Krause). Geri reported to Terry that it was the town's stuff, not the Fire Dept. No one from town had knowledge of any items being stored. Kali mentioned that it may have been items from Ladies Auxiliary from years past. Big thank-you, to everyone who assisted, and appreciate the clean cupboards which helps with mouse control issues.
- ☐ January Settlement figures for County, schools, and college received. Payments being mailed tomorrow.
- ☐ 12 Month CD maturing 16JAN2021. It is set to auto renew the full amount. Curt made a motion to add \$5000.00 to renewal, Martin seconded, motion carried. Terry will take care of tomorrow.
- ☐ Received January Transportation Aids payment \$34,617.33

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Feb 16 Election – contacted workers, schedule is set. Only item is state superintendent for Cutler residents to vote for.
- ☐ April 6, 2021 Spring Election
 - ALL candidates are required to have a registered campaign committee, even if the candidate is the only person participating in the campaign and even if there is absolutely NO money being spent on the race.
 - Declaration of Candidacy completed tonight, Bobbie will get the Certificate of Nominations to the County tomorrow.
- ☐ When invoice from Board of Commissioners of Public Lands for our March payment-due 15 March- arrives, Bobbie will coordinate payment submission.
- ☐ Received Timber Cutting Notice for Ken Jessen.
- ☐ Received 50/50 County Match paperwork, was signed tonight by board, will be mailed tomorrow along with the \$500 check.
- ☐ Completed Dept of Safety & Prof Services mandatory Injury & Illness Report and 2% Fire Dues 9 Jan 2021
- ☐ 2020 W2s and W3 are completed and filed, distributed to everyone tonight. 1099NECs(new this year) and 1096 waiting for IRS to send forms, can't be done online, will be completed upon arrival. 1099's to be delivered before 31 Jan deadline.
- ☐ WI Dept of Health Services sent notice to complete DHS Tobacco License Collection Survey. Bobbie completed, we have none in our municipality.
- ☐ Municipality property owner called with questions regarding Easement Requirements for his property, planning on possible future property sale. Was initially directed to website for answers.
- ☐ Oakdale Electric Cooperative sent Notification of Rights-of-Way Vegetation Maintenance

- ☐ Town of Orange sample tax insert has been received. Ours is very similar, don't seem to be missing anything of importance at this time. Robert VanTreese (Treasurer) is experiencing same issues with taxes (multiple mailings at various times, if at all; double charge for inserts due to change in dog license fees, payment method cc started but not complete, lack of training, etc)
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board:

- ☐ Martin received Certificates of Liability for several businesses. Jim Brown notified he will need a new one for this year.
- ☐ Camp Douglas Rescue (CDR) has received signed state contract for the prison, along with an agreement to pay for 2020 services also.

Town Permit Application determinations No requests at this time

Unfinished Business

- ☐ TRIP program –
 - i. 23rd St project work – nothing new at this time
 - ii. 6th Ave & 28th St project – nothing new at this time

Highway Maintenance

- ☐ Plowing and sanding completed as required. Was able to get final round of mowing completed prior to first snow.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Joe Doushek trapped another beaver on 6th today.
- ☐ Gerke did get road permit for 23rd St, for Red Diamond Farms work. BKE Construction did NOT get permit for 23rd St, Martin notified Dr. Tim Platt of this, even though the work has begun on driveway.
- ☐ Dec. 25, 2020 an abandoned vehicle was left on 23rd St, near Cty Road H. No plates or way to trace remained on the vehicle. Police had tagged and removed a few days later.

New Business

- ☐ ATV Routes – no one in attendance, item to be moved to next month's agenda. Jim will try to reach out to new president and have representative next month.
- ☐ Request of funds from Cutler Cranberry Foundation Curt made a motion to request from the Cutler Cranberry Foundation an amount equal to 1 year loan payment for new bridge, \$32,904.98. Jim seconded. Motion passed, with 1 abstaining vote. Bobbie will draft the request.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Carl K gave a recap of town policy. He will look into a couple of items for clarification. The generator is NOT portable, should that be removed, and the town doesn't own any vehicles, should this item be changed? Workman's comp is auditable and Bobbie does complete this annually.

Next Monthly Meeting Monday, February 8, 2021 at 6:30 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:02 pm
Bobbie K Georgeson, Clerk

CAUCUS TOWN OF CUTLER
Monday January 11, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

The Caucus was held on Monday, 11 January 2021 at 6:00 p.m., at the Cutler Town Hall, located at N10846 2nd Ave.; Camp Douglas, WI 54618. Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor)-virtually, and Terry Hayward (Treasurer)-virtually. Also present were: Clara Krause, Charles Batten, and Jim Brown.

Martin Potter asked Jim Brown to chair this meeting. Jim asked for nominations for Chair. Curt Jorgensen nominated Martin Potter, Charles Batten seconded, passed unanimously. Jim asked three more times for any other nominations from the floor. None were given. Nominations for Chair were closed.

Jim asked for nominations for Supervisor. Martin nominated Curt Jorgensen, Clara Krause seconded, passed unanimously. Curt nominated Jim Hayward, Martin seconded, passed unanimously. Jim asked three more times for any other nominations from the floor. None were given. Nominations for Supervisor were closed.

Jim asked for nominations for Clerk. Martin nominated Bobbie Georgeson, Curt seconded, passed unanimously. Jim asked three more times for any other nominations from the floor. None were given. Nominations for Clerk were closed.

Jim asked for nominations for Treasurer. Clara nominated Terry Hayward, Curt seconded, passed unanimously. Jim asked three more times for any other nominations from the floor. None were given. Nominations for Treasurer were closed.

Martin made a motion to adjourn, Curt seconded, meeting adjourned at 6:07 p.m.

Bobbie placed Jim and Curt's names in a bucket. Jim was drawn as first placement on the ballot.

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday February 8, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jerry Bowen, Gary Everts, Bill Stock, Charles Batten, Ray Huotari, Sue Guentner, and Jim Brown were also in attendance. Martin called the Monthly Meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Caucus and Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave Jan. Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received many calls from Eagles Nest, referred to Neil Betts, for clarification of assessed value amount.
- ☐ Terry reported total collections were \$474,526.17, turned Real Estate Property collections over to Denise, at the County, now.
- ☐ February Settlement figures received for county, schools, and college. Payments mailed tomorrow.
- ☐ Twenty-five (25) remaining delinquent personal property taxes from 2021 and one (1) from 2020.
- ☐ CliftonLarsonAllen audited Oakdale Credit Union, our current balance matches theirs. No further action necessary.
- ☐ Received chargeback payment from the county for the Tatu property. Expecting payments from Necedah School and WTC prior to 15 Feb.
- ☐ Received premium reimbursement, from Rural Insurance, due to company covid relief program.
- ☐ Completed Special Assessment Certificate for pending land sale, Ross & Kimberly, Curry property.
- ☐ Got a new stamp from OCU

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Feb 16 Election –Clara, Sherry, Sandy (morning), and Bobbie (afternoon) are our workers. Bobbie has made two (2) trips to county to collect media and absentee ballots. Five (5) absentee ballots mailed and 3 in-person voters, so far. Public Test completed immediately following tonight's meeting. Had an issue with Pre-lat, but after calls to support number the machine was reset and new ballot was loaded successfully.
- ☐ U.S.Census Report of Building or Zoning Permits Issued for New Privately Owned Housing Units completed 16 Jan 2021.
- ☐ WI Dept of Administration's online housing stock survey was completed 29 Jan 2021. This assists the state in estimating our population for Shared Revenue Program and many other state initiatives.
- ☐ Board of Commissioners of Public Lands Invoice (Bridge loan) for our March payment-due 15 March-received and payment being sent tomorrow, via mail.
- ☐ Bobbie's Bond received, forwarded to state along with other materials needed to extend her Notary privileges.
- ☐ Two Timber Cutting Notices received (Rebholz properties).
- ☐ Bobbie will look into costs to have necessary tax documents prepared though professional services from 2021 and going forward. The process continues to get more complicated and we want to stay in compliance.
- ☐ LRIP notified computer training available online for program now.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ Received letter from Census requesting address updates for entire board.

- Notice received that Cty Road 80 is scheduled for bridge replacement. Alternate route includes diverted traffic may be through Town of Cutler on Cty Rd H.
- Contacted WI Towns Association attorney Carol Nawroki, she has clarified that NO memorial, retirement, or other “gifts” may be granted through the town funds. Only employees may be eligible for such things, but, only if included in the employee position description. We have no full-time employees, so this is not pertaining to us. If board chooses to grant “gifts”, this will be done ONLY by “passing of the hat” from this point forward.

Town Permit Application determinations No requests at this time

Unfinished Business

- TRIP program –
 - i. 23rd St project work – nothing new at this time
 - ii. 6th Ave & 28th St project – nothing new at this time
- ATV Routes –
 - Gary Everts wants to be contacted IMMEDIATELY with any and all concerns regarding UTVs misbehavior. He can’t aid in solving problems if he’s unaware of them.
 - The council currently consists of 16 clubs, 1300 members, approximately 10,000 miles of roads in 10 counties. Looking to grow to 15,000 miles.
 - ALL roads in Cutler and Juneau County have a 25 MPH speed limit currently. Monroe County Highway roads are fully open and want UTVs to have same speed restrictions as other vehicles.
 - Tomah is fully open and Sparta will be fully opening up Spring 2021. WI Dells and Portage are also open.
 - Maps are now online at: ATVRIDEWI.com

Jim made a motion to keep roads open another year, Curt seconded, motion carried with 1 dissention.

Highway Maintenance

- Plowing and sanding completed as required. Bobbie received calls and texts regarding concerns about the time it’s taking to get plowed, the quality of corners, width being plowed, and leaving rolls of materials in driving lane of County Road H. Jim’s cell number is being given so residents may explain concerns directly to him, and so he can respond directly to their needs.
- Road report (daily log) was submitted by Highway Maintenance.
- 2 Feb plow truck involved in an accident with a pick-up truck, at 4 corners in front of Bethel Church. Melanie (Rural Ins) phoned this morning, to get copy of our insurance. Had to explain that Jim isn’t an employee, but, is contracted for road maintenance. Gave her Tomah Rural (Missy) office number, Highway Maintenance Co is insured through them.

New Business Bill Stock, Cranberry Creek Home Owners Association (CCHOA) president, reported concerns with property owners at N9666 County Road M (tax parcel #290060719.41). Reports of at least 5 RVs on the property without proper sanitation permits or sewer accommodations. David Donnelly (Juneau County Zoning/Sanitation Administrator) has notified (via letter) Jeremy Schultz and Andrea Messenger of their available options, to get in compliance. Bobbie will contact Nikki at the Juneau County office, after the 15 days granted in the letter, to see if any response has been received, and will continue to monitor.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, March 8, 2021 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:14 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday March 8, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Charles Batten and Jim Brown were also in attendance. Martin called the Monthly Meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave Feb. Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ County is looking into an online dog licensing system. The sheriff's dept brought it to the counties attention as a way of assisting them with lost/found dogs, other counties using this are: Monroe, Sawyer, Bayfield, and Price. They're looking for input from treasurers, more to follow.
- ☐ Nineteen (19) remaining delinquent personal property taxes from 2021 and one (1) from 2020.
- ☐ Terry was directed to move \$102,000 out of tax account into larger interest bearing account, Jim seconded, motion carried. Terry will take care of.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Feb 16 Election –we had 1, of 5, absentee ballot returned and 3 in-person early voters of the 18 total voters. Canvass is completed. Bobbie got clarification from WI Election Commission on a few absentee voter items. Will be updating election workers.
- ☐ Have NOT received chargeback payment from Necedah schools and WTC for the Tatu property. Bobbie contacted both to see when to expect payment, which was due 2/15/21.
- ☐ Cutler is registered with DOA to receive notice of changes going forward.
- ☐ Tue, Feb 16, Gov Evers released his second biennial budget. He has proposed increase General Transportation Aids by 2 percent in calendar year 2022 and another 2 percent in calendar year 2023 and provide successive 2 percent increases in funding for the Municipal Aid Program in 2021 and 2022, along with others. Budget documents can be found at: <https://doa.wi.gov/Pages/2021-23%20Executive%20Budget.aspx>
- ☐ State and federal cybersecurity has issued an alert regarding exchange servers. Bobbie notified Zac, this doesn't affect us.
- ☐ Working on newly revised Form CT, deadline of 30 March 2021. After putting over 50 hours of work on this, Bobbie has contacted other clerks (also struggling with new form) and called the state for assistance. Expecting submission to follow tonight's meeting.
- ☐ IRS hasn't released new 941 to date, will continue to monitor, to meet filing deadline of 30 April.
- ☐ Bobbie picked up the 2019-2020 State Statute Books from the county. They're in the office.
- ☐ Bill Stock was notified by the county that the Lot#41 people are taking measures to get in compliance with trailers and sewage regulations.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations No requests at this time but, been fielding calls for people to go to the website for forms and instructions.

Unfinished Business

- ☐ TRIP program –
 - i. 23rd St project work – nothing new at this time
 - ii. 6th Ave & 28th St project – nothing new at this time

Highway Maintenance

- ☐ Plowing and sanding completed as required.

- Road report (daily log) was submitted by Highway Maintenance.

New Business Nothing at this time.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Tuesday, April 20, 2021 immediately following annual meeting (at 6 pm)

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:19 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday April 20, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Dan Woggon, Robert Fink and Scott & Jim Brown were also in attendance. Jim called the Monthly Meeting to order at 6:40 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave Mar. Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Website updated, following last monthly meeting, with current dog license fee amounts.
- ☐ Received chargeback payments from Necedah Schools and WTC. This item is now closed.
- ☐ March Lottery & Gaming Credit Distributed through the county. We only received just over \$3K, expected to received \$15,725.00, per State of WI notice received. Terry will look into it further
- ☐ April 13 we received the US Fish & Wildlife payment for the refuge for \$10,950.00. A future payment to county for their share will be necessary.
- ☐ April 20, CD matured, Terry rolled over for an additional 12 months.
- ☐ Nine (9) remaining delinquent personal property taxes from 2021, for \$846.79 and one (1) from 2020, for \$48.07. Terry will notify people of past due amounts, again.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ WI Elections Commission sent notice regarding Public Records Request from WI Institute for Law and Liberty and a media organization called LocalLabs. Suggested notifying attorney prior to any response, due to the amount and type of material requested, and PII redacting that may be involved.
- ☐ Apr 6 Election – 49 total voters. Mailed 8 absentee ballots (3 were returned), 1 in-person vote. Mailed 2 Notice Letters for “permanent absentee requests” who failed to return ballots for prior elections this year. Therefore, we currently have 1 “permanent absentee requests”.
- ☐ Website added the “2021 Clean Sweep” flyer from JC Land & Water Resources
- ☐ Form CT, submitted 8 March.
- ☐ IRS new 941 filed 15 March, mailed along with full payment. WI Unemployment form also completed and mailed.
- ☐ Rural Ins sent notice that the Terrorism Risk Insurance Act of 2019 (TRIA) has been extended in current policies until December 31, 2027.
- ☐ Juneau County WTA Unit Meeting scheduled for Wed., Apr 21 At 6:30 p.m. at Town of Necedah office.
- ☐ DNR sent notice of new owners transferring MFL closed acreage being continued until original 25 year period is complete.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- ☐ Jim made a motion to accept James & Denise Wagi pole shed application, Curt seconded, motion carried.
 - ☐ Curt made a motion to accept John Barthuly cabin application, Jim seconded, motion carried.
 - ☐ Curt made a motion to accept Al May carport application, Jim seconded, motion carried.
- Bobbie to send notification to owner(s) and GEC.

Unfinished Business

- ☐ TRIP program –
 - i. 23rd St project work – nothing new at this time
 - ii. 6th Ave & 28th St project – Dan Woggon shared deep concern with NEED to get this road repaired soon, so as not to lose total road integrity. Re-bid of project necessary.

Highway Maintenance

- ☐ Plowing and sanding completed as required. Grading has started. Trash pick-up continues: 18 auto tires and a tractor tire just in one stop!
- ☐ Chad Griswold has reported complaint on refuge road conditions. He has contacted our Co representative, and a phone conference is scheduled for 21 April 10 a.m. Hoping to get state and federal to assist with the needs with this.
- ☐ Portion of road around culvert failed on Funnel Ave, Sunday, 18 April, Town of Byron assisted with temporary repairs. Initial inspection seems to find culvert intact. More to follow.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Joe Dushek has trapped 9 additional beaver from 6th Ave, to date.

New Business

- ☐ Road Tour scheduled for 8 am on 22 May 2021
- ☐ Open Book tabled until assessor has time to get books prepared. State was holding them until just recently, due to covid manning issues.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, May 10, 2021 at 6:30 pm

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:39 pm
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER ANNUAL TOWN MEETING
TUESDAY, APRIL 20, 2021 6:00 PM
CUTLER TOWN HALL
N10846 2ND AVE. CAMP DOUGLAS WI**

Presiding Chairperson was Jim Hayward. Bobbie K Georgeson, Clerk, took notes. Total of 7 individuals were present. In attendance were Supervisors, Jim Hayward and Curt Jorgensen; Treasurer, Terry Hayward; and Clerk Bobbie K. Georgeson. Others in attendance were: Scott Brown, Robert Fink, and Dan Woggon

1. CALL TO ORDER:

- a. Chairperson Jim Hayward, brought the Annual Meeting of the Town of Cutler to order at 6:00 pm, April 20, 2021 at the Cutler Town Hall.
- b. Curt Jorgensen made a motion that a vote will be by voice. Jim Hayward seconded the motion. In favor – 7, Opposed – 0, Abstained – 0. Motion carried.

MINUTES:

The minutes of April 21, 2020 were distributed. Curt. made a motion to accept the minutes. Jim seconded the motion. In favor- 7, Opposed- 0, Abstained – 0. Motion carried.

3. FINANCIAL REPORT:

The 2020 Financial Report was presented and reviewed. Curt made a motion to accept the report, Jim H. seconded the motion. In favor- 7, Opposed- 0, Abstained – 0. Motion carried.

TOWN BUSINESS:

- a. Robert Fink made a motion to continue the Juneau County Highway Commission \$500.00 road petition matching funds. Curt J seconded the motion. In favor- 7, Opposed- 0, Abstained – 0. Motion carried.
- b. Robert made a motion to increase board wages: chairman to \$300/month, supervisors to \$250/month, treasurer to \$375/month. Jim H. seconded. In favor-7, Opposed-0, Abstained – 0. Motion carried. Bobbie made a motion to increase election worker rates for Chief to \$17.00/hour and poll worker to \$16.50/hour. Curt seconded the motion. In favor- 7, Opposed- 0, Abstained- 0. Motion carried. Discussion regarding cleaning/maintenance agreed to leave pay as it currently stands.
- c. Town Levy Section B was discussed and town was notified a future special meeting may need to be called later this year, pending other tax information yet to be released.
- d. Dan Woggon nominated Josh Woggon, as commissioner of noxious weeds. Curt seconded the motion. In favor- 7, Opposed- 0, Abstained – 0. Motion carried. Jim Hayward appointed Josh Woggon, as commissioner of noxious weeds. (WI Stats. 66.97)
- e. Curt made a motion to keep the monthly Town Board Meeting on the second Monday of each month, at 6:30pm, at the Cutler Town Hall N10846 2nd Ave, Camp Douglas, WI except for the Annual Meeting in April. Jim seconded the motion. In favor- 7, Opposed- 0, Abstained - 0. Motion carried.
- f. Jim made a motion to post the Town Board Meeting Notices on website, along with the postings at town hall, Eagles Nest, and Bethel church previously used (even though no longer required per statute changes). If we need to publish, the Juneau County Star-Times is the newspaper we will use. Curt seconded the motion. In favor- 7, Opposed- 0, Abstained – 0. Motion carried.
- g Jim made a motion that the 2022 Annual Town Meeting be held on Tuesday, April 19, 2022, at 6:00pm at the Cutler Town Hall N10846 2nd Ave, Camp Douglas, WI. Curt seconded the motion. In favor – 7, Opposed- 0, Abstained – 0. Motion carried.

MEETING ADJOURNED:

Curt made a motion to adjourn the annual meeting. Jim seconded the motion. All in favor- 7, opposed- 0, Abstained 0. Motion carried.

Meeting Adjourned at 6:39 pm

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday May 10, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Charles Batten & Jim Brown were also in attendance. Martin called the Board of Review into order at 6:30 p.m. Jim made a motion to adjourn, Curt seconded, motion carried. BOR was adjourned. Future date to be set in the future. Martin called Monthly Meeting to order at 6:32 p.m.

Minutes: Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave Apr. Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ March Lottery & Gaming Credit Distributed through the county. We received \$3,248.22 of the expected \$15,725.00, per State of WI notice received. Terry questioned the county, verified no further funds will be coming.
- ☐ Personal Property Aid payment of \$26.84 was sent by DOR 3 May 2021.
- ☐ Jim & Terry attended the WTA Juneau County Unit Meeting 21 April, in Necedah. Election of officers took place, and presentations were made. CDC guidelines were followed for the meeting.
- ☐ Town needs DUNS number for Federal American Rescue Plan Act-Local Fiscal Recovery Funds (LFRF), ours is 078847843 listed as Cutler Town Clerk. Local governments are expected to receive LFRF during 2021 and 2022 and will have until Dec 31, 2024 to spend the funds. Specific uses/limitations are not determined yet. More to follow.
- ☐ Terry ordered new style receipt books from Bear Graphics. Looking forward to the new style, pre-printed with town information.
- ☐ Eight (8) remaining delinquent personal property taxes from 2021 and one (1) from 2020. Terry notified people of past due amounts, again.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Tomah Schools sent letter of newly elected Board of Education officers. Requested our updated board as well. Bobbie sent requested information.
- ☐ County clerk sent notice for elected officials to remain vigilant to acts of terrorism, directed at them specifically. 2021 election support & materials invoice was also sent.
- ☐ LVT sent letter offering to assist with broadband infrastructure funding utilization for our town, when/if grant money is allocated for Cutler.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ WTA Capital Day virtual town hall with Tony Kurtz (Wed 5 May) informative. Discussion was brief (approx. 30 minutes) but covered: Transportation, Broadband, Volunteer Fire/EMS, Payment in Lieu of Taxes, and Land Use. Attendees allowed to speak on their concerns. Refuge roads/funding amongst other items were shared.

Town Permit Application determinations

- ☐ Martin made a motion to accept Gregg Ebert's request for New Year's Eve (12/30/2020 5:30-7:30 pm @ Town Hall) fireworks shoot, Curt seconded, motion carried. It was noted that Gregg made a donation to Cutler Fire in 2020. Bobbie notified Gregg of board decision. Martin will meet with Gregg to sign permits, allowing fireworks sales this year.

Unfinished Business

- ☐ TRIP program –

- i. 23rd St project work – Scott Const. will be working into their spring schedule, when they are in the area.
- ii. 6th Ave & 28th St project – Martin and Bobbie are looking into getting new ad for bids placed soon.

☐ Road Tour scheduled for 8 a.m. on 22 May 2021

☐ Open Book –waiting for assessor to get information processed, date to be set in the future.

Highway Maintenance

- ☐ Mowing town hall yard and Grading as needed. Picked up another 10 tires and many miscellaneous items throughout the town. Report to the board if you see anything or anyone leaving items, please.
- ☐ More signs are being stole (“Culvert Out” on Funnel & “Road Closed” in refuge) if you see anything please report asap. Barricades and road closed signs continue to need to be re-installed at various locations in the refuge; they are being thrown to the side, broke, and in some places taken completely.
- ☐ County (along with Rep Kurtz and others) met with Refuge regarding road maintenance. Chad Griswold continues to feel town should be doing more and is waiting for closed roads to be opened in refuge, does NOT agree with turn-around at both end of currently closed road due to flooding. Also questions where federal funding is being used in the town, feels those funds should be exclusively used for refuge roads. This year we received just over \$10K, and need to send 20% to the county for their share. Ellen Carter shared the Approved Necedah National Wildlife Refuge CCP Plan, which states (clearly) that damages to roads are the responsibility of the refuge when they are caused by water being backed up by artificial means, and beaver. Area townships and the refuge are working with the Army Corps of Engineers evaluating the watershed in the refuge (elevations, culvert quantity and sizing, etc). Preliminary report of findings is expected in late summer 2021. Guidelines and timelines were given as well.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business – Eagles Nest Alcohol License and server permits

- ☐ Bobbie reported license application scheduled for posting in paper 20 May, and necessary background checks were completed. Nothing came back to hinder renewals. Tabled for approvals until June meeting.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Charles reported some maintenance necessary on 22nd St, Jim took note and will be following through with necessary repairs.

Next Monthly Meeting Monday, June 14, 2021 at 6:30 pm

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:20 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER ROAD TOUR EVALUATION MEETING
SATURDAY, May 22, 2021
CUTLER TOWN ROADS; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Jim Hayward (Supervisor), Terry Hayward (Treasurer), Jim Brown, and Steve Bezemek (Regional Manager for Scott Construction).

Martin called the meeting to order at 8:00 a.m., when we left the Town Hall location.

Findings:

1. 1st Ave. – repair road over culvert near “bump” signs
2. 26th St (past Bethel to “Hansen hill” and another section past bridge just short of Gary Frei’s corner)) single seal.
3. 22nd St (Cty Rd H east) single seal.
4. 22nd St (Cty Rd M to 6th) single seal.
Dan Woggon joined the meeting at 28th St
5. 28th (Cty. Rd M to 6th) single seal. Immediate attention, re-advertised for bids for pulverizing, replacing road and 3 culverts. Discussion was held as to what will happen if bids are again too high. Immediate attention is a MUST! * NOTE- this portion is currently in paper for bids, bid opening scheduled during June 14 meeting!*

Scott Construction will mail quotes on the necessary seal coat areas, to give town idea of what is needed. Expect quote prior to Mon (6/14/21), for regularly scheduled monthly meeting.

Meeting Adjourned at 10:15 a.m.
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday June 14, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Taylor Hancock (Gerke representative), Charles Batten & Jim Brown were also in attendance. Martin called the Board of Review into order at 6:30 p.m. Jim made a motion to adjourn, Curt seconded, motion carried. BOR was adjourned, following notice of 29 June date announced. Martin called the Monthly Meeting to order at 6:31 p.m.

Minutes: Jim Hayward made a motion to accept Town Roads Meeting Minutes, Martin seconded, motion carried. Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave May Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received notice for MFL/CFL payment, \$1039.27 is expected.
- ☐ Seven (7) remaining delinquent personal property taxes from 2021 and one (1) from 2020. Terry notified people of past due amounts, again. Terry was also told by partial payment resident that she will receive the second installment of her 2020 taxes when she has them, due to not wanting to pay the previous amount of valuation.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Board of Review Training completed, allowing for the BOR to take place 29 June at 5 pm, at the town hall. No one appeared for the Open Book on 8 June.
- ☐ Bobbie met with Becky Frost, she's agreed to complete necessary tax forms for the town this year. Bobbie will get her necessary information following the Dec board meeting and payment of Dec billings/payroll.
- ☐ Juneau County has been notified of award for Recycling Grant money (\$4759.00), we must follow landfill procedures to ensure eligibility continues.
- ☐ Tomah Schools sent updated officers listing, new treasurer listed.
- ☐ American Rescue Plan Act filing is open. Cutler will be filing, 18 June is the deadline.
- ☐ WTA has encouraged all towns to make URGENT calls to legislators in regards to the DNR Payment in Lieu of Taxes. Legislators will be making a decision Wednesday (16 June) afternoon on whether they will make the necessary changes to fix the unfair way it is set now. If all properties were treated fairly, the DNR would need to pay \$45.9 million (\$12 million annually for towns) more each year. These funds will come from General Purpose Revenue. The DNR budget will NOT be negatively impacted. WI currently has over \$5 billion surplus that can be used to fix this problem. Jim made a motion to join the TAC (Towns Advocacy Council) if the annual fee is \$500 or less (due to the work they are doing to ensure towns get more funding), Curt seconded, motion passed. Bobbie will look into the cost, and take appropriate action.
- ☐ WTA is pleased with progress the Joint Committee on Finance has passed for this year's proposed state budget. If the Assembly and Senate pass and it gets the Governor's signature, this may be the best ever transportation budget for towns in recent memory.
- ☐ North Central Wisconsin Regional Planning Commission has requested Cutler resident's complete online survey regarding the Juneau County Outdoor Recreation Plan and the board completes a questionnaire they sent, by 31 July 2021. They also sent posters Bobbie will get posted for awareness of residents.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- Terry received partial Fire Sign Application in the mail, Bobbie returned it along with the rest of necessary paperwork to be completed and instructions, asking for the payment also.
- Bobbie has handed out applications and/or given verbal instructions to others for building permits. Waiting for completed forms and payments at this time.
- Curt made a motion to accept Alcohol License and server applications (Eagles Nest), Martin seconded, motion carried. Bobbie completed Licenses, Terry delivered to Eagles Nest and received the \$7.01 publication fee payment.

Unfinished Business

- TRIP program –
 - i. 23rd St project work – Jim made a motion to accept SCOTT Construction bid for \$34,549.65 to double seal over gravel, shape, water, and compact existing surface, Curt seconded, motion carried. Martin signed contract, Bobbie mailed back. Certificate of Insurance was included with bid.
 - ii. 6th Ave & 28th St project – Bids opened, only bid submitted was from Gerke. Culvert work \$31,005.60, pulverize & relay \$54,571.95. Jim made a motion to accept bids for both culverts and pulverizing & relay, Curt seconded, motion carried. Martin & Bobbie signed proposals, Gerke representative signed (noting that Bond IS included) and contracts completed. Certificate of Insurance was included with bids. Work to be accomplished this year!
- Road Tour completed on 22 May 2021. SCOTT Construction submitted estimates for work, per tour minutes. Only two (2) sections of work were agreed upon to be completed this year. Jim made a motion to accept section of 26th St (from 1st Ave to newer blacktop-1821 Ft X 20 Ft) \$7,031.00 and section of 22nd St (from Cty M to 6th Ave-2,345 Ft X 18 Ft) \$8,585.00, Curt seconded, motion carried. Martin signed contracts, Bobbie mailed back.
- Open Book took place 8 June from 5-7 pm, at the town hall. No one appeared during open hours.

Highway Maintenance

- Mowing town hall yard, patching, and Grading as needed. Trees have been reported down and been cleaned up also.
- Currently road mower is down, repairs being worked on. Was instructed to get going as quickly as possible.
- Was instructed to get more patching completed. Appreciate work done on 28th, near M, where resident called in concerns.
- Road report (daily log) was submitted by Highway Maintenance.

New Business – Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Wednesday, July 14, 2021 at 6:30 pm

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:51 pm
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER
BOARD OF REVIEW
TUESDAY, June 29, 2021
5:00 PM
Cutler Town Hall
N10846 2nd Avenue,
Camp Douglas, WI 54618**

MEETING MINUTES

1. 5:00 p.m., Martin Potter called Board of Review to order.
2. Roll Call taken; Martin Potter, Curt Jorgensen, James Hayward, Bobbie K Georgeson, and Neil Betts
3. Confirmation of Board of Review and Open Meetings notices posted: Web site, Cutler Town Hall, Eagles Nest, and Bethel Baptist Church. Published in the Juneau County Star Times.
4. Selected Martin Potter as Chairperson for Board of Review.
5. Selected Jim Hayward, Sr. as Vice-Chairperson for Board of Review
6. All board members took the BOR training May 24, 2021 Bobbie electronically filed with the state.
7. The Town has Ordinance No. 2018-3, for the confidentiality of income and expense information provided to the assessor under state law (se. 70.47(7)(af)).
8. Review of new laws was accomplished.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. Martin made a motion, Curt seconded. Motion passed.
10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests. Martin made a motion, Curt seconded. Motion passes.
11. Filing and summary of Annual Assessment Report by Assessor's Office was accomplished.
12. Receipt of the Assessment Roll by clerk from the Assessor was accomplished.
13. Receive the Assessment roll and sworn statements from the clerk was accomplished.
14. Review the Assessment Roll and Perform Statutory Duties:
 - Examine the roll,
 - Correct description or calculation errors,
 - Add omitted property, and
 - Eliminate double assessed property. All were accomplished.
15. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.) N/A
16. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll. N/A
17. Allow taxpayers to examine assessment data. Accomplished.
18. During the first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
 - Requests to testify by telephone or submit sworn written statements,
 - Subpoena requests, and
 - Act on any other legally allowed/required BOR matters. All of the above N/A
19. Review Notices of Intent to File Objection. N/A
20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date. N/A
21. Consider/act on scheduling additional Board of Review Date(s). N/A
22. Curt made a motion to adjourn, Martin seconded. Motion carried. Adjourn at 7:00 p.m.

Bobbie K Georgeson
Town Clerk
Town of Cutler

TOWN OF CUTLER MONTHLY BOARD MEETING
Wednesday July 14, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). John Kenworthy, Edna Hansen & Jim Brown were also in attendance. Martin called the Monthly Meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the Board of Review & Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave June Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received MFL/CFL payment, \$1039.27.
- ☐ Terry received ARPA Local Fiscal Recovery Funds, \$17,374.98. Remaining portion (\$17,374.98) expected June 2022. Waiting for further instruction as to what town can use these funds for. Must be spent prior to Dec 30, 2023. Jim made a motion to have funds moved into a separate account at the bank, Martin seconded, motion carried. Terry will get funds moved.
- ☐ Juneau County Treasurer sent notice of August Settlement, expected 20 August. Cutler share is \$28,368.45.
- ☐ Five (5) remaining delinquent personal property taxes from 2021, totaling \$422.76 and one (1) from 2020, valued at \$49.83. Terry is actively pursuing payments.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ American Rescue Plan Act was successfully electronically filed 17 June at 7:55 a.m. payment has been received, see above for further information. Bobbie is pursuing obtaining the town a SAMs number.
- ☐ TAC dues are \$82.25 (329 people @ \$0.25 each). Check being sent tomorrow
- ☐ Rep Tony Kurtz & Sen Howard Marklein both supported PILT increase of payments in state budget. Governor Evers signed the state budget with line item vetoes 8 July.
- ☐ Cutler Volunteer Fire Company is in compliance with their 2% Fire Dues Program Audit. This allows the 2% Fire Dues to be sent, funds will be forwarded to Fire Dept. when received.
- ☐ Wisconsin D.O.R. sent notice for Full Value Manufacturing Real Estate and Personal Property Assessment Rolls. Cutler has zero.
- ☐ Wisconsin Election Commission has sent out more postcards, to verify voter eligibility. Bobbie received 4 cards marked "undeliverable" and 1 card verifying correct voter address; delivered to county for further processing with WEC. Bobbie complied with reminder to charge voting machine battery on 13 July.
- ☐ Cutler Cranberry Foundation donated \$20,000. Bobbie contacted the BLMS to request an additional bridge payment, which was approved and check was sent out. Thank-you, to the foundation has been sent.
- ☐ WTA sent membership cards, Bobbie completed and distributed to board members. They also sent password for Video Subscription. Educational videos available to board members through the WTA website.
- ☐ LRIP will be beginning a new program cycle this fall. Martin is expecting Travis (JC Hwy Commissioner) to host a meeting regarding this soon.
- ☐ Allied sent new contract for LP. Jim made a motion to contract 2000 gallons of lp, at \$ 1.649/gal. Curt seconded, motion carried. Down payment of \$0.10/gal (\$200) has been sent with signed contract.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- ☐ Fire Sign Application received from Mark & Lisa Stemper. Payment deposited, application forwarded to fire department for processing.
- ☐ Eagles Nest got Fireworks permit 17 June, for July 4th celebration
- ☐ Gerke was given road permit 17 June.
- ☐ Diane Ness submitted application for 30X60 garage. Curt made a motion to accept, Jim seconded, motion carried. Bobbie completed town permit (noting that new garage is to be 100' from center of road), and forwarded on to GEC for further processing.
- ☐ John Kenworthy requested clarification regarding building ordinance in relation to 1 acre property parcel. He brought copies of the land survey, showing locations of existing structures, and explained his desire to use existing sanitation system after clearing property of old items. He was cautioned to further look into deed of property, due to survey showing an additional property line dividing his property, and to get with David Donnelly on specifics regarding sanitation system. After getting those items addressed, board can make decision regarding the necessary permit.

Unfinished Business

- ☐ TRIP program –
 - i. 23rd St project work – nothing new at this time
 - ii. 6th Ave & 28th St project – nothing new at this time

Highway Maintenance

- ☐ Mowing roads & town hall yard, patching, and Grading as needed. Trees have been reported down and been cleaned up also.
- ☐ Plan is to complete mowing operations and get back into grader, to get caught up with this, weather permitting.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Martin met with Travis (Co Hwy Commissioner) regarding status of two more bridges in the town (another on 2nd Ave and one on 26th St). Travis is pursuing obtaining material estimates to complete both as soon as current 2nd Ave Bridge loan is paid off. Board is hoping to obtain new loan to complete these bridges immediately following payment of current loan, which should be March 2022 (6 years earlier than originally planned for). It is expected that the cost for both of these bridges should be equal or less than the larger bridge on 2nd Ave, and be able to only be closed a week or two, instead of months. More info to follow.
- ☐ Martin met with Travis regarding getting machines to complete actual road counts for road reports. Travis said no costs will be incurred, and Martin has requested the machines get placed asap. More information to follow.

New Business – Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 9 August 2021 at 6:30 pm

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:00 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday August 9, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Charles Batten, Bob Fink & Jim Brown were also in attendance. Martin called the Monthly Meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave July Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received state 2% Fire Dues \$865.88. This has been forwarded to Fire Department.
- ☐ Terry got American Rescue Plan Act funds moved into a separate CD.
- ☐ Received Transportation Aids (\$34617.33) and Shared Revenue (\$2120.75)
- ☐ Juneau County has sent payment for land conversion use, from agriculture to residential, for Greg Johnson and Debra Landess for \$188.12.
- ☐ Four (4) remaining delinquent personal property taxes from 2021, totaling \$434.83 and one (1) from 2020. Terry is actively pursuing payments, and Tanya at Eagles Nest is aiding her.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Wisconsin D.O.R. sent notice that the town has been issued a new 15-digit Certificate of Exempt Status number. New certificate is in town office, on file.
- ☐ WTA Juneau County Unit sent invitation to attend Unit Meeting, Thursday 12 AUG 2021 at Town of Necedah Town Hall at 6:30 p.m. Travis Schultz (Juneau County Commissioner) is on the agenda to give updates on the county and TRIP (which must be applied for via online only this year). Other items of interest are: Brent Olson (JC Sheriff) update, ARPA update, legislative update and WTA County Unit Stimulus drawings. Martin, Bobbie, Jim and Terry are all planning to attend.
- ☐ Rural Mutual sent Workman's Comp audit invoice. They have included Highway Maintenance Co. payments as "wages". This is a charge of \$3259.00. Bobbie has called and is disputing this invoice. Missy and Carl have both responded that Jim Brown needs to complete a Workers Compensation 9 Point Test. Bobbie gave to Jim, he completed at tonight's meeting. Completed form was emailed to Rural. This completed form should ensure we don't have this problem going forward. The audit will be adjusted and corrected invoicing to follow.
- ☐ LYNXX sent mailer promoting new Business Optic Voice. The only difference is calls are routed through the computer (all changes are at their end). Use of existing phone still happens as normal. There is a \$6/month savings if town chooses to make the switch. Curt made a motion to make the switch, Jim seconded, motion carried. Bobbie followed up with LVT, change will be effective 10 Aug 2021.
- ☐ Several more Building Permit informational requests. Continue to direct people to the website for information and forms.
- ☐ Camp Douglas Rescue (CDR) meeting was 3 Aug. they reported that they have been approved for full-time paramedic. This allows service flexibility and allows for job postings, along with better financial health they will be able to offer a strong hourly wage for this position. They are currently not changing the cost per person for FY22. They are still expecting that within the next 5-6 years a cap increase from \$30 to possibly \$45 per person. Future of the CDR is very positive and may even include an increase in the amount of services they will be able to provide to surrounding communities.
- ☐ Dr. Hanson (Tomah School Superintendent) has requested to attend 13 Sept meeting, to give brief update about the district and answer any questions. Bobbie replied in agreement.
- ☐ 2021 WTA Fall Workshop (Sept 2021) applications have been sent in for Martin, Bobbie, Jim, and Terry.

- ☐ ARPA Initial report due 31 Oct. Bobbie will apply for town SAM number, must be registered prior to being able to submit report. Training to follow, more information to follow.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Jim Brown Celebration of Life 21 AUG 2021 10:00 A.M. Camp Douglas Cemetery moving to Nelson Park.

Town Permit Application determinations None at this time

Unfinished Business

- ☐ TRIP program –
 - i. 23rd St project work – Scott seal coated road on 4 AUG 2021. Martin gathered necessary paperwork to give to Travis Schultz to complete paperwork processing for 2018 TRIP project.
 - ii. 6th Ave & 28th St project – Gerke has completed the grinding of road. Culverts have been back-ordered an additional 4-6 weeks. Hauling of breaker and gravel to begin within 2 weeks, making adjustments where culverts go, so work may continue. When culverts arrive, final breaker and gravel will be hauled in then grading, rolling, and watering to be completed.

Highway Maintenance

- ☐ Mowing and grading roads completed & town hall yard mowing, road patching, tree removal completed as needed.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Scott seal coated 1st Ave (culvert patch), 22nd St., and 25th St.
- ☐ Martin got quote from Gerke to gravel the final .4 mile of 25th St. Haul, grade, roll, and water quote \$27,720.00. This will complete the stretch that New Lisbon Schools continue to have concerns about. More to follow.

New Business – Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 13 September 2021 at 6:30 pm

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:30 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday September 13, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Dr. Hanson (TASD Superintendent), John Kenworthy, Charles Batten, and Sandra Larsen were also in attendance. Martin called the Monthly Meeting to order at 6:30 p.m.

Minutes: Curt Jorgensen made a motion to accept the Monthly Board Meeting Minutes, Jim Hayward seconded, motion carried.

Treasurer's Report Terry gave August Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry received county Settlement \$28,418.85.
- ☐ Four (4) remaining delinquent personal property taxes from 2021, totaling \$440.73 and one (1) from 2020. Terry is actively pursuing payments while Tanya at Eagles Nest continues to aid her.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ WTA Juneau County Unit Meeting, 12 AUG 2021, attended by Martin, Bobbie, Jim, and Terry. Travis Schultz (Juneau County Commissioner) gave update of Juneau County road projects remaining this fiscal year, along with future fiscal year expected projects. He also reported that the Dept of Transportation has not released TRIP figures for the new program. He is expecting to meet with town representatives in Sept when the specifications are released. It was requested that he get authorization for town representatives to bring trash/garbage (collected along roadsides) to the dump for no charge, due to road trash continually increasing. Travis requested that towns get him their culvert aid requests for FY22, prior to 30 Sept., for 50/50 projects. This is for culverts 36" and larger. Senator Howard Marklein and Assemblyman Tony Kurtz also gave updates. Huge thank-you to them both for their work on getting added PILT payments included in the new state budget. ARPA update enforced that the rules/regulations for this money is still not fully determined, but reminded everyone of the 31 Oct initial report deadline and suggested everyone stay diligent to meet requirements of this funding. WTA upcoming training and resources reported on by President Betty Manson.
- ☐ Martin will contact Travis to apply for a culvert (26th St), Bobbie hadn't received the necessary form to be completed.
- ☐ Travis hosted CRAM meeting Sept. 8. Cutler is expected to pay \$1807.06 for 2022 recycling fees. In order for towns to be able to drop off recycling/trash items without being charged, section of roads must be in the "Adopt-A-Highway" program.
- ☐ Board of Commissioners of Public Lands sent new amortization schedule. The final payment is scheduled for March 2022 (\$ 17,637.62) for the 2nd Ave Bridge Project. BCPL 2021 earnings distribution were as follows: Necedah Area \$34,217, New Lisbon \$25,771, and Tomah Area \$143,844 for their libraries.
- ☐ Command Central sent information for new voting machine. Previous purchase was authorized but, Bobbie wanted to update board. New equipment cost \$ 3849, immediately, with \$455 annual fees, starting a year after purchase. Credit for current machine given was \$576. Maintenance of existing machines only occur until existing stock of parts exist. Our current machine was serviced 8 September, in Mauston. Martin signed contracts for new machine, Bobbie mailed immediately.
- ☐ Wisconsin Elections Commission has sent information regarding the town to convert to .gov internet Domain. Laura is concerned about how this will work with our current website and email in place. Yes, more costs will be involved, and initial research found, "In 2022 the WEC will begin implementation of new policies to restrict official communications with unofficial email domains, particularly for WisVote users. **All WisVote users will eventually be required to have a .gov domain for official email communications.**" There is not yet a set date for this change. Possibility of town staying as is, and using

county to forward pertinent info. County IT isn't happy about needing to convert, and is working through issues they know they must. Bobbie continues to research, more to follow.

- ☐ WEC sent reminder that election inspectors for the 2022-2023 term need to be appointed by the board in Dec. Future known election dates: 2/15/2022 Spring Primary, 4/5/2022 Spring Election, 8/9/2022 Partisan Primary, and 11/8/2022 General Election. Bobbie will poll existing election workers for future interest, getting list for board.
- ☐ WEC will be mailing another set of ERIC movers postcards out on 9/30/2021
- ☐ Updated population, per US Census, has Town of Cutler currently at 332.
- ☐ Rural Mutual Workman's Comp audit invoice has been finalized, town owes \$1 to get current.
- ☐ Camp Douglas Rescue (CDR) meeting was 25 Aug., they reported that they will be meeting with the Village of Camp Douglas on 22 September to discuss a merger. Next meeting scheduled for 29 September, 2021. 4th Qtr payment being made tonight.
- ☐ Juneau County Office of Emergency Management requested copy of updated Emergency Operations Plan. Bobbie emailed electronic copy. This was updated Sept 2020.
- ☐ ARPA Initial report due 31 Oct. Bobbie confirmed town SAM number, requested to be added as person to submit information for town. Training to follow, more information to follow.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ Martin will be looking into road ordinance information for subdivisions.
- ☐ Martin will not be able to attend WTA training in Eau Claire tomorrow. Bobbie will contact WTA to change date to move to Tomah, for Wed 15SEP2021.

Town Permit Application determinations

- ☐ Glen Balis requested permit for 27X44 new home with 2 attached decks. HRS Construction LLC mailed check along with emailing permit application, fee calculation worksheet and supporting documents. Jim made a motion to approve, Curt seconded, motion carried. Bobbie forwarded information to GEC (Jeremy) via email, and contacted owner (through builder).
- ☐ Sandra Larsen requested building permit for barn addition, overhang included. Curt made a motion to approve, Jim seconded, motion carried. Bobbie forwarded information to GEC (Jeremy) via text (photos). Sandra was at meeting.
- ☐ John Kenworthy requested permit for new home. He spent time explaining entire project, with options. Board approved plan per drawing given at meeting. Jim made a motion to approve, Curt seconded, motion carried. Bobbie will forward information to GEC (Jeremy) when John completes necessary documents and provides recorded sanitation paperwork.

Unfinished Business

- ☐ TRIP program –
 - i. 23rd St project work – Bobbie gathered necessary paperwork to give to Travis Schultz to complete paperwork processing for 2018 TRIP project.
 - ii. 6th Ave & 28th St project – Road is ground up, culverts are available, Gerke will schedule work and notify when moving in.
 - iii. TRIP 2022-Webinar next week, still waiting for numbers for program before able to move forward. Board needs to determine what road(s) to submit for program, if any.

Highway Maintenance

- ☐ Grading roads completed, town hall yard mowing, tree removal, and trash pick-up completed as needed.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Erickson Engineering submitted quote for conducting a visual inspection for two bridges (1 on 26th St West and 1 on 2nd Ave South) and perform load ratings of each of the bridges, for proposed rehabilitation (consisting of new timber deck panels installed on the existing substructures). The fee is not to exceed \$ 5,600.00. Curt made a motion to accept, Martin seconded, motion carried. Martin

signed contract which was then mailed back. Current bridge replacement costs approximately \$100,000.00 each.

- Martin got WISLR local road certification maps & documents in the mail. Travis is expected to get the traffic counters out soon, to get current traffic numbers to enter, Martin will get information input by deadline.

New Business –

- Dr. Hanson (Tomah School Superintendent) gave a brief update about the district. Currently the district has 3000 students, with one week of on-site learning under their belt. Risk mitigation is pending, over masking, School Board is meeting again 20 Sept. for further action. Facility Planning Survey is planned to be mailed this week. Three options will be proposed, along with data collection. Dr. Hanson requests that everyone complete and return these asap. He answered questions from board, and ensured he is available anytime.
- Budget Workshop date tabled until after WTA training on Wed, 15SEP2021. Waiting for more numbers to be able to better plan.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 11 October 2021 at 6:30 pm
Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:23 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday October 11, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown was also in attendance. Martin called the Monthly Meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept the Monthly Board Meeting Minutes, Curt Jorgensen seconded, motion carried.

Treasurer's Report Terry gave September Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ ABT Mailcom mailed out their selection sheet packets for the upcoming tax season, needs to be returned nlt 1 Nov. Terry will prepare the town insert and email to them following tonight's meeting. She will include dog licensing information.
- ☐ 2021 Notice of Shared Revenue Revised Estimate notification stating Nov 15 we will receive \$12,017.55.
- ☐ 2022 Notice of Shared Revenue Original Estimate stated payments of \$14,138.62 to be expected.
- ☐ 2022 General Transportation Aids Estimate of \$141,261.89 was received.
- ☐ Terry received requests for Statement of Real Property, for two pending land sales, N10332 4th Ave South (VonDoloski) and W10753 19th St (Sunday).
- ☐ All delinquent personal property taxes from 2021 have been paid in full. One (1) from 2020 is still outstanding. Terry is actively pursuing payment from Mr. Nagel.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ U.S. Department of the Treasury announced a change in reporting requirement for initial report for ARPA from 31OCT2021 to **31MAR2022**. New, enhanced version of the ARPA revenue loss calculator has been released, through the WTA Information Library.
- ☐ Scott Construction sent Thank-You along with a "How was our service?" postcard for completion. Jim completed and it was returned.
- ☐ Camp Douglas Rescue meeting, 29 September, was held. Many decisions were tabled due to uncertain federal budget status. The ambulance purchase/quote has increased 3% since last discussed.
- ☐ Mailed Neil Betts a copy of the building permits issued this year, at his request.
- ☐ Received calls regarding UTV designated routes, forwarded to Gary Everts for specifics.
- ☐ Wisconsin Elections Commission continues to send updates and notifications for the upcoming elections (2022).
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ Martin attended meeting Wed., 6 Oct., at Pittsville High School auditorium concerning removal of Sandhill fence. About 150 people were in attendance, by removing the fence after the depopulation of the herd, they can continue to study whatever herd fills the space and continue to study the other wildlife they are currently studying. If they leave the fence, and the new herd gets CWD, they would have to depopulate the herd and quarantine everyone and everything from the entire property for 5 years, minimum.
- ☐ Following discussion regarding roads for sub-divisions; board decided to follow state law for roads, not accepting plat for any sub-divisions unless a group of 6 residents (or more) petition and board approves, per given specifications, at that time.

Town Permit Application determinations

- ☐ GEC provided updated permit log

Unfinished Business

- ☐ TRIP program –
 - 23rd St project work – Bobbie gathered necessary paperwork to give to Travis Schultz to complete paperwork processing for 2018 TRIP project. Martin delivered. Waiting for payment from the state.
 - 6th Ave & 28th St project – Road is ground up, culverts are available, Gerke scheduled to begin again on 19 Oct.
 - TRIP 2022-Travis scheduled meeting for 26 Oct. 2021 at 1:00 p.m. at the Highway office, in Mauston. TRIP committee will be chosen at that time. Martin will present Cutler Dr for us.
- ☐ Budget Workshop date set for 25 October 2021, at 5:30 pm at the town hall.

Highway Maintenance

- ☐ Grading roads completed, town hall yard mowing, and trash pick-up (paid for recycling charges for mattress and 2-TVs) completed as needed.
- ☐ Road mowing to begin tomorrow
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Erickson Engineering-sent initial invoice for bridge inspections (2nd and 26th St), to set up projects.

New Business

- ☐ The county provided an example for resolution to turn over dog licensing for our municipality over to the county. After discussion, Curt made a motion to approve county taking over the duties, Jim seconded, motion carried unanimously. Resolution was signed by chair and returned to county clerk. Terri Treptow will get letter to have included in town taxes this year.
- ☐ Juneau County Board of Supervisors sent information to Cutler Board to adopt resolution to “Designate Polling Place”. The Resolutions was approved unanimously, naming town hall as voting place for Cutler Ward #1, District #10. Bobbie mailed back to them 12 Oct., meeting the 18 Oct deadline given.
- ☐ Bobbie presented that a 2/3 majority vote was needed to include Sec. C in this year Levy Limit Worksheet. The amount of this section is \$ 1,073.00. It may ONLY be used due to our total General Obligation debt being less in 2022 than it was in 2021. Jim made a motion to accept using Sec C this year, Martin seconded, motion approved unanimously.
- ☐ Bobbie shared that new stools and bathroom faucets are needed, in both restrooms, at the town hall. Jim made a motion to replace existing stools with white handicap height stools and install new faucets, Curt seconded, motion carried. Martin will contact plumber to get this accomplished.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 8 November 2021 immediately following the Budget Hearing at 6 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:58 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday November 8, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Charles Batten and Jim Brown was also in attendance. Martin called the Budget Hearing to order at 6:00 p.m.

- ☐ Jim Hayward made a motion to accept the 2021 Budget, Curt Jorgensen seconded, motion carried. Martin Potter made a motion to adjourn Budget Hearing, Curt seconded, motion carried. Motion adjourned at 6:15 p.m.
- ☐ Martin called monthly meeting to order at 6:16 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave October Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry needs to get Bond for doing taxes.
- ☐ She's paid the county for dog collections and turned in the dog licensing materials. Due to one resident paying the old fee (\$3) amount, the town needs to cover missing portion (\$9) to county to close out FY21. Check being mailed 09NOV2021 to county.
- ☐ Terry received final Highway Transportation Aid payment (\$34,617.33) in Oct. along with the TRIP 2018 payment, \$25,429.55 for 23rd St.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Cutler Cranberry donated paper toweling rolls for the dispensers in the washrooms. Thank-you, for locating the product and donating for the town use.
 - ☐ JC Clerk sent copy of Ordinance with Amendment for 2021 Redistricting of Juneau County, for file.
 - ☐ WTA sent notice that ARPA education continues to be available, they are planning to provide a webinar within the next month. Several scams are being seen regarding ARPA, warnings are being sent out. WTA legal is inundated with questions, 75-125 per day, regarding legal/ARPA.
 - ☐ WTA sent notice regarding dues for FY22, "the average town will see a \$50 dues increase". The TAC voluntary membership dues remain at \$ 0.25 per capita per calendar year (our cost will be \$83).
 - ☐ Wisconsin Elections Commission continues to send updates and notifications for the upcoming elections (2022). Bobbie recommended the board approve, for FY22-FY23, list of election workers: Clara Krause, Cheryl Georgeson, Ron Davidson, Cherry Doeschler, and Sandra Larsen. Martin made a motion to accept list as presented, Curt seconded, motion carried. Training hours needs to get updated for clerk and chief election official online.
 - ☐ Replied to requested information in preparation for County for an upcoming financing.
 - ☐ Received all Tax Levy Certificates for the schools, including Western Technical College.
 - o Necedah \$169,937.00 (down \$4,994.00, from \$174,931.00)
 - o New Lisbon \$ 41,433.92 (up \$3,626.92, from \$ 37,807.00)
 - o Tomah \$ 57,221.07 (up \$4,945.17, from \$ 52,275.90)
 - o Western Technical College \$ 44,820.05 (down \$386.33, from \$ 45,206.38)
- For a total overall increase of \$3,191.76 from last year.
- ☐ Levy Limit Worksheet file with Wisconsin Department of Revenue 08NOV2021
 - ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ Martin attended TRIP Meeting 26OCT, where he was voted chair. 11 towns attended, TRIP rules dictate the available \$162,304.74, for Juneau County, may be split a maximum of 10 ways. All towns agreed to place their town names into a hat to draw out the name of who would be out for this round, but guaranteed first in for the next round. Fountain was selected, and out. The remaining names were drawn to select which year they would go into. Cutler was selected as one for the first year projects.

Therefore, Cutler will be able to collect the \$16,230.47 next year, if Cutler Drive project is completed in FY22. Martin completed application and submitted before 1 Nov deadline.

- Martin attended CDR meeting 27OCT. Discussion regarding the purchase of 2 additional defibrillators, adding funds to Nov Equipment Upgrade Fund, contacting lawyer regarding dissolution plan to allow merger with Village of Camp Douglas, PTO/Time-Off policy & Social Media Policy, and possible purchase of 5 chair replacements. Next meeting 24 Nov 2021.
- Martin, Jim, and Terry attended WTA unit meeting in Necedah Town Hall Wednesday November 3rd 2021 at 6:30.
 - A Representative from Ron Johnson's office gave a very brief update on what is happening in DC. Johnson and Baldwin have sponsored a bill to end government mandates regarding the COVID pandemic. Unsure if the two large spending bills will ever get passed with the Democrat in fighting.
 - Rural Insurance agent gave winter safety presentation, mainly for snowplow drivers. He also gave Betty a \$150 check from Rural to help pay for the pizza and refreshments.
 - Travis Shultz thanked the townships for getting their TRIP projects entered on time. Lemonweir didn't get theirs's done so Fountain got back in to the TRIP. Question was asked about when Hwy 80 will be redone. 2022 Wood County will redo a corner in Babcock on Hwy 80 and Hwy 80 to 173. They will also finish Hwy 173 to the Juneau County line. 2023 Hwy 80 from Hwy 173 to Necedah will be done without closing the Hwy to traffic.
 - Brent Olson said deer vehicle accidents are up so be careful because the deer rut is starting.
 - WTA director Jerry Derr gave his report. Said WTA annual meeting went real good with a lot of people in attendance. He ended up getting COVID two days after the meeting. Still don't know what we can use the COVID funds on. He thinks DC will relax all of the restrictions as long as you use the money for a government purpose. He also thinks the worksheet for lost funds will go away.
 - Betty Manson said there was 830 people at the convention. She also reminded the clerks that they need to get a list of people together so the board can appoint people for the election workers.

Town Permit Application determinations

- Tomah contractor and Mark Thor have called regarding permit application/procedures. Mark & Sue Thor requested Bobbie mail them the Worksheet (semi completed), they completed and returned with payment for shed. Bobbie reported that an attached note stated shed was delivered 1 Nov. Curt made a motion to accept application, Jim seconded, motion carried. Bobbie notified owner, GEC, and Neil Betts of acceptance, for further processing.
- GEC provided updated permit log-no new permits in Oct.

Unfinished Business

- TRIP program –
 - 23rd St project work – \$25,429.55 payment received 14 Oct 2021., project closed
 - 6th Ave & 28th St project –Culverts installed 19 Oct. Work completed for this FY, seal coating planned for next year.
 - TRIP 2022- See first item under Communications to the Board.
- Restroom materials are ordered, expecting project completion after Thanksgiving.

Highway Maintenance

- Mowing roads completed, town hall yard mowing, and trash pick-up completed as needed.
- Road report (daily log) was submitted by Highway Maintenance.
- Continued discussion regarding business name took place. Jim will need to discuss with his attorney and tax preparer to see what option is best for them. \$50 check for recyclables was voided, re-issuance pending name decision.
- Erickson Engineering-Travis will contact to see when bridge inspections (2nd and 26th St), will occur. He will also contact Wheeler regarding the original price quote to see where that stands.
- Martin completed and submitted the WISLR 2022 Local Road Certification 02NOV2021.

New Business Nothing new at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Jim Brown donated one of his dad's flags, to replace outdoor town hall flag, in memory of his dad, Jim Brown. Thank-you, Jim Brown Family. Flag was replaced immediately following tonight's meeting.

Next Monthly Meeting Monday, 13 December 2021 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:01 pm

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday December 13, 2021
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Bob Fink, Charles Batten and Jim Brown was also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Jim made a motion to accept the Monthly Board Meeting Minutes, Curt seconded, motion carried.

Treasurer's Report Terry gave November Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry got her Bond for doing taxes, given to county treasurer.
- ☐ Since the taxes were mailed, Terry (and Bobbie) have been receiving multiple calls regarding address/ownership updates to "why have my taxes increased?" etc.
- ☐ Received Shared Revenue payment of \$12,017.55, on 15NOV2021.
- ☐ Received \$68.13 Equity Retirement check from Allied.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Necessary election training completed for all workers and clerk, for upcoming year. Oath of Offices signed for election workers, on file.
- ☐ Monroe County Highway Department has sent information on newly implemented process for hauling out of the Sparta Scale located next to the Monroe County Animal Shelter. Information forwarded to Highway Maintenance Co.
- ☐ Republican Party of Wisconsin has sent reminder/request that all clerks complete Indefinitely Confined Voter Re-Verification (Wis. Stat. 6.86 (2)(b)). We only have one person presently, verified after last election. Also, reminded clerks of using submitted names of Poll Workers & Special Voting Deputies. We have NOT received any names for this purpose, at this time.
- ☐ WI DOR sent out a "Thank You" for everyone's part in the state being able to successfully direct over \$205 million in American Rescue Plan Act-Local Fiscal Recovery Funds (ARPA). DOR distributed 99.99% of the allocated funds to 1,825 municipalities, which is one of the best distribution rates in the nation.
- ☐ Bobbie filed the Statement of Taxes for DOR, online 11DEC2021.
- ☐ Following tonight's meeting, Bobbie will prepare paperwork to give to Becky's Tax Service, to prepare taxes and get them filed asap.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ Martin attended CDR Special Meeting 15NOV. 24Nov meeting was cancelled, Dec bills approved for payment along with the approval of Coverage Agreement, the purchase of CDR, Inc (all equipment and properties), and approval of adding service contracts with Armenia and Finley (due to their previous provider going out of business). Next meeting scheduled for 29 Dec at 7:00 p.m.

Town Permit Application determinations

- ☐ Eastern Monroe Co. Rod & Gun Club submitted request for picnic license and 1 server for 05FEB2022 Fisheree event. Curt made a motion to approve, Jim seconded, motion carried. Bobbie sent permit/license out to them after tonight's meeting.
- ☐ GEC provided updated permit log-one new permit added in Nov.

Unfinished Business

- ☐ TRIP program –
 - 6th Ave & 28th St project –Nothing new at this time
 - Cutler Road – Nothing new at this time
- ☐ Restrooms upgrade-new toilets and faucets have been installed. Thank-you, Martin for managing it.

Highway Maintenance

- ☐ Road salting/sanding, shoulder repair work, and tree removals completed as needed.

- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Martin is meeting with Tony Kurtz and some concerned citizen in the refuge, to discuss the reason the roads are closed. Resident needs to see, isn't believing what has been explained previously.

New Business Nothing new at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 10 January 2022 at 6:30 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:08 pm
Bobbie K Georgeson, Clerk