

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday January 10, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Ed Kaelin (Castle Rock Family ATV Club President), Jeff Messner (Bear Bluff ATV Club President), Jerry Bowen (Bear Bluff club member), and Bob Fink was also in attendance. Jim called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave December Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry collected taxes in December, totaling \$ 304,780.34, January settlement checks prepared for payment tonight totaling \$ 250,013.54, to county, school districts, and Western.
- ☐ OCU notified that CD #2 is set to auto renew (full amount) on 18JAN2022. Jim made a motion to add \$5000 to the existing \$17,624.82 before renewing, Curt seconded, motion carried. Terry will take care of paperwork and notify Martin and Bobbie when they will need to sign new documents.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Election Services Agreement between Juneau County and Town of Cutler has been signed and returned to county, keeping the county as our relier for FY22 and thereafter. 15 February is Spring Primary, currently have Clara Krause as the Chief Inspector, Cheryl Georgeson and Ron Davidson as inspectors. EDGE machine has been charged, following Command Central directions. Election postcards delivered to County Clerk for non-deliverable registered voters (13 so far), town residents that still live in Cutler, but at different locations, have been notified to allow them to get registered before next election.
- ☐ WI Dept of Administration has sent notification of increase for legal notices fees for 2022.
- ☐ When invoice from Board of Commissioners of Public Lands for our March payment-due 15 March- arrives, Bobbie will coordinate payment submission. This will be our FINAL payment for 2nd Ave. Bridge project. Bobbie sent BCPL Loan Application Request Form for 2 new bridge tops (\$250,000).
- ☐ Delaney Forest Products sent new Certificate of Insurance.
- ☐ Office of Recovery Programs sent instructions to get ready to self-report for the America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA). April 30, 2022 is due date for first report. Access to Treasury Portal is required, Bobbie to get set up. Final Rule to be implemented 1 April 2022.
- ☐ Completed 2% Fire Dues self-certification, clerk portion. Currently unable to find Dept of Safety & Prof Services mandatory Injury & Illness Report to complete for 2021.
- ☐ WI Dept of Health Services sent notice to complete DHS Tobacco License Collection Survey. Bobbie completed, we have none in our municipality.
- ☐ U.S.Census Bureau sent notice to complete online "Report of Building or Zoning Permits Issued for New Privately-Owned Housing Units". Bobbie completed before due date of 28 Jan 2022.
- ☐ Bobbie delivered paperwork to Becky's Tax Service Dec 15, 2021, for FY21 tax materials. Becky expects to have them completed nlt 14JAN2022. Bobbie will deliver asap. FY21 Q4 941 and Q4 WI Unemployment paperwork have been filed, in DEC.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board

- ☐ Martin attended CDR Meeting 29DEC. Next meeting scheduled for 26JAN2022 at 7:00 p.m.

Town Permit Application determinations

- ☐ Application for Plath Family Cabin and fire number (on 4th Ave) were submitted. Jim made a motion to approve cabin-pending valid sanitation number- and fire number request, Curt seconded, motion carried. Bobbie forwarded info to Fire Dept (Fire Number) and GEC (Jeremy) and building contractor.
- ☐ GEC provided updated permit log-

Unfinished Business

- TRIP program –
 - 2020 6th Ave & 28th St project –Gerke invoice received, scheduled for payment tonight. Dan Woggon paid for culvert they requested during the work being completed.
 - 2022 Cutler Road – Nothing new at this time
- Bridges Report-2nd Ave & 26th St- Have been received. Martin has contacted Erickson Engineering with follow-up questions/clarifications. Yes, new tops will meet specifications to reduce load limits. To replace existing 10” tops with 12” (improve load rating for next 45+ years) approximately \$250,000 will be necessary. The county is expecting that within 1 year both bridges will be required to have additional load limit restrictions placed on them. They would like to schedule work for this year to replace tops. Curt made a motion to table discussion, to allow a vote for loan approval from town residents, to Feb meeting, Jim seconded, motion carried.

Highway Maintenance

- Road salting/sanding and tree removals completed as needed.
- Road report (daily log) was submitted by Highway Maintenance.
- Highway Maintenance Co has received Federal EIN, information being forwarded for 2021 Tax form prep

New Business

- ATV Routes -clubs gave update on both Monroe & Juneau Co roads, and Ed Kaelin requested that the ROAD CLOSED sign from 20th St South, be moved East to the 6th AVE South intersection and the sign on 12th East get moved West to 6th Ave intersection. The ATV clubs will provide 2 forms of signs, and install them as well. This will open up the roads through the refuge for ATVs from 20th South west to 6th North to 16th St West to 5th North to 12th East to Kingston road North. Leaving the main problem sections of 6th Ave to be closed. Jim made a motion to keep routes open, and move existing Road Closed signs to new locations, Curt seconded, motion carried. Both clubs also requested that the town make a change to keep roads open until further notice. The board decided they want to continue the year to year limits, at this time. Jeff Messner & Jerry Bowen thanked town for keeping the roads open.
- Request of funds from Cutler Cranberry Foundation Jim made a motion to request from the Cutler Cranberry Foundation the full amount of the final payment for 2nd Ave Bridge project. Curt seconded. Motion passed. Bobbie completed the request and mailed it out immediately following the meeting.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 14 February 2022 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:42 pm

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday February 14, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown and Charles Batten was also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave January Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Terry collected taxes in January, totaling \$ 186,119.52 (\$16,763.10 not deposited until Feb), February settlement checks prepared for payment tonight totaling \$ 150,638.17, to county, school districts, and Western.
- ☐ We currently have 1 delinquent personal property tax from 2020 for \$37.58 and interest, and 33 postponed and delinquent personal property taxes from 2021 totaling \$4,450.74 remaining to collect.
- ☐ Terry received Statement of Real Property Status for two properties that are selling. Wesley Dailey on 16th St and Lot #48 in Cranberry Creek.
- ☐ Received January Transportation Aids payment \$35,315.47.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Spring Primary Election is tomorrow for New Lisbon Schools. Tomah notified not needing a primary, however, I didn't get the information until the day after I could have moved our polling location, so we are holding here as required. Election workers may need to complete w-4, for this year. April (Spring Election) will consist of Necedah (Referendum) – ballot posted at town hall, New Lisbon (School Board and Referendum) – Referendum ballot posted at town hall, Tomah (School Board). More to follow.
- ☐ March 17 Command Central will be training (at JC Courthouse) on new voting machine. Equipment exchange will occur following the training. Only 3 people per town is allowed for training.
- ☐ I prepared a Letter of Reference for Ellie Krause, for scholarship application, for her service for the town as our custodian, for the Camp Douglas Masonic Lodge.
- ☐ South Central Alliance for Tobacco Prevention (SCA) sent invitation to virtual presentation Wed, 23FEB2022 at 5:30 pm. Representatives from Adams, Juneau, and Sauk County Health Departments will be sharing what the community feels their greatest needs are and how community members can get involved. All are welcome. Those who live or work in Adams, Juneau, or Sauk counties can receive a \$10 gas card when you complete the event evaluation by Friday, 04MAR.
- ☐ Received DNR Order for Forest Tax on 40.0 acres closed, parcel 290060725. Request errors be reported asap.
- ☐ FINAL payment for 2nd Ave. Bridge project is being mailed tomorrow.
- ☐ IRS has increased mileage reimbursement rate to \$0.585 now. This is a two cent increase from 2021.
- ☐ Bobbie couldn't send our 50/50 matching check to county until Board signs the JC 50/50 Road Petition, which was approved at Annual Meeting 2021, last April. Mailing out Tue (2/15).
- ☐ New state law requires at least one BOR member to complete the BOR training each year, and clerk must provide affidavit showing training requirement was met, before BOR's first meeting. Bobbie will contact UW Extension Local Government Center to obtain training materials for board.
- ☐ Bobbie has begun working on Form CT, for state. Due 31MAR2022.
- ☐ America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) Final Rule goes into effect 01APRIL2022. Possibility that funds may be used for road repairs/maintenance. April 30, 2022 first report due.
- ☐ Completed DOA online housing survey (CY2021), to aid in Wisconsin's Shared Revenue Program and other state initiative eligibility.
- ☐ Completed and posted Dept of Safety & Prof Services mandatory Injury & Illness Report for 2021.

- ☐ WTA Unit meeting was held 26 January, in Necedah. Jim and Terry attended. Jim reported that Jeremy Bonikowske (new Emergency Management Director) will be following up on projects/materials left by previous director. He also shared amount of money county has spent just on two snow storms, and what the plan for county future work schedule is.
- ☐ FY21 taxes have been filed. Bobbie corrected Q3 941, due to an error in check entry category. Under-reported amount being sent tomorrow. New w-2 being sent to Terry, to show correct gross earnings.
- ☐ CDR decided during Jan meeting to only meet quarterly, unless the President deems a need to meet sooner. Next meeting to be held 20APR2022.
- ☐ US Census Bureau mailed request for 2022 Census of Governments participation. Estimated time to complete form is 4 hours, and is voluntary.
- ☐ Certificate of Insurance received from Gerke Excavating, Inc and Scott Construction, Inc
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- ☐ Sanitary Permit received for Plath property, holding tank, dated 01FEB2022.
- ☐ GEC provided updated permit log-

Unfinished Business

- ☐ TRIP program –
 - o 2020 6th Ave & 28th St project –Nothing new at this time
 - o 2022 Cutler Road – Nothing new at this time
- ☐ Bridges -2nd Ave & 26th St- Bobbie reported that since receiving loan materials, BCPL notified us that the loan rates are increasing as of 11MAR2022, if we haven't returned our application we will need to start over with higher rates. Jim made a motion that we proceed with necessary bridge repairs and we proceed with applying for a loan from BCPL for \$250,000 at 3.0 interest for 10 years. Curt seconded motion carried unanimously. Martin made a motion for a resolution that the town of Cutler borrow \$250,000.00 from BCPL, to finance bridge repairs on 2nd Ave South and 26th St. for 10 years, at 3.00 percent interest per annum from the date of the loan being 15 March. Also that there shall be raised and levied upon all taxable property in the town, a direct annual tax for the purpose of paying interest and principal on the loan as it becomes due (annually) and that these funds obtained from BCPL will not be used for anything other than the bridge repairs. The chairman and clerk are authorized to execute any and all forms required by BCPL regarding this loan (representing the town) and will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions. Jim seconded. All board members voted aye. Motion passed unanimously. Board and Bobbie completed necessary loan application and was mailed 15FEB2022.

Highway Maintenance

- ☐ Road salting/sanding and tree removals completed as needed.
- ☐ Road report (daily log) was submitted by Highway Maintenance.
- ☐ Jim Brown asked what he needs to do to get a pay increase, and when is the time to do this. Martin suggested that he determine an amount he is requesting and that the optimum time for this would be before board determines budget (Oct would be sufficient), but, he is welcome to present at any meeting.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 14 March 2022 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:02 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday March 14, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim & Scott Brown and Charles Batten was also in attendance. Jim called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave February Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ Terry sent delinquent notices, then collected in \$565.88 (including the remaining one from last year). We currently have 25 postponed and delinquent personal property taxes totaling \$3,967.73. Terry will continue to follow up, including sending Eagles Nest listing for their assistance in contacting owners.
- ☐ Terry received Statement of Real Property Status requests for James Chybowski vacant land on Cty M and Charles & Beverly Gonzales property on Cty Rd H (being sold to Ethan & Alyssa Belmonte).

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ We had zero (0) Spring Primary voters. Only ballot item was New Lisbon School Board candidates.
- ☐ WTA received calls (Jan 2022) from nearly a dozen towns that had their Clerk resign. In a recent national research study, it was identified that 1 in 5 local officials plan to leave service before the 2024 election. One third of them cited elections as the reason for leaving. WTA announced a collaboration with the League of Wisconsin Municipalities and the Wisconsin Counties Association to support clerks and elections workers through a digital, print, TV, and radio ad campaign.
- ☐ Bobbie is aiding county with updating election information. WisVote is missing some necessary information.
- ☐ Necedah, New Lisbon, and Tomah have sent Notice for Spring Election (April 5) along with their Sample Ballot. Spring Election will consist of Necedah (Referendum) – ballot posted, New Lisbon (School Board and Referendum) –ballots posted, Tomah (School Board)-ballot posted at town hall.
- ☐ Election workers not required to have taxes withheld, not anticipating earnings of \$2,000 or more. They will be receiving a w-2 for the year, per regulations, in anticipation of wages over \$600.
- ☐ March 17 Command Central will be training (at JC Courthouse) on new voting machine. Equipment exchange will occur following the training. Only 3 people (myself and 2 others scheduled) allowed.
- ☐ Republican Party of Wisconsin sent letter reminding clerks it's a violation of state law not to use submitted list of poll workers. We received no such list from ANY party. We're in compliance.
- ☐ Bobbie continues working on Form CT, for state. Due 31MAR2022.
- ☐ America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) Final Rule goes into effect 01APRIL2022. Bobbie continues to attempt to complete and file required first report, due April 30, 2022. Several connectivity/no response issues being met with Dept. of Treasury.
- ☐ Bobbie met with Chief Scott Fisher, reviewed and updated information for Cutler Emergency Operation Plan. Jim made a motion to accept updated EOP as presented, Curt seconded, motion carried. Board members in attendance signed, Bobbie will contact Martin and will forward signed copy to Chief Fisher to submit to County Emergency Management.
- ☐ CDR meeting to be held 20APR2022.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- ☐ Received inquiries regarding conversion of a portion of an existing home into a rental unit and remodeling/maintenance/repairs to existing real properties. These are not currently identified in our Ordinances or our Town Plan. Therefore, nothing required at this time, unless altering, roof line or foundation foot prints. Possible Ordinance changes in the future is something the board wants to table

for future discussion/research of neighboring towns requirements. It was also suggested to ask Building Inspector for his input/assistance. Bobbie notified interested parties that they don't currently need to do anything for the town however, if they choose to have GEC accomplish inspections that is highly encouraged.

- ☐ County sent request for division of land to include 2-5 acre parcels being split from 120 acres. Only current concern is that possibly the far West parcel may be land locked, due to current town requirements for entry. Sent back to county for their decision.
- ☐ Lavern Nelson installed well on Wang property on 22nd St (Old 21). Permit not required unless structure built.
- ☐ GEC provided updated permit log-

Unfinished Business

- ☐ TRIP program –
 - 2020 6th Ave & 28th St project –Nothing new at this time
 - 2022 Cutler Road – Nothing new at this time
- ☐ Bridges -2nd Ave & 26th St- Bobbie submitted loan materials, BCPL notified the need for unapproved minutes, to complete loan application submission. Bobbie forwarded unapproved minutes on 24FEB2022 via email. Letter dated 01MAR2022 received from BCPL, stating application has received preliminary approval and has been forwarded to the Office of the Attorney General for legal review. If we receive final approval we will be contacted regarding disbursement of loan funds.

Highway Maintenance

- ☐ Road salting/sanding and tree removals completed as needed. Weather depending may be more snow plowing/salting or may begin road grading.
- ☐ Jim H. asked Jim Brown to watch/check culvert on 2nd Ave (South of town hall) or place a sign warning of the dip. He also told the road crew to ensure chainsaws are ready to go. Jim B said they're working on getting equipment operational asap.
- ☐ County posted road weight limits 07MAR2022.
- ☐ Jim Brown submitted information regarding pay increase request (fuel surcharge). Table for more information.
 - i. In 2011 a \$3/hr surcharge was paid. If this was implemented in 2021, it would have amounted to an increase of \$2058/year or \$171.50/month being paid.
 - ii. Jim H mentioned he thinks maybe in the past a flat rate of \$300/month was paid during time of high fuel costs.
 - iii. Curt asked Jim B to gather information on total amount of fuel bought last FY and/or total gallons for the last 3 months, to get average for monthly usage.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Tuesday, 19 April 2022 immediately following Annual Meeting (which begins at 6 p.m.).

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:41 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Tuesday April 19, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Bob Fink, Tom Sturek, Dan Woggon, Jim Brown and Larry Fisher was also in attendance. Martin called the monthly meeting to order at 6:26 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave March Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ We currently have 18 postponed and delinquent personal property taxes totaling \$1,567.87. Eagles Nest owner, Kim Daley, plans to get these paid and is making positive changes there.
- ☐ Curt made a motion to move all but \$5 from Tax account into Money Market account at OCU, Jim seconded, motion carried. Terry will get this taken care of asap.
- ☐ CD#1 matures 20APR2022. Jim made a motion to roll-over, Curt seconded, motion carried. Terry will proceed immediately.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Bobbie completed Form CT, submitted on 26MAR2022.
- ☐ Received IRS Notice CP-2100A for tax year 2020 regarding Highway Maintenance Co TIN. IRS records suggest the TIN or Name are invalid, must verify information or begin withholding 24% tax within 30 days of the notice date (15APR2022). Jim Brown provided TIN for Highway Maintenance Co., completed new W-9. Nothing more at his time needs to be done.
- ☐ Juneau County Directory information request was completed, submitted in March.
- ☐ Bobbie received a copy of Eastern Federal Lands Access Program Project Application submitted by Travis Schultz (County Roads Commissioner) for Necedah National Wildlife Refuge Roads Projects. This affects Necedah, Cutler, Kingston, and Finley.
- ☐ Bobbie had Martin sign approved Emergency Operational Plan and forwarded copy to Chief Fisher who submitted to County Emergency Management.
- ☐ WTA requested feedback on the work done for elections and why Wisconsinites should trust our system, so they have more information to use in the "We Trust Them" Public Service Announcements in the future. Bobbie also received thank-you postcard from Wisconsin Voting Rights Coalition for voting responsibilities.
- ☐ WTA sent dues invoice along with request to update board information. Bobbie completed form to include with check being mailed following tonight's meeting.
- ☐ Tamaya Loewe (Juneau County Economic Development Corporation Executive Director) has requested to attend/speak at our July monthly meeting. Sent flyer for posting, encouraging public to test their internet speed. With collected information, Wisconsin Economic Development Corporation plan to access grant funding designated to bring broadband to the areas of WI that need it.
- ☐ County Clerk sent Notice of Election for Partisan Primary 09AUG2022 and General Election 08NOV2022.
- ☐ Bobbie forwarded WEC ERIC mover cards to county. Received notice of error with first mailing, additional batch will be sent out 4/20.
- ☐ Oakdale Electric Cooperative ballot received. Bobbie returned with board decision.
- ☐ DOR notified that Form PC-226 (Taxation District Exemption Summary Report) needs to be completed by 01JUL2022. This gets completed in even-numbered years. One notice (Bethel Baptist Church) was received. Bobbie will contact Assessor to see if anything is necessary for town hall/fire station for this.

- America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) Final Rule went into effect 01APRIL2022. Treasury has announced that local governments must make a one-time (during this first filing) irrevocable decision to select the \$10 million standard allowance for revenue loss or choose to run the revenue loss calculation formula. WTA recommend using the \$10 million standard allowance, unless the town plans to use the ARPA funds on an allowed use that is not a government service. If the standard allowance is not selected during the April 2022 reporting cycle, it will NOT be an option for the rest of the ARPA program. Notice was received 04APR2022 that the DUNS number will no longer be an acceptable number to identify Cutler. Pressing forward our SAMs number will be our Universal Entity Identifier (UEI). Bobbie continues to complete and file required first report, due April 30, 2022. New information continues to be sent out.
- WisDOT sent invite to attend an information webinar focused on WisDOT's recent solicitation for the Carbon Reduction Program. Webinar will be virtually held Thursday, 21APR2022, 10:00 AM via YouTube.
- CDR meeting tomorrow night, 20APR2022.
- WTA Juneau County Unit Meeting scheduled for Wednesday, 04MAY2022 at 6:30 PM at Town of Necedah office
- Miscellaneous magazines and local newsletters received.

Communications to the Board

- Oakdale Electric Cooperative sent notice, effective 01APR2022, they are requiring a completed inspection by a certified inspector prior to all new electrical services being energized onto their systems. This includes any temporary service being used to facilitate a new service. A wiring affidavit will no longer be accepted. According to our building inspector, this is following current state requirements. No further action would be necessary at this time. An inspection form can be found on REC website www.oakdalerec.com

Town Permit Application determinations –Nothing new at this time

- GEC provided updated permit log-

Unfinished Business

- TRIP program –
 - 2020 6th Ave & 28th St project –Scott Construction can do the work, however, they suggest waiting until after Roads Tour is completed next month. Pricing has significantly gone up from roughly \$14,000 for single coat/mile to roughly \$25,000.00/mile. This project is about ½ mile of double coat.
 - 2022 Cutler Road – Nothing new at this time
- Bridges -2nd Ave & 26th St- We receive final approval for our loan application, 15MAR2022. We now have 4 months to draw all the funds that we intend to borrow. Request for loan disbursement paperwork has been received. Wheeler Lumber quotes were received. Curt made a motion to accept, Jim seconded, motion carried. Quotes were signed by board members and returned via mail 20APR2022. The \$250,000.00 isn't expected to be needed until September, currently. Bobbie was directed to not request funds until July.
- Election update: We had 41 Spring voters. Election results for Cutler were: **Winners**
 - Court of Appeals Judge – **Brian Blanchard 39**
 - County Supervisor District 10 – **James Parrett 39**
 - Necedah School Board Member – **Roger Herried 16, Michael Horak 18**
 - New Lisbon School Board Member – None selected **Bunker, Lowe, Weinshrott**
 - Tomah School Board Member – Pam Buchda 7, Wayne Kling 1, **Catey Rice 10, James Newlun 15**
 - New Lisbon Referendum – **Yes 0, No 1 Passed**
 - Necedah Exceed Revenue Referendum – **Yes 4, No 18 Passed**
 - Necedah Referendum – Yes 5, **No 18 Failed**

Highway Maintenance

- ☐ Road monitoring (STOP and road signs replaced/repaired), hole patching, and tree removals completed as needed. Grading is to wait for frost to be gone.
- ☐ County removed road weight limits 18APR2022.
- ☐ Kingston has requested that Cutler close Eisfeldt and 3rd St, due to people camping at Campsite 4 illegally. ATVs are NOT allowed to drive on campsites. Two (2) have been arrested for driving their ATVs on Campsite 4 while camping there. Kingston has closed their roads that meet with Cutler's. The board tabled until next month to take action.
- ☐ Jim Brown shared information regarding pay increase request for fuel surcharge. Jim made a motion to provide monthly stipend of \$250 to offset unusually high fuel costs until further notice, Curt seconded, motion carried. An additional check will be cut each month for this. Changing the auto pay, currently in place, will not be made with financial institution at this time.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business

- ☐ Road Tour date is 21MAY2021 at 8:00 a.m., leaving from town hall.
- ☐ Open Book table until next month, waiting for assessor to give date

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Fire Dept representatives (Tom Sturek and Larry Fisher) brought some maintenance concerns to the board's attention. Annual generator maintenance is due, small furnace in fire dept has been making rough noises, external faucet handle (South wall) is broke off and no shut off has been located for future possible needs. Terry mentioned that tape came loose in women's bathroom (North wall up near celing), upon further inspection it seems to be a moisture concern.

Next Monthly Meeting Monday, 16MAY2022 at 6:30 p.m.
Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 8:10 pm
Bobbie K Georgeson, Clerk

**TOWN OF CUTLER ANNUAL TOWN MEETING
TUESDAY, APRIL 19, 2022 6:00 PM
CUTLER TOWN HALL
N10846 2ND AVE. CAMP DOUGLAS WI**

Presiding Chairperson was Martin Potter. Bobbie K Georgeson, Clerk, took notes. Total of 8 individuals were present. In attendance were Chair Martin Potter, Supervisors; Jim Hayward and Curt Jorgensen; Treasurer Terry Hayward; and Clerk Bobbie K. Georgeson. Others in attendance were: Robert Fink, Dan Woggon. and Tom Sturek

1. CALL TO ORDER:

- a. Chairperson Martin Potter, brought the Annual Meeting of the Town of Cutler to order at 6:00 pm, April 19, 2022 at the Cutler Town Hall.
- b. Jim Hayward made a motion that a vote will be by voice. Bobbie Georgeson seconded the motion. In favor – 8, Opposed – 0, Abstained – 0. Motion carried.

2. MINUTES:

The minutes of April 20, 2021 were distributed. Jim. made a motion to accept the minutes. Bob seconded the motion. In favor-8, Opposed- 0, Abstained – 0. Motion carried.

3. FINANCIAL REPORT:

The 2021 Financial Report was presented and reviewed. Jim made a motion to accept the report, Tom. seconded the motion. In favor-8, Opposed- 0, Abstained – 0. Motion carried.

4. TOWN BUSINESS:

- a. Jim made a motion to continue the Juneau County Highway Commission \$500.00 road petition matching funds. Bob seconded the motion. In favor-8, Opposed- 0, Abstained – 0. Motion carried.
- b. Dan made a motion to increase board wages: chairman to \$330/month, supervisors to \$275/month, treasurer to \$415/month, and clerk to \$770/month. Tom. seconded. In favor-7, Opposed-0, Abstained – 1. Motion carried. Discussion regarding election workers and cleaning/maintenance was agreed to leave pay as it currently stands.
- c. Dan Woggon nominated Josh Woggon, as commissioner of noxious weeds. Curt seconded the motion. In favor-8, Opposed- 0, Abstained – 0. Motion carried. Martin appointed Josh Woggon, as commissioner of noxious weeds. (WI Stats. 66.97)
- d. Curt made a motion to keep the monthly Town Board Meeting on the second Monday of each month, at 6:30pm, at the Cutler Town Hall N10846 2nd Ave, Camp Douglas, WI except for the Annual Meeting in April. Jim seconded the motion. In favor-8, Opposed- 0, Abstained - 0. Motion carried.
- e. Jim made a motion to post the Town Board Meeting Notices on website, along with the postings at town hall, Eagles Nest, and Bethel church previously used (even though no longer required per statute changes). If we need to publish, the Juneau County Star-Times is the newspaper we will use. Curt seconded the motion. In favor-8, Opposed- 0, Abstained – 0. Motion carried.
- f Curt made a motion that the 2023 Annual Town Meeting be held on Tuesday, April 18, 2023, at 6:00pm at the Cutler Town Hall N10846 2nd Ave, Camp Douglas, WI. Jim seconded the motion. In favor – 8, Opposed- 0, Abstained – 0. Motion carried.

5. MEETING ADJOURNED:

Curt made a motion to adjourn the annual meeting. Jim seconded the motion. All in favor-8, opposed- 0, Abstained 0. Motion carried.

Meeting Adjourned at 6:24 pm

Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday May 16, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Bob Fink, Jim Brown, Charles Batten, and Jeremy Bonkowske (JC Emergency Mgmt) was also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave April Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ We currently have 17 postponed and delinquent personal property taxes totaling \$1,466.82.
- ☐ State sent first General Transportation payment for \$35,315.47
- ☐ Received PILT \$37,419.83, this is the "Payment in Lieu of Taxes" for the Necedah Refuge
- ☐ FY21 Timber Sales payment received \$7,496.47
- ☐ County distributed Lottery Credit of \$3911.32
- ☐ Tax Account funds were transferred in to Money Market, less \$5 to keep account open.
- ☐ Special Assessment Certification for property at W9107 22nd St, Necedah has been completed.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Bobbie amended request to Cutler Foundation, to update status of previous loan as well as current (new) loan.
- ☐ Received Notice from DOR that Shared Revenue payment of \$26.84 was made on May 2, 2022.
- ☐ Alcohol Licensing Training available 23 & 24 May 2022, via website. Bobbie looking into it further.
- ☐ Bobbie is still receiving postcards from places thanking us for our dedication to election honesty and hard work.
- ☐ Bobbie forwarded additional WEC ERIC mover cards to county.
- ☐ Board of Review training completed, with full board. Bobbie uploaded certifications to the state.
- ☐ Tomah School District sent update of Board of Education and requested our updates, completed.
- ☐ DOR notified that Form PC-226 (Taxation District Exemption Summary Report) needs to be completed by 01JUL2022. This gets completed in even-numbered years. One notice (Bethel Baptist Church) was received. Bobbie will contact Assessor to verify information for them.
- ☐ America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) Annual Report successfully submitted, by Martin, 25APR2022.
- ☐ Tax form correction was completed for Jim & Scott Brown (Highway Maintenance Co) per Becky's Tax
- ☐ WTA Juneau County Unit Meeting on 04MAY2022 was attended by Bobbie. Much of the talk was concerning water quality and what is/can be done in Juneau County. Sheriff Brent Oleson gave a short presentation and stated he will not be running for office, he is hopeful that his undersheriff, Andy Zabal, will be elected. Senator Howard Marklein and Assemblyman Tony Kurtz gave updates and warned that everyone should be ready for LOTS of Road Construction, due to the money the federal government has recently opened up for WI. Senator Johnson's representative (confirmed 795 Afghanees have made WI home) and Tom Tyffany's representative were also present and gave updates. James Newlun gave a brief update and is very pleased with the progress being made to get reimbursement payments increased for our EMS. The next meeting was set for 27JUL2022 at 6 pm (new time) in Necedah.
- ☐ Next quarterly Camp Douglas Rescue meeting 27JUL2022 at 7:00 pm. Village is pleased with progress of the transfer, so far. When the year is up, hoping things are successful for the transfer.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – Oakdale REC has notified members that due to the shutting down of energy production facilities, local black-outs should be expected this summer. Unsure how the logistics will work yet.

Town Permit Application determinations –

- ☐ Corey Weinfurtner applied for driveway permit, camper permit, and Fire Number (fire number was previously issued by county without our fire dept having knowledge of this). Scott is looking into this further. Driveway permit not necessary through town as the driveway is on County Road, must go through the county. Curt made a motion to accept fire number and camper permit, Jim seconded, motion carried. Bobbie processed, forwarded to Fire Dept and notified owner via phone. County application and check was mailed, for the driveway. Bobbie destroyed town driveway application, voided that check, and returned to the owner via mail. Owner asked about electric, was directed to Jeremy (GEC, for permit) and an electrician to work with REC to have installed.
- ☐ GEC provided updated permit log- no changes

Unfinished Business

- ☐ TRIP program –
 - 2020 6th Ave & 28th St project –Nothing new at this time
 - 2022 Cutler Road – Nothing new at this time
- ☐ Bridges -2nd Ave & 26th St- Nothing new at this time.
- ☐ Road Tour – 21MAY2022 leaving Town hall at 8:00 a.m.
- ☐ Open Book – 23MAY2022 at Town hall from 4-6 p.m.
- ☐ UTV concerns at campsite #4 – Curt made a motion to close 3rd & Eisfeldt Road to UTVs, Jim seconded, motion carried. Jim Brown instructed to contact club to get road sign posted asap
- ☐ Maintenance Concerns –
 - Generator- Jim made a motion to have fire dept schedule the maintenance appointment, have work completed per their specifications, and forward invoice to the town for payment, Curt seconded, motion carried.
 - Furnace (small) in Fire Dept side-Bill's Heating will be contacted to get quote for replacement
 - Outside Faucet (south side near overhead doors)-Brickl Bros. will be contacted regarding this, due to faucet having no shut off, and while they're here looking at roof leak.
 - Ladies Restroom – Upon closer inspection by the fire dept (Jared Georgeson) found water has been coming in through the roof. He took photo (shared with board members) showing discoloration of wood in the attic. Brickl Bros will be contacted, they were the initial builder.

Highway Maintenance

- ☐ Town Hall yard mowing, tree removals completed as needed, and grading has begun; will continue.
- ☐ Bill Stock from Cranberry Creek notified us of start of washout near culvert. Martin will haul load of rip rap tomorrow, Jim to meet him there with front end loader to place materials in place.
- ☐ Kingston has closed Cranberry Road from Mather to south of Cemetery Hill due to culvert repairs that can't be afforded at the present time. Expected to be closed for at least a year.
- ☐ Jim H made a motion for monthly fuel stipend of \$250 to continue this month, to be paid at next monthly meeting, Curt seconded, motion carried.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business

- ☐ Eagles Nest Liquor License and Bartender License applications have not been received. Bobbie will contact Tania to remind her we need these, to allow time for license renewal publication and background checks. Current licenses expire 30JUN2022.

- Board of Review 01JUN2022 at Town hall from 4-6 p.m.
- Jeremy Bonikowske gave Emergency Management update which included a flyer on “CODE RED” and how people can subscribe their cell phones, EOP updates-plan to be posted on website, asked for local help if/when Major Storms come through as he only has 72 hours to file with state. He will need Fire Numbers, names, phone numbers, and costs of damages to assist in his “windshield tour”. Photos are also appreciated. Jeremy has also raised concerns regarding 6th Ave and possible need to get emergency vehicles to “visitors” in the refuge. Suggested that he may be able to assist town in getting funds to help fix the problem(s), so the road may be repaired, and re-opened to the public. Town board is willing to listen/look for solutions that he may be able to provide.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment None at this time

Next Monthly Meeting Monday, 13JUN2022 at 6:30 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:47 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER ROAD TOUR EVALUATION MEETING
SATURDAY, May 21, 2022
CUTLER TOWN ROADS; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), Terry Hayward (Treasurer), Dan Woggon, and Steve Bezemek (Regional Mgr. Scott Construction).
Martin called the meeting to order at 8:00 a.m.

Due to the high cost of seal coating and the town's limited budget, only the top needs were looked into at this time.

Findings:

3930' on Eisfeldt Road will need double seal
900' on Cutler Drive will need double seal, along with more gravel
Patch work on River Road consists of approximately 160' where the road has been tore up
2650' for TRIP work on 26th & 6th will need double seal. Dan Woggon informed board that they will be hauling gravel to allow the field entrance off 6th so road shoulder isn't effected with equipment in/out of field.
Cranberry Creek road work was inspected, appears that the recently hauled in rock for bridge shoulder is looking sufficient, currently.

Scott Construction will mail quotes on the necessary sections, to give town idea of what is needed.

Meeting Adjourned at 9:30 a.m.
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday June 13, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown, Vicky Peterson, and Charles Batten was also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Jim Hayward made a motion to accept Town Roads Meeting Minutes and Monthly Board Meeting Minutes, Curt seconded, motion carried.

Treasurer's Report Terry gave May Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ We currently have 17 postponed and delinquent personal property taxes totaling \$1,487.58.
- ☐ Terry received \$10,338 Federal Payment In Lieu of Taxes, for the refuge.
- ☐ Deposited checks for Stamper Driveway & Building Permits.
- ☐ Special Assessment Certification for property at N9772 Sumac Trail, Camp Douglas has been completed.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Bobbie received Cutler Cranberry Foundation, Inc donation (\$20,000) to go to bridges loan. Board directed Bobbie to send Thank-you asap-completed- and request special (additional) BCPL payment.
- ☐ WTA Juneau County Unit Meeting set for 27JUL2022 at 6 pm in Necedah.
- ☐ Camp Douglas Rescue meeting set for 27JUL2022 at 7:00 pm.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – (3) three Refuge representatives, 2 wetland biologists and the assistant manager, presented the current project being accomplished in the Refuge during the Kingston town meeting in May. This project started in the North end of Kingston, is being planned to continue south, eventually making it to Cutler (years away). It seems to be working to allow water to return to the natural flow instead of being diverted into man dug ditches, so the water is slowly making its way south.

Town Permit Application determinations –

- ☐ Mark & Lisa Stamper submitted Building Permit Application for new home and garage. Sanitation Permit and lot sketch were included. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified owner and Jeremy (GEC) via text.
- ☐ Mark & Lisa Stamper submitted Driveway Application. Previously fire number was assigned, necessary land improvements met to create driveway, per town specifications. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified owner via text.
- ☐ Eagles Nest Resort Liquor license and four (4) server applications received. Curt made a motion to accept Alcohol License and server applications (Eagles Nest), Jim seconded, motion carried. Bobbie completed Licenses, Terry delivered to Eagles Nest and received the \$7.84 publication fee payment.
- ☐ Eagles Nest Resort requested fireworks permit for 02JUL2022. Martin will complete and deliver copies to both Sheriff and Fire Department prior to delivering permit to Eagles Nest, along with keeping copy for the town.
- ☐ Gregg Ebert requested fireworks permit again this year, same as last year, for shooting on New Year's Eve, at hall, from 5-6:30 p.m. WTA attorney was notified to determine risk for the town. Considering attorney's recommendation, Jim made a motion **not** to issue permit, Curt seconded, motion carried. Martin will let Gregg know of Board's decision.
- ☐ GEC provided updated permit log-

Unfinished Business

- ☐ TRIP program –

- 2020 6th Ave & 28th St project –Bobbie directed to post ad for notice to bid sealcoating in paper asap. Bobbie submitted verbiage to paper 13JUN2022, requesting it be run two times, with directions for bidders to obtain specifications for bid from chair, in person pick-up ONLY. Bid opening will occur just prior to next monthly meeting, 11JUL2022, at 6:30 p.m..
- 2022 Cutler Road – Martin contacted county to determine process needed to change road for the TRIP funding. Travis is looking into it, as of yet nothing determined.
- Bridges -2nd Ave & 26th St- Erickson Engineering sent forms for further processing. Bobbie completed and returned. Expecting drafting portion to begin this week by Erickson. Bobbie will complete paperwork to get loan funds distributed before 15JUL2022 from BCPL.
- Road Tour completed on 21 May 2022
- Open Book took place 23 May from 4-6 pm, at the town hall. One person appeared during open hours, seeking clarification on process and current tax determinations.
- BOR took place 01 June from 4-6 pm, No one appeared during session.
- Maintenance Concerns –
 - Generator- Fire Dept was notified, confirmed they will schedule maintenance and ensure completed according to their specification, Bobbie completed request of information for town to be added to fire department account from service company, to allow invoicing of town for payment.
 - Furnace (small) in Fire Dept side-Bill's Heating will install new energy efficient unit and dispose of old unit for \$3400 complete. Jim made a motion to accept proposal, Curt seconded, motion carried. Martin will notify and get work scheduled (probably near end of summer).
 - Outside Faucet (south side near overhead doors)- continue to look for available plumber.
 - Ladies Restroom –Brickl Bros has repaired roof leak and submitted estimate to repair sheetrock in the restroom and paint entire room, \$1020.00. Curt made a motion to accept proposal, Jim seconded, motion carried. Martin will notify and get work scheduled.
 - Martin was directed to get estimate to have all windows and doors caulked at the hall. Seeing random puddles of water, this may be the issue...

Highway Maintenance

- Town Hall yard mowing, grading, and tree removals completed as needed. Grading to continue, road patching and mowing to start.
- Jim H made a motion for monthly fuel stipend of \$250 to continue this month, to be paid at next monthly meeting, Curt seconded, motion carried.
- County has road count machines setup.
- Road report (daily log) was submitted by Highway Maintenance.

New Business None at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment None at this time

Next Monthly Meeting Monday, 11JUL2022 immediately following road bid openings at 6:30 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:33 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday July 11, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Bob Fink Charles Batten, James Newlun (CDR representative), and Jim Brown were also in attendance. Martin called the monthly meeting to order at 6:30 p.m., following opening of bids for TRIP 2020 seal-coating project of 6th Ave & 28th St.

Bid Opening: Two bids were submitted (complete package) and considered. Fahrner \$37,915.69, Scott Const \$31,302.00. Curt made a motion to accept Scott quote, Jim seconded, motion carried. Martin signed contract and Bobbie mailed. Martin let both bidders know the results immediately.

Minutes: Jim Hayward made a motion to accept Monthly Board Meeting Minutes, Curt seconded, motion carried.

Treasurer's Report Terry gave June Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ We currently have 14 postponed and delinquent personal property taxes totaling \$1,209.13.
- ☐ ARPA payment of \$17,374.98 received 20JUN2022. Jim made a motion to add to maturing CD#3 on 7/16/2022, when current CD matures, Curt seconded, motion carried. Terry will proceed.
- ☐ JC Treasurer sent 2021 Tax Roll August Settlement Sheet, Cutler will receive \$25,962.56 on 20 August. This includes \$218.63 for special taxes remaining from 2021 (MFL)

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ DOR sent 2022 Full Value Notice for Manufacturing for Town of Cutler, its \$0.00.
- ☐ 22JUN2022 Reel Inn hosted Sheriff candidate Stephen Johnson as a "get to know the candidate", 27JUN they hosted more candidates; Karen Mueller Attorney General candidate and Dr. David D King Lt. Governor candidate. 11JUL2022 Tony Kurtz is on the agenda. This is a public event each Monday, Facebook invites, verification of time and candidate postings, be informed and ready for August.
- ☐ JC Treasurer sent reminder to pay county their portion of refuge payment from Federal Fish & Wildlife. Completed tonight.
- ☐ IRS increased mileage rate for remainder of 2022, an additional \$0.04, to \$0.625/mile.
- ☐ DOR notified that Form PC-226 (Taxation District Exemption Summary Report) was completed.
- ☐ WEC sent another round of ERIC cards. Received a few that will be returned to the county by week end.
- ☐ Absentee ballots mailed out for Aug 9 election. We had four (4) requests so far.
- ☐ WTA Juneau County Unit Meeting set for 27JUL2022 at 5:30 pm in Necedah.
- ☐ Camp Douglas Rescue meeting set for 27JUL2022 at 7:00 pm.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – Nothing at this time.

Town Permit Application determinations –

- ☐ Eagles Nest submitted a server application. Curt made a motion to approve, Jim seconded, motion carried. Bobbie completed license and Terry delivered to Eagles Nest.
- ☐ GEC provided updated permit log-

Unfinished Business

- ☐ TRIP program –

- 2020 6th Ave & 28th St project –Nothing other than Bid opening (results above)
- 2022 Cutler Road – Martin will contact Travis again. Nothing new at this time.
- Bridges -2nd Ave & 26th St- Bobbie completed Disbursement Request, 30JUN2022, and submitted for Bridge funds. Certificate of Debt signed by Martin and Bobbie on 05JUL2022 and returned. Waiting for check, for Terry to deposit. Bobbie will request additional payment of \$20,000 after receiving check.
- Maintenance Concerns –
 - Generator- Martin signed authorization form and delivered back to Fire Dept for them to schedule and ensure completed to their specification.
 - Furnace (small) in Fire Dept side-nothing new at this time
 - Outside Faucet (south side near overhead doors)- no action at this time
 - Ladies Restroom –Brickl Bros has repaired sheetrock and painted the ladies restroom. Invoice paid tonight.
 - Caulking of doors/windows – Brickl has caulked some windows and the West door. See if this makes any difference in standing water after large rain/wind events.

Highway Maintenance

- Town Hall yard mowing, tree removals (following tornado and other strong wind storms), road patching, grading and road mowing has begun.
- Martin gave Jim list of roads where signs are either down or missing. Needs corrected asap.
- Road report (daily log) was submitted by Highway Maintenance.

New Business

- Tamaya Lowe, Juneau County Economic Development unable to attend tonight due to logistical issues needing attention before JCEDC sponsored conference on “Grants and Funding” at Volk Field 13-14 July. She apologized for short notice non-attendance and plans to reschedule her presentation.
- Chief James Newlun presented new contract for Ambulance for FY2023-FY2025. He gave brief overview of current ambulance/first responders and answered all questions given. Presently, experiencing high volume of calls which are requiring higher levels of care, costs of everything has been increasing, 5 full-time positions filled with hopes to hire another, only 5 ambulance services are servicing the entire state currently were a few of the highlights. Board will take action after reviewing options.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment None at this time

Next Monthly Meeting Monday, 08AUG2022 at 6:30 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 8:11 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday August 8, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown and Wesley Lambert were also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave July Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ We currently have 5 postponed and delinquent personal property taxes totaling \$433.52. All are at Eagles Nest.
- ☐ Terry received \$930.64 Fire Dues, which is being forwarded to Fire Dept tonight.
- ☐ Deposited check for our bridge loan for \$250,000.00.
- ☐ First Dollar Credit, \$12,875.41, and School levy tax credit, \$48,981.78, were paid to the county from the state on our behalf. We'll receive in our settlement from the county next month.
- ☐ Deposit for Shared Revenue of \$2,120.79 received from the State.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Tomorrow, 09AUG2022, is Primary Election. Get out and vote! We had 6 absentee ballots requested, 5 have been returned, the final absentee voter is now deceased, note made with WEC. Clara Krause, Sherry Georgeson, and Ron Davidson are our poll workers.
- ☐ WEC implemented a new website on 19JULY2022. This site will continue to change, as input from users is taken into consideration. Former materials will all be included on the new site, however, locations have changed, new link URLs will be needed. Additional materials for training have been sent, and WEC is adamant that poll workers understand their importance in the election process, and their need to know how to count "write ins".
- ☐ WI DOR will no longer be mailing out notices, using email, beginning 15AUG2022.
- ☐ WTA emailed membership cards, Bobbie prepared and handed them out during the meeting.
- ☐ During WTA Juneau County Unit Meeting was held in Necedah at 5:30 p.m. 27JUL2022. Discussion on moving the location occurred. Betty will notify time and place for next meeting. Senator Howard Marklein received an award for being 3peat "Friend of the Towns", cake was served, after Howard received a certificate from Towns Association Executive Director Mike Koles. Andrew Zobal represented sheriff's office, noting they are currently 1 deputy short, and have an inmate population around 80 at the jail. Main goal for the department is retention, look for more on that in the future. He will get with people who noted their disgust with lack of patrols around the Hwy. 173 Detour, which is proving to be very costly for some towns whose roads are literally being destroyed by truck traffic, on 8 ton limit roads. Travis (Hwy Commissioner) noted that he's looking forward to wrapping up road projects on JJ and PP in August. He also noted that salt delivery is expected soon for those who get their materials from them. Currently the county is in a good position for the upcoming snow season, materials are on hand. ARPA was discussed, but, literally 4 hours before the meeting, the information that had been passed down the day before was rescinded. They still don't have complete rules or uses or procedures set in place. Jeremy Bonikowse (JC Emergency Mgmt Director) gave a brief on being storm ready, and noted that the only financial assistance they can offer is for that for road clean-up (turn in actual invoicing, may receive up to 70% assistance, currently), however, nothing for any personal ANYTHING, they can offer assistance with labor from RUBICON for home/business owners to remove debris, tarp roofs, etc.
- ☐ Camp Douglas Rescue meeting was also held 27JUL2022, next meeting scheduled for 26OCT2022. Things seem to be on task for the Camp Douglas Fire & Rescue to take over the Ambulance duties in January. FAP Grant for approx. \$13K and a Flex Grant for \$305K were applied for. CDR sent Termination

Without Cause of Ambulance Contract for FY2023 to Cutler. Contract for Ambulance Service with Camp Douglas Fire & Rescue for Cutler was reviewed; FY23 rate is \$36/person (332 currently), FY24 rate is \$38/person, FY25 rate is \$40/person. Contract is due, in full, January 15 each year. Jim made a motion to accept new contract, Curt seconded, motion carried. Martin and Bobbie signed contract it was then returned to Camp Douglas Fire & Rescue for further processing.

- ☐ Miscellaneous magazines, NCWRCP Annual Report, and local newsletters received.

Communications to the Board – Nothing at this time

Town Permit Application determinations –

- ☐ Received copy of Sanitation Permit for Michael Sturek, Current assumption is that this is a new, replacement, system for existing home.
- ☐ John Kenworthy submitted building permit for new home; including sketch, site plan, sanitation permit, and payment. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified both John, and Jeremy via text. John to follow up with Jeremy with full package.
- ☐ Received requests from possible future land owner for Cutler, regarding multiple campers on site, semi parking, and small shed building. Also, was contacted regarding process to purchase additional property to “add” to current parcels. Martin responded noting our published ordinances as references and suggesting lawyers be contacted for specific legal concerns.
- ☐ GEC provided updated permit log- received

Unfinished Business

- ☐ TRIP program –
 - 2020 6th Ave & 28th St project – sealcoat completed 17 July. Paying invoice tonight. Bobbie will gather information and give to Martin for submission to Travis (JC Commissioner) to receive our TRIP fund reimbursement of \$ 19,944.14, after Travis gets necessary paperwork together.
 - 2022 Cutler Road –Travis hasn’t been able to get definite answer on steps to change roads for project from state yet. He is still pursuing though.
- ☐ Bridges -2nd Ave & 26th St- Received Amortization Schedule for loan, each payment is due March 15, in equal amounts of \$29,032.65, for the 10 years, per agreement. Bobbie made request for special \$20,000 payment which is being made tonight, mailed out tomorrow. County is holding spot for installation for at least one bridge in Sept, depending on when materials arrive and the weather, they would like to complete both projects yet this year.
- ☐ Maintenance Concerns –
 - Generator-work completed, waiting for Fire Dept to sign off before mailing payment.
 - Furnace (small) in Fire Dept side-later this fall is expected timeline.
 - Outside Faucet (south side near overhead doors) may have a plumber. More to follow.
 - Windows and doors appear to be fixed, no water noticed on floors lately.

Highway Maintenance

- ☐ Town Hall yard mowing, grading, road mowing (work around repairs), road patching, sign replacements, and tree removals completed as needed.
- ☐ Finally received left curve sign (for Mulloney), but had repaired with sign from County.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business None at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Mr. Lambert questioned road closings in refuge to UTVs. Concerns were shared.

Next Monthly Meeting Monday, 12SEP2022 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:17 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday September 12, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown, Anna Krueger, and Dr. Mike Hansen (TASD Superintendent) were also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Jim made a motion to accept Monthly Board Meeting Minutes, Curt seconded, motion carried.

Treasurer's Report Terry gave August Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ We currently have 5 postponed and delinquent personal property taxes totaling \$457.60. All are at Eagles Nest. A previous delinquent payment was returned by bank for \$252.32.
- ☐ We received our August settlement from the county, \$25,962.56.
- ☐ ABT Mailcom sent **Selection Sheet Packets** week of Aug 22, they are to be returned by 01OCT2022.
 - ABT print and mail tax bills along with insert
 - ABT print and ship bills to Terry who will then mail them out herself.

Jim made a motion to have them printed and shipped to Terry who will mail them out herself, including getting insert printed on her own. Curt seconded, motion carried. Terry will return selection sheet packet and work on the insert information. They are estimating 768 tax bills.

- ☐ JC Republican Party left message that if anyone is interested in yard signs, call 608-562-6372 or stop by 304 South Ave St, New Lisbon.
- ☐ The town credit card has been compromised, Netfirms tried invoicing \$394.20. Charge was denied, new cards are being issued.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ We had 99 voters for Primary Election. Getting ready for November Election, materials expected by next week. Went over results with board.
- ☐ Updated population, per US Census, for Town of Cutler is 304, down from 332. 28 less or 8.45% decrease.
- ☐ WI DOR, using email for our notices. 2023 Estimate of Personal Property Aid is \$26.84.
- ☐ 2022 Equalized Value Report received. Cutler has a 4.91% change in value from 2021, or \$1,730,900 increase. Leaving Cutler with 1.23% of County Equalized Value for 2022, dropping us 9.56%.
- ☐ JC Public Works requested 2023 culvert 50/50 petitions. This is only for 36" or larger diameter tubes. Currently, Cutler has requested that Cranberry Creek culvert be looked at. Determination pending.
- ☐ CRAM meeting held 07SEP2022. Seven towns were represented. Our portion of CRAM will be \$2,331.75. The CRAM group voted to increase the Landfill employee's salary by \$4,500 (shared amongst the 3 LTE positions).
- ☐ Received Homefield Assessing contract extension (FY23-FY25) paperwork. Curt made a motion to accept, Jim seconded, motion carried. Paperwork signed and returned to Neil Betts.
- ☐ Laura has been communicating with board. New e-mail is coming, Martin & Bobbie are working with Laura to determine best option for the board.
- ☐ Camp Douglas Rescue contacted to update our current population to 304 for new contract, FY23.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – Nothing at this time

Town Permit Application determinations –GEC provided updated permit log- received

Unfinished Business

- ☐ TRIP program –
 - 2020 6th Ave & 28th St project –Scott Construction sent Thank-You card and “How was our Service” postcard. Card completed and returned. Martin working TRIP, reimbursement of \$ 19,944.14, submission with Travis (JC Commissioner). Martin unable to complete online. Travis entered program information, so it appears he will need to complete the process. Sent county the Gerke invoice for culvert (\$9900), they will reimburse half that cost.
 - 2022 Cutler Road –Martin contacting Scott Const about paver/gravel & double seal coat, possibly be completed yet this Fall.
- ☐ Bridges -2nd Ave & 26th St-Revised amortization schedule received, reflecting pre-payment, leaving final payment for 15MAR2032 at \$2,509.69. Noah Morrison, Wheeler Project Manager, sent update. They are expecting to deliver bridge(s) materials mid-late September. Travis believes county can complete at least one bridge this Fall, hoping for both. Storage for materials was discussed.
- ☐ Maintenance Concerns –
 - Furnace (small) in Fire Dept side-later this fall is expected timeline.
 - Outside Faucet (south side near overhead doors) no one has shown up yet.

Highway Maintenance

- ☐ Town Hall yard mowing, grading, road mowing (work around repairs/currently has flat tire), road patching, sign replacements, and tree removals completed as needed. Martin mentioned how far behind the contract they are at this point.
- ☐ Martin is working with Meadow Valley to get trees off Mulloney. Each wind brings more trees to road.
- ☐ Jim Brown discussed new contract timing.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business Budget Workshop set for 10OCT2022 @ 5:30 p.m.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment

- ☐ Dr. Mike Hansen, Tomah Superintendent, presented update which included their goal to prepare students to succeed into their future education and the career of their choice. Attract, retain, and develop highly effective employees. Currently have 9 open positions. The Employee Engagement Survey Administered Annually. Ensure educational experience that promotes understanding and kindness by creating connection to students, parents, and community members. Operational Referendum currently closes end of this school year. Potential Operational Referendum planned for FY24 school year.
- ☐ Anna Krueger, Treasurer St. John’s Cemetery, requested assistance from town with tree removal. They have current quotes for tree removal, stump grinding, and black dirt placement for large oak (\$900) and large white pine (\$1600). After discussion the board decided to place on October Agenda.

Next Monthly Meeting Monday, 10OCT2022 immediately following Budget Workshop.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:02 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday October 10, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown and Anna Krueger were also in attendance. Martin called the monthly meeting to order at 6:30 p.m., immediately following completion of Budget Workshop.

Minutes: Jim made a motion to accept Monthly Board Meeting Minutes, Curt seconded, motion carried.

Treasurer's Report Terry gave September Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ We currently have 2 postponed and delinquent personal property taxes totaling \$186.19.
- ☐ We received \$4,952.00 from county, for Culvert Aid.
- ☐ Completed Special Assessment for Glen & Julie Guetzke (W8730 28th St) property.
- ☐ New town credit cards have been received and activated.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Bobbie has mailed out 9 absentee ballots. Four have been returned to date. Elector postcards were mailed by the state again, Bobbie has had 3 returned undeliverable. Processed at county to remove from our poll list.
- ☐ Email has been set-up. Treasurer is not able to gain access to her town email yet. Bobbie will contact Zac to see if he can get things worked out for her.
- ☐ Deputy Secretary of the Treasury sent notice of reduced services, and personnel to assist with ARPA funding going forward.
- ☐ Neil Betts has requested the building permit copies get sent to him so he may begin working on getting the changes made now. Permit copies are being mailed tomorrow.
- ☐ Dept of Transportation sent 2023 General Transportation Aid Estimate, \$144,054.46. This increased about \$3,000 from this year.
- ☐ Camp Douglas Rescue received our final FY22 contract payment.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – Nothing at this time

Town Permit Application determinations

- ☐ Mark & Sue Thor sent letter regarding installation of wood fence around electricity breaker and pump well, for protection from vandals. Bobbie responded that no permit was necessary and reminded them that the 75' barrier from lot lines needed to be respected.
- ☐ Letters have been mailed (29SEP2022) to Evan & Lee Ann Burchett, Jr and Justin & Lisa Wisner informing them that they need to obtain both Fire Number and camper permits for their properties. Burchett's are on County Road H, and have 2 campers currently. Evan is planning on disposing of the "storage" trailer and may have friends move their hunting camper, so he won't need the Fire Sign either. Wisner's is on Hwy 21 and has 1 camper currently.

GEC provided updated permit log- received

Unfinished Business

- ☐ TRIP program –
 - o 2020 6th Ave & 28th St project –Received County Culvert Aid payment 27SEP2022 \$4,952.00 and TRIP reimbursement payment 30SEP2022, \$19,944.14.

- 2022 Cutler Road –Steve (Scott Const) plans to come look this fall, but, would prefer to do the work next Spring.
- Bridges -2nd Ave & 26th St- Noah Morrison, Wheeler Project Manager, sent update. Deliver bridge(s) materials today or tomorrow (10 or 11 OCT), to JC Hwy shop. Travis said county wants to complete at least one bridge still this year, depending on weather, may get to second one as well.
- Maintenance Concerns –
 - Furnace (small) in Fire Dept side-scheduled install for Tue (11OCT).
 - Outside Faucet (south side near overhead doors) completed 16SEP2022 by Jeff Larson, Precise Plumbing.
- Budget Workshop – was completed tonight, the Budget Hearing is 14NOV2022 at 6 p.m., with monthly meeting to immediately follow.

Highway Maintenance

- Town Hall yard mowing, grading on going, road mowing (Spring mowing is complete, Fall mowing has started), and tree removals completed as needed.
- Martin is meeting with Yoder Pulp Service to get trees off property around Mulloney Road.
- Several residents are raising concerns over town road work. Board discussed this concern with Jim Brown, who agrees and will let board know what action will need to be taken in the future.
- Due to current trend with fuel and other expenses going up, the board has discussed modifying current contract to include a \$450/month increase going forward. Further action to be taken next month, if necessary.
- Road report (daily log) was submitted by Highway Maintenance.

New Business St. John's Cemetery Tree Removal project. Jim made a motion to have Anna Krueger coordinate with tree removals (the two she spoke of and an additional Spruce that Martin noticed this is also dying) in the cemetery, have invoice sent to town when the work is done to her satisfaction, and Bobbie will coordinate payment, Curt seconded, motion carried. Anna expressed her deep thanks.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 14NOV2022 Immediately following Budget Hearing at 6:00 p.m.

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:11 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday November 14, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown, and Tamaya Loewe (Juneau County Economic Development Corp Executive Director) were also in attendance. Martin called the monthly meeting to order at 6:09 p.m., immediately following completion of Budget Hearing.

Minutes: Jim made a motion to accept Monthly Board Meeting Minutes, Curt seconded, motion carried.

Treasurer's Report Terry gave October Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- ☐ All postponed and delinquent personal property taxes have been satisfied.
- ☐ We received \$35,315.48 final General Transportation Aid payment for 2022.

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ We began with 226 registered voters, had 188 total voters, 11 of which were absentee.
- ☐ Statement of Assessment has been filed with the state.
- ☐ Municipal Levy Limit Worksheet filed with the state.
- ☐ Tax Levy Certifications have been received.
 - ☐ Necedah Schools \$151,709.33 (down \$ 18,227.67 from \$169,937.00)
 - ☐ New Lisbon Schools \$36,746.00 (down 4,687.92 from 41,433.92)
 - ☐ Tomah Schools \$ 51,952.82 (down 5,268.25 from 57,221.07)
 - ☐ Western Technical College \$41,384.33 (down \$3,435.72 from \$ 44,820.05)
- ☐ Culligan delivered salt and reset timer, after Martin called to report an issue 11OCT2022.
- ☐ WI Towns Assoc JC Unit Mtg was Wed 26OCT2022 at Germantown Town Hall. Attorney Joe Ruth (WTA Legal Counsel) gave Contemporary/Legislative Update. Travis Schultz and Sheriff Oleson shared information. Martin, Jim and Terry attended.
- ☐ WTA/TAC sent renewal information. These funds are critical for the lobbying efforts! Jim made a motion to renew, Curt seconded, motion carried. Bobbie completed the necessary paperwork, and the payment will be sent out tomorrow.
- ☐ Bobbie completed WTA online survey 08NOV2022
- ☐ Camp Douglas Rescue held their meeting, Martin attended. Meeting Minutes are available for anyone interested. Next meeting will be 14DEC2022 at 6 p.m., Camp Douglas Village is meeting tonight, in special meeting, over ambulance situation. More to follow.
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – Nothing at this time

Town Permit Application determinations

- ☐ Richard & Vicky Sparks submitted application for enclosed lean-to on West side of existing garage. Curt made a motion to accept, Jim seconded, motion carried. Bobbie completed paperwork and sent text to Sparks' and building inspector. Jeremy will follow up with Building Permit.
- ☐ Robert Puranen submitted application for travel trailer and fire number on newly purchased property on H, South of Lemonweir River. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified Robert and forwarded to Fire Department for further processing.

- ☐ Dennis Byrne submitted application for cabin in Cranberry Creek subdivision. Curt made a motion to accept, Jim seconded, motion carried. Bobbie completed paperwork and sent text to Dennis and building inspector. Jeremy will follow up with Building Permit.
- ☐ Eastern Monroe County Rod & Gun Club submitted applications for Picnic license and 1 temporary server. The event (Fisheree) will be held 04FEB2023, at the Eagles Nest Resort (parking lot). Curt made a motion to accept, Jim seconded, motion carried. Bobbie completed paperwork and sent licenses to EMCRGC via mail.
- ☐ GEC provided updated permit log- received

Unfinished Business

- ☐ TRIP program – 2022 Cutler Road –Nothing new at this time
- ☐ Bridges -2nd Ave & 26th St- delivered to JC Hwy shop. Travis said county is planning on completing next Spring.
- ☐ Maintenance Concerns – projects have all been completed.
- ☐ Budget Hearing – was completed tonight. Curt made a motion to accept the budget, Jim seconded, motion carried unanimously.
- ☐ St. John's Cemetery Tree Removal- Bobbie sent notice that we need a completed W-9 and certificate proof of insurance before any payment will be made upon completion of the work.

Highway Maintenance

- ☐ Town Hall yard mowing, grading on going and will be continuing until weather no longer allows, road mowing completed, black top patching, and tree removals completed as needed. Been very busy this past month, is ready for snow. Salt/sand in place, equipment ready.
- ☐ Martin Potter has donated 27 loads of gravel, to repair some areas in the refuge on 15th St, 16th St, and 6th Ave due to the large number of call complaints being received. He purchased, hauled, and leveled it on his own. THANK-YOU, Martin. The town is very grateful!!!
- ☐ Martin met with Yoder Pulp Service, they WILL be cutting trees on property South Mulloney Road when they are able.
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Tamaya Loewe introduced herself to the board and gave brief overview, would like to get input of anything she can do to help Cutler. Left her card with each member.

Next Monthly Meeting Monday, 12DEC2022 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:15 pm
Bobbie K Georgeson, Clerk

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday December 12, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Scott Brown and Charles Batten were also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave November Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- ☐ Treasurer received her bond (submitted to County) and has all tax notices sent out. Has had to change 23 incorrect addresses on the Eagles Nest properties so far.
- ☐ Received Shared Revenue final payment of \$12,017.83 on 21NOV2022.
- ☐ Completed Statement of Real Property for land sale on W9058 28th St (Headlee to Krizan).

Clerk's Report Bobbie K reported correspondence received during the month.

- ☐ Received County Apportionment Form (\$229,073.80 FY 2023), School Levy Tax Credit Notice, Notice of First Dollar Credit, and Notice of Lottery and Gaming Credit.
- ☐ Completed Mill Rate Worksheet and returned to County 19NOV2022.
- ☐ Statement of Taxes has been filed online with the state.
- ☐ Juneau County Economic Development Corp sent literature explaining the importance of Partnering with them. Board reviewed materials. Decision to wait has been made.
- ☐ Continue to work on various computer issues, connectivity and website email updates complete.
- ☐ Working on Tax prep for the accountant
- ☐ Camp Douglas Rescue has their next meeting 21DEC2022 at 7 p.m. Jim Newlun has retired, his ceremony was completed yesterday (11DEC2022).
- ☐ Miscellaneous magazines and local newsletters received.

Communications to the Board – Dairyland will be completing soil borings under the Highline in three locations for Cutler. Martin will be watching for any road damages.

Town Permit Application determinations

- ☐ Justin & Lisa Wisner sent application for fire number and camper permit. Curt made a motion to accept, Jim seconded, motion carried. Bobbie gave Fire Dept paperwork to complete and notified land owner of acceptance.
- ☐ GEC provided updated permit log- received

Unfinished Business

- ☐ TRIP program – 2022 Cutler Road –Steve with Scott Construction will consider bidding paving gravel on Cutler Dr if project proceeds in the Spring.
- ☐ Bridges -2nd Ave & 26th St- Nothing new at this time
- ☐ St. John's Cemetery Tree Removal- Nothing new at this time

Highway Maintenance

- ☐ Jim Brown is still hospitalized. In case of snow event, Scott is ready to take over, and he will call in assistance as needed.

- ☐ Road Closed sign, in refuge, was unable to be located this time, Scott Brown got new sign from County and (once again) installed on 6th Ave and 16th St. Previous times the sign was able to be found in the woods or nearby where someone had tossed it, not this time though.
- ☐ Yoder Pulp Service began cutting on Mulloney Road Thursday (17NOV) morning.
- ☐ Martin was directed by the board to contact engineering firms, so we can get on their work lists, so we can be a part of future funding possibilities. Future road projects must be engineered in order to qualify for funding assistance (TRIP, etc)
- ☐ Road report (daily log) was submitted by Highway Maintenance.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 09JAN2023 Immediately following CAUCUS at 6:00 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 7:15 pm
Bobbie K Georgeson, Clerk