

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday February 14, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown and Charles Batten was also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave January Financial Report, Jim made a motion to accept the report, Curt seconded, motion carried.

- Terry collected taxes in January, totaling \$ 186,119.52 (\$16,763.10 not deposited until Feb), February settlement checks prepared for payment tonight totaling \$ 150,638.17, to county, school districts, and Western.
- We currently have 1 delinquent personal property tax from 2020 for \$37.58 and interest, and 33 postponed and delinquent personal property taxes from 2021 totaling \$4,450.74 remaining to collect.
- Terry received Statement of Real Property Status for two properties that are selling. Wesley Dailey on 16th St and Lot #48 in Cranberry Creek.
- Received January Transportation Aids payment \$35,315.47.

Clerk's Report Bobbie K reported correspondence received during the month.

- Spring Primary Election is tomorrow for New Lisbon Schools. Tomah notified not needing a primary, however, I didn't get the information until the day after I could have moved our polling location, so we are holding here as required. Election workers may need to complete w-4, for this year. April (Spring Election) will consist of Necedah (Referendum) – ballot posted at town hall, New Lisbon (School Board and Referendum) – Referendum ballot posted at town hall, Tomah (School Board). More to follow.
- March 17 Command Central will be training (at JC Courthouse) on new voting machine. Equipment exchange will occur following the training. Only 3 people per town is allowed for training.
- I prepared a Letter of Reference for Ellie Krause, for scholarship application, for her service for the town as our custodian, for the Camp Douglas Masonic Lodge.
- South Central Alliance for Tobacco Prevention (SCA) sent invitation to virtual presentation Wed, 23FEB2022 at 5:30 pm. Representatives from Adams, Juneau, and Sauk County Health Departments will be sharing what the community feels their greatest needs are and how community members can get involved. All are welcome. Those who live or work in Adams, Juneau, or Sauk counties can receive a \$10 gas card when you complete the event evaluation by Friday, 04MAR.
- Received DNR Order for Forest Tax on 40.0 acres closed, parcel 290060725. Request errors be reported asap.
- FINAL payment for 2nd Ave. Bridge project is being mailed tomorrow.
- IRS has increased mileage reimbursement rate to \$0.585 now. This is a two cent increase from 2021.
- Bobbie couldn't send our 50/50 matching check to county until Board signs the JC 50/50 Road Petition, which was approved at Annual Meeting 2021, last April. Mailing out Tue (2/15).
- New state law requires at least one BOR member to complete the BOR training each year, and clerk must provide affidavit showing training requirement was met, before BOR's first meeting. Bobbie will contact UW Extension Local Government Center to obtain training materials for board.
- Bobbie has begun working on Form CT, for state. Due 31MAR2022.
- America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) Final Rule goes into effect 01APRIL2022. Possibility that funds may be used for road repairs/maintenance. April 30, 2022 first report due.
- Completed DOA online housing survey (CY2021), to aid in Wisconsin's Shared Revenue Program and other state initiative eligibility.
- Completed and posted Dept of Safety & Prof Services mandatory Injury & Illness Report for 2021.

- WTA Unit meeting was held 26 January, in Necedah. Jim and Terry attended. Jim reported that Jeremy Bonikowske (new Emergency Management Director) will be following up on projects/materials left by previous director. He also shared amount of money county has spent just on two snow storms, and what the plan for county future work schedule is.
- FY21 taxes have been filed. Bobbie corrected Q3 941, due to an error in check entry category. Under-reported amount being sent tomorrow. New w-2 being sent to Terry, to show correct gross earnings.
- CDR decided during Jan meeting to only meet quarterly, unless the President deems a need to meet sooner. Next meeting to be held 20APR2022.
- US Census Bureau mailed request for 2022 Census of Governments participation. Estimated time to complete form is 4 hours, and is voluntary.
- Certificate of Insurance received from Gerke Excavating, Inc and Scott Construction, Inc
- Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- Sanitary Permit received for Plath property, holding tank, dated 01FEB2022.
- GEC provided updated permit log-

Unfinished Business

- TRIP program –
 - 2020 6th Ave & 28th St project –Nothing new at this time
 - 2022 Cutler Road – Nothing new at this time
- Bridges -2nd Ave & 26th St- Bobbie reported that since receiving loan materials, BCPL notified us that the loan rates are increasing as of 11MAR2022, if we haven't returned our application we will need to start over with higher rates. Jim made a motion that we proceed with necessary bridge repairs and we proceed with applying for a loan from BCPL for \$250,000 at 3.0 interest for 10 years. Curt seconded motion carried unanimously. Martin made a motion for a resolution that the town of Cutler borrow \$250,000.00 from BCPL, to finance bridge repairs on 2nd Ave South and 26th St. for 10 years, at 3.00 percent interest per annum from the date of the loan being 15 March. Also that there shall be raised and levied upon all taxable property in the town, a direct annual tax for the purpose of paying interest and principal on the loan as it becomes due (annually) and that these funds obtained from BCPL will not be used for anything other than the bridge repairs. The chairman and clerk are authorized to execute any and all forms required by BCPL regarding this loan (representing the town) and will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions. Jim seconded. All board members voted aye. Motion passed unanimously. Board and Bobbie completed necessary loan application and was mailed 15FEB2022.

Highway Maintenance

- Road salting/sanding and tree removals completed as needed.
- Road report (daily log) was submitted by Highway Maintenance.
- Jim Brown asked what he needs to do to get a pay increase, and when is the time to do this. Martin suggested that he determine an amount he is requesting and that the optimum time for this would be before board determines budget (Oct would be sufficient), but, he is welcome to present at any meeting.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Monday, 14 March 2022 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:02 pm
Bobbie K Georgeson, Clerk