

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday March 14, 2022
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim & Scott Brown and Charles Batten was also in attendance. Jim called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept the Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave February Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- Terry sent delinquent notices, then collected in \$565.88 (including the remaining one from last year). We currently have 25 postponed and delinquent personal property taxes totaling \$3,967.73. Terry will continue to follow up, including sending Eagles Nest listing for their assistance in contacting owners.
- Terry received Statement of Real Property Status requests for James Chybowski vacant land on Cty M and Charles & Beverly Gonzales property on Cty Rd H (being sold to Ethan & Alyssa Belmonte).

Clerk's Report Bobbie K reported correspondence received during the month.

- We had zero (0) Spring Primary voters. Only ballot item was New Lisbon School Board candidates.
- WTA received calls (Jan 2022) from nearly a dozen towns that had their Clerk resign. In a recent national research study, it was identified that 1 in 5 local officials plan to leave service before the 2024 election. One third of them cited elections as the reason for leaving. WTA announced a collaboration with the League of Wisconsin Municipalities and the Wisconsin Counties Association to support clerks and elections workers through a digital, print, TV, and radio ad campaign.
- Bobbie is aiding county with updating election information. WisVote is missing some necessary information.
- Necedah, New Lisbon, and Tomah have sent Notice for Spring Election (April 5) along with their Sample Ballot. Spring Election will consist of Necedah (Referendum) – ballot posted, New Lisbon (School Board and Referendum) –ballots posted, Tomah (School Board)-ballot posted at town hall.
- Election workers not required to have taxes withheld, not anticipating earnings of \$2,000 or more. They will be receiving a w-2 for the year, per regulations, in anticipation of wages over \$600.
- March 17 Command Central will be training (at JC Courthouse) on new voting machine. Equipment exchange will occur following the training. Only 3 people (myself and 2 others scheduled) allowed.
- Republican Party of Wisconsin sent letter reminding clerks it's a violation of state law not to use submitted list of poll workers. We received no such list from ANY party. We're in compliance.
- Bobbie continues working on Form CT, for state. Due 31MAR2022.
- America Rescue Plan Act-Local Fiscal Recovery Funds (ARPA) Final Rule goes into effect 01APRIL2022. Bobbie continues to attempt to complete and file required first report, due April 30, 2022. Several connectivity/no response issues being met with Dept. of Treasury.
- Bobbie met with Chief Scott Fisher, reviewed and updated information for Cutler Emergency Operation Plan. Jim made a motion to accept updated EOP as presented, Curt seconded, motion carried. Board members in attendance signed, Bobbie will contact Martin and will forward signed copy to Chief Fisher to submit to County Emergency Management.
- CDR meeting to be held 20APR2022.
- Miscellaneous magazines and local newsletters received.

Communications to the Board Nothing at this time

Town Permit Application determinations

- Received inquiries regarding conversion of a portion of an existing home into a rental unit and remodeling/maintenance/repairs to existing real properties. These are not currently identified in our Ordinances or our Town Plan. Therefore, nothing required at this time, unless altering, roof line or foundation foot prints. Possible Ordinance changes in the future is something the board wants to table

for future discussion/research of neighboring towns requirements. It was also suggested to ask Building Inspector for his input/assistance. Bobbie notified interested parties that they don't currently need to do anything for the town however, if they choose to have GEC accomplish inspections that is highly encouraged.

- County sent request for division of land to include 2-5 acre parcels being split from 120 acres. Only current concern is that possibly the far West parcel may be land locked, due to current town requirements for entry. Sent back to county for their decision.
- Lavern Nelson installed well on Wang property on 22nd St (Old 21). Permit not required unless structure built.
- GEC provided updated permit log-

Unfinished Business

- TRIP program –
 - 2020 6th Ave & 28th St project –Nothing new at this time
 - 2022 Cutler Road – Nothing new at this time
- Bridges -2nd Ave & 26th St- Bobbie submitted loan materials, BCPL notified the need for unapproved minutes, to complete loan application submission. Bobbie forwarded unapproved minutes on 24FEB2022 via email. Letter dated 01MAR2022 received from BCPL, stating application has received preliminary approval and has been forwarded to the Office of the Attorney General for legal review. If we receive final approval we will be contacted regarding disbursement of loan funds.

Highway Maintenance

- Road salting/sanding and tree removals completed as needed. Weather depending may be more snow plowing/salting or may begin road grading.
- Jim H. asked Jim Brown to watch/check culvert on 2nd Ave (South of town hall) or place a sign warning of the dip. He also told the road crew to ensure chainsaws are ready to go. Jim B said they're working on getting equipment operational asap.
- County posted road weight limits 07MAR2022.
- Jim Brown submitted information regarding pay increase request (fuel surcharge). Table for more information.
 - i. In 2011 a \$3/hr surcharge was paid. If this was implemented in 2021, it would have amounted to an increase of \$2058/year or \$171.50/month being paid.
 - ii. Jim H mentioned he thinks maybe in the past a flat rate of \$300/month was paid during time of high fuel costs.
 - iii. Curt asked Jim B to gather information on total amount of fuel bought last FY and/or total gallons for the last 3 months, to get average for monthly usage.
- Road report (daily log) was submitted by Highway Maintenance.

New Business Nothing at this time

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment Nothing at this time

Next Monthly Meeting Tuesday, 19 April 2022 immediately following Annual Meeting (which begins at 6 p.m.).

Jim made a motion to adjourn, Curt seconded, motion carried.

Meeting Adjourned at 7:41 pm
Bobbie K Georgeson, Clerk