

TOWN OF CUTLER MONTHLY BOARD MEETING  
Monday June 13, 2022  
CUTLER TOWN HALL N10846 2<sup>nd</sup> Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chair), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Jim Brown, Vicky Peterson, and Charles Batten was also in attendance. Martin called the monthly meeting to order at 6:30 p.m.

**Minutes:** Jim Hayward made a motion to accept Town Roads Meeting Minutes and Monthly Board Meeting Minutes, Curt seconded, motion carried.

**Treasurer's Report** Terry gave May Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- We currently have 17 postponed and delinquent personal property taxes totaling \$1,487.58.
- Terry received \$10,338 Federal Payment In Lieu of Taxes, for the refuge.
- Deposited checks for Stamper Driveway & Building Permits.
- Special Assessment Certification for property at N9772 Sumac Trail, Camp Douglas has been completed.

**Clerk's Report** Bobbie K reported correspondence received during the month.

- Bobbie received Cutler Cranberry Foundation, Inc donation (\$20,000) to go to bridges loan. Board directed Bobbie to send Thank-you asap-completed- and request special (additional) BCPL payment.
- WTA Juneau County Unit Meeting set for 27JUL2022 at 6 pm in Necedah.
- Camp Douglas Rescue meeting set for 27JUL2022 at 7:00 pm.
- Miscellaneous magazines and local newsletters received.

**Communications to the Board** – (3) three Refuge representatives, 2 wetland biologists and the assistant manager, presented the current project being accomplished in the Refuge during the Kingston town meeting in May. This project started in the North end of Kingston, is being planned to continue south, eventually making it to Cutler (years away). It seems to be working to allow water to return to the natural flow instead of being diverted into man dug ditches, so the water is slowly making its way south.

**Town Permit Application determinations** –

- Mark & Lisa Stamper submitted Building Permit Application for new home and garage. Sanitation Permit and lot sketch were included. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified owner and Jeremy (GEC) via text.
- Mark & Lisa Stamper submitted Driveway Application. Previously fire number was assigned, necessary land improvements met to create driveway, per town specifications. Curt made a motion to accept, Jim seconded, motion carried. Bobbie notified owner via text.
- Eagles Nest Resort Liquor license and four (4) server applications received. Curt made a motion to accept Alcohol License and server applications (Eagles Nest), Jim seconded, motion carried. Bobbie completed Licenses, Terry delivered to Eagles Nest and received the \$7.84 publication fee payment.
- Eagles Nest Resort requested fireworks permit for 02JUL2022. Martin will complete and deliver copies to both Sheriff and Fire Department prior to delivering permit to Eagles Nest, along with keeping copy for the town.
- Gregg Ebert requested fireworks permit again this year, same as last year, for shooting on New Year's Eve, at hall, from 5-6:30 p.m. WTA attorney was notified to determine risk for the town. Considering attorney's recommendation, Jim made a motion **not** to issue permit, Curt seconded, motion carried. Martin will let Gregg know of Board's decision.
- GEC provided updated permit log-

**Unfinished Business**

- TRIP program –

- 2020 6<sup>th</sup> Ave & 28<sup>th</sup> St project –Bobbie directed to post ad for notice to bid sealcoating in paper asap. Bobbie submitted verbiage to paper 13JUN2022, requesting it be run two times, with directions for bidders to obtain specifications for bid from chair, in person pick-up ONLY. Bid opening will occur just prior to next monthly meeting, 11JUL2022, at 6:30 p.m..
- 2022 Cutler Road – Martin contacted county to determine process needed to change road for the TRIP funding. Travis is looking into it, as of yet nothing determined.
- Bridges -2<sup>nd</sup> Ave & 26<sup>th</sup> St- Erickson Engineering sent forms for further processing. Bobbie completed and returned. Expecting drafting portion to begin this week by Erickson. Bobbie will complete paperwork to get loan funds distributed before 15JUL2022 from BCPL.
- Road Tour completed on 21 May 2022
- Open Book took place 23 May from 4-6 pm, at the town hall. One person appeared during open hours, seeking clarification on process and current tax determinations.
- BOR took place 01 June from 4-6 pm, No one appeared during session.
- Maintenance Concerns –
  - Generator- Fire Dept was notified, confirmed they will schedule maintenance and ensure completed according to their specification, Bobbie completed request of information for town to be added to fire department account from service company, to allow invoicing of town for payment.
  - Furnace (small) in Fire Dept side-Bill's Heating will install new energy efficient unit and dispose of old unit for \$3400 complete. Jim made a motion to accept proposal, Curt seconded, motion carried. Martin will notify and get work scheduled (probably near end of summer).
  - Outside Faucet (south side near overhead doors)- continue to look for available plumber.
  - Ladies Restroom –Brickl Bros has repaired roof leak and submitted estimate to repair sheetrock in the restroom and paint entire room, \$1020.00. Curt made a motion to accept proposal, Jim seconded, motion carried. Martin will notify and get work scheduled.
  - Martin was directed to get estimate to have all windows and doors caulked at the hall. Seeing random puddles of water, this may be the issue...

#### **Highway Maintenance**

- Town Hall yard mowing, grading, and tree removals completed as needed. Grading to continue, road patching and mowing to start.
- Jim H made a motion for monthly fuel stipend of \$250 to continue this month, to be paid at next monthly meeting, Curt seconded, motion carried.
- County has road count machines setup.
- Road report (daily log) was submitted by Highway Maintenance.

**New Business** None at this time

**Payment of Vouchers** Various bills were presented, reviewed by the board and approved for payment.

**Public Comment** None at this time

**Next Monthly Meeting** Monday, 11JUL2022 immediately following road bid openings at 6:30 p.m.

Curt made a motion to adjourn, Martin seconded, motion carried.

Meeting Adjourned at 7:33 pm  
Bobbie K Georgeson, Clerk