

TOWN OF CUTLER MONTHLY BOARD MEETING
Monday May 15, 2023
CUTLER TOWN HALL N10846 2nd Ave; Camp Douglas, WI

Town Board Members in attendance: Martin Potter (Chairman), Bobbie Georgeson (Clerk), Curt Jorgensen (Supervisor), Jim Hayward (Supervisor), and Terry Hayward (Treasurer). Also in attendance were Robert Fink, Bobby & Jade Shaw, and Jim Brown. Martin Potter called the monthly meeting to order at 6:30 p.m.

Minutes: Curt made a motion to accept Monthly Board Meeting Minutes, Jim seconded, motion carried.

Treasurer's Report Terry gave April Financial Report, Curt made a motion to accept the report, Jim seconded, motion carried.

- Treasurer received MFL tax payment, for removal of Larsen property, of \$366.77. 20% (\$73.35) due to county.
- Q2 General Transportation Aid payment was received for \$36,013.61.
- Treasurer received Lottery Settlement payment from county on 14APR2023 for \$4,034.47.
- Terry received \$2100 PILT for lands owned by DNR (refuge), an additional \$35,319.83 is expected. None of this payment needs to be passed onto other taxing jurisdictions.
- Terry reported nine (9) delinquent PP tax bills, for a total of \$804.52, remain. Eagles Nest has eight (8) and Jim Nagel is the other.

Clerk's Report Bobbie reported correspondence received during the month.

- Election voting machine has its spring maintenance completed. Bobbie ordered supplies for next election.
- Wisconsin Election Commission sent notice that they unanimously approved several aspects of the absentee envelope redesign project. New envelope design is planned to be approved on 04AUG2023. The **new envelopes must be used for 2024 Spring February Primary**. Received printing suppliers' promotional material with information regarding those changes, and pricing.
- T ASD sent results for Board of Education officers as of 24APR2023. Michael Gnewikow (Pres), Spencer Stephens (Vice Pres), Ricky Murray (Clerk), and Susan Bloom (Treas). Cutler Board information was completed and returned 01MAY2023.
- Jeremy Bonikowske (Juneau County Emergency Management) sent All Hazard Mitigation Plan Update Survey, for the board, to complete and return by 05JUN2023. This is to assist the County to have an approved, up-to-date plan to maintain eligibility of the County and its local units for certain FEMA disaster funds that would be available after a disaster declaration. Curt completed survey, Bobbie added requested Declaration page from Town Insurance Policy, then mailed 18MAY2023.
- WI DOR sent notice that Personal Property Aid payment of \$26.84 would be made on 01MAY2023.
- US Fish & Wildlife Service sent notice that our FY22 (PILT-payment in lieu of taxes) Refuge Revenue Sharing Act payment of \$12,149 would be made on 12JUN2023. County share (\$4,328.63) must be paid after collecting in.
- Juneau County Zoning & Sanitation Maintenance for the townhall was completed Friday; 05MAY2023, by Clay's Septic. Invoice paid tonight for \$265.00.
- WI Towns Association Juneau County Unit Meeting attended by Martin, Bobbie, Jim, and Terry. New unit officers were elected. WTA representative, Jake Langenhahn, shared information on Open Meeting Laws. Zac (undersheriff) briefed that staffing is still a concern but that much improvement has been made and that currently Mauston & New Lisbon each have working drug dogs and Mauston has a therapy canine. Betty Manson and Jerry Derr gave updates on the proceedings of the current budget in Madison, and reviewed tools available through the WTA for our towns. They are planning to go to Washington (week of 08MAY) due to Feds wanting to raise road weight limit from 80,000 pounds

(current) to 91,000 pounds (proposed). Next meeting is Wednesday; 02AUG2023 at Mauston Public Works office.

- Board of Review Training completed by Martin, Jim, and Curt this year, virtually. Bobbie registered completions with the state.
- Village of Camp Douglas ambulance service update. 2nd quarterly payment (\$2,988) has been made. 10MAY2023 Village had a meeting, no current update regarding ambulance has been given. 3rd & 4th Qtr payments are expected to be \$5,146.00 each. This is \$2,158 more per quarter, almost doubling current amount per quarter.
- Miscellaneous magazines and local newsletters received.

Communications to the Board None at this time

Town Permit Application determinations

- Camper notice for Jeremy Schultz & Andrea Messenger, tabled until 01JUN deadline, so far nothing has come through the office.
- Cale Anderson, new owner of W8698 Lupine Lane requested Camper Permit Application. Bobbie sent via email 08MAY2023. Application was submitted with check. Curt made a motion to accept, Jim seconded, motion carried. Bobbie mailed approval and copy of Ordinances 17MAY2023.
- Bill Stock sent request for Camper Permit Application be mailed to Adam Sellers, owner of W8844 Lupine Lane, photos were attached. Jim made a motion that an application and copy of Ordinance be sent to the owner, Curt seconded, motion carried. Bobbie sent information 17MAY2023
- GEC provided updated permit log for April.

Unfinished Business

- TRIP program – 2022 Cutler Road – Martin has NOT been able to obtain necessary information for newspaper announcement for bids.
- Bridges -2nd Ave & 26th St- 22MAY2023 County scheduled to put “landings” in then the actual installation within 3 weeks.
- Ambulance Contract Pricing – Ambulance meeting on 01MAY2023 at 6:00 p.m. was attended by Jim, Bobbie & Terry in New Lisbon. Necessary information was collected after this meeting so pricing quotes were sent, via email, on 03MAY2023. Cutler “buy in” amount is projected at \$9600.00 (to be paid this summer), the MAAA yearly renewal amount for FY24 is expected to be \$14,078 (due in Jan). Next meeting to discuss the “buy in” amount and proposed yearly renewal amounts is Tuesday; 23MAY2023 at 6 p.m. at New Lisbon Hall.
- Road Tour Date – Saturday; 27MAY2023 leaving town hall at 08:00 a.m.
- Open Book Date – Tuesday; 30MAY2023 at town hall from 4-7 p.m.

Highway Maintenance

- Road Closed signs up, then down, town hall yard mowed, and road patching completed as necessary. Culvert is fine on Funnel Road, washout around is repaired, looking at more permanent fix if happens again.
- Tree/brush removal, by County, along roadside won't begin until this fall, due to the long ear bat nesting, and regulations.
- Hwy. Mntce. Co contract is terminated, business was sold 30APR2023. Town made a payment (\$1,755.85) for the first 8 days of May.
- New contract with Honey With A Hubby, LLC. was reviewed, discussion occurred, Jim made a motion to accept new contract as written, Curt seconded, motion carried. Contract was signed by all 3 board members and Bobby Shaw, and initial payment (\$19,775.00) made. New paperwork was collected by clerk. Going forward, monthly payment expected at \$9,550, pending all contract labor completed for

prior month. If items aren't completed, then deductions will be made on payment. Payment to be made the second Monday of each month, whether the meeting is held or not. Residents are NOT to contact patrolman directly. Martin Potter, board members, and County Sheriff are the only authorized people to initiate/authorize work with Bobby Shaw (new patrolman).

- Road report (daily log) was submitted by Highway Maintenance for the work they completed prior to contract termination. Patch material was picked up, slip given to clerk. Clerk needs to call County, to ensure Cutler is charged, not Village of Camp Douglas, as handwritten on the slip. Bobbie DID have county change the Bill To, it was incorrect in their office.
- Bobby plans to drive around the town, make plan and get list of necessary supplies, then begin grading and continue patching this month.

New Business –

- Eagles Nest Applications for Alcohol Licensing – Terry will remind Tanya that this needs to be done again, and that if she needs any application material to let Bobbie know.
- Board of Review – 06JUN2023 5-7 p.m. at town hall. Agenda and postings made before 19MAY, to include website.

Payment of Vouchers Various bills were presented, reviewed by the board and approved for payment.

Public Comment None at this time

Next Monthly Meeting Monday, 12JUN2023 at 6:30 p.m.

Curt made a motion to adjourn, Jim seconded, motion carried.

Meeting Adjourned at 8:28 pm
Bobbie K Georgeson, Clerk