

**TOWN OF CUTLER
BOARD OF REVIEW
THURSDAY, June 26, 2025
5:00 PM
Cutler Town Hall
N10846 2nd Avenue,
Camp Douglas, WI 54618**

MEETING MINUTES

1. 5:00 p.m., Martin Potter called Board of Review to order.
2. Roll Call taken; Martin Potter, James Hayward, Curt Jorgensen, Bobbie K Georgeson, and Neil Betts
3. Confirmation of Board of Review and Open Meetings notices posted: Web site, Cutler Town Hall, Eagles Nest, and Bethel Baptist Church.
4. Selected Martin Potter as Chairperson for Board of Review.
5. Selected Curt Jorgensen as Vice-Chairperson for Board of Review
6. Martin, Curt, Jim, and Bobbie completed BOR training Feb. 8, 2025 at WTA class in WI Dells. Bobbie electronically filed with the state.
7. The Town has Ordinance No. 2018-3, for the confidentiality of income and expense information provided to the assessor under state law (se. 70.47(7)(af).
8. Review of new laws was accomplished.
9. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony. Martin made a motion, Curt seconded. Motion passed.
10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests. Martin made a motion, Curt seconded. Motion passes.
11. Receipt of the Assessment Roll by clerk from the Assessor was accomplished.
12. Receipt of the Assessment Roll and sworn statements from the clerk was accomplished.
13. Receipt of the Assessment Roll and Performed Statutory Duties:
 - Examine the roll,
 - Correct description or calculation errors,
 - Add omitted property, and
 - Eliminate double assessed property. All were accomplished.
15. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.) N/A
16. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
17. Allow taxpayers to examine assessment data. Accomplished.
18. During the first two hours, consideration of:
 - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
 - Requests to testify by telephone or submit sworn written statements,
 - Subpoena requests, and
 - Act on any other legally allowed/required BOR matters. All of the above N/A
19. Review Notices of Intent to File Objection. N/A
20. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date. N/A
21. Consider/act on scheduling additional Board of Review Date(s). N/A
22. Curt made a motion to adjourn, Jim seconded. Motion carried. Adjourn at 7:00 p.m.

Bobbie K Georgeson
Town Clerk
Town of Cutler

Postponement of Board of Review
09JUN2025
6 PM

Board members present were: Martin Potter, Chair, Bobbie Georgeson, Clerk, and Curt Jorgensen, Supervisor.
Others present were: Jade & Bobby Shaw.

Martin called the meeting to order at 6 p.m. on Monday, 09JUN2025.

The assessor's software was not allowing data entry, worked on issue with manufacturer for several weeks.
Open Book scheduled for 19JUN2025. Motion made by Curt to postpone Board of Review until 26JUN2025,
seconded by Martin. Motion carried.

Curt made a motion to adjourn meeting, Martin seconded, motion carried.

Meeting adjourned at 6:02 p.m.
Bobbie Georgeson-Clerk